

# EL PASO CENTRAL APPRAISAL



## 2016/2017 BUDGET

**ADOPTED**

**May 19, 2016**

\*\*\*\*\*

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EXECUTIVE DIRECTOR/CHIEF APPRAISER  
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## **INTRODUCTION**

The primary function of the El Paso Central Appraisal District is **to provide a timely and accurate appraisal roll to the taxing entities of El Paso while providing quality service to the taxpayers of El Paso in the most cost effective manner possible.** The El Paso Central Appraisal District (EPCAD) has received two awards from the International Association of Assessment Officers; the Public Information Program Award in 2011 and the Certificate of Excellence for Assessment Administration in 2012. The Certificate of Excellence allows EPCAD to bypass some of the Texas Comptroller requirements through the Methods and Assistance Program (MAP). EPCAD has received a perfect score (100% rating) for the 2011, 2013 and 2015 MAP review.

**The El Paso Central Appraisal District is supported entirely by the participating taxing entities of El Paso County.**

The **2016/2017 Adopted Budget** reflects a **7.48% increase** over the **2015/2016 Adopted Budget**. Payroll related expenses are projected to **increase 5.65%**. Operating expenses are projected to **increase 12.20%**.

The overall summary by account for the **2016/2017 Adopted Budget** is followed by a breakdown of each EPCAD department.

### **5010 – Salaries & Wages**

This account has **increased by 3.90% or \$274,099.87** from the current year's budget. The percentage of **Overtime** is **2.50%** of Salaries and Wages. The 2016/2017 Budget includes a **Cost of Living Adjustment (COLA)** of **2.00%** and a **Competency** of **2.00%**. The COLA increase is typical of what other local government agencies allowed last year. The 2015/2016 budget included a 2.00% COLA and a .50% Competency increase. EPCAD strives to keep overtime to a minimum; however, EPCAD must consider a "worst case" situation, when anticipating the number of protests filed. The Texas Property Tax Code requires that extended hours including after hours, Saturday and Sunday hearings be available for property owners to appeal their value.

### **5020 – Payroll Related Expenses**

Competitive rates for employee dental and EPCAD's self-funded health care has helped limit the **increase** in payroll related expenses to **\$156,738.91**. In 2015/2016 the payroll related expenses increased \$227,040.78. Coverage for dependents is 100% employee responsibility. Vision is optional for employees to purchase.

### **5021 – Texas County and District Retirement System (TCDRS)**

The 2015/2016 budget separates the TCDRS contributions from the Payroll Related Expenses. The TCDRS contribution is estimated to **increase** by **\$18,226.89**. The contribution is determined by TCDRS actuarial studies and budgeted wages and salaries.

### **5025 – Payroll Taxes/Obligations**

The 2016/2017 budget separates the Payroll Taxes from the Payroll Related Expenses. Payroll Taxes are estimated to **increase** by **\$98,316.32**. The increase is due to the budgeted wages and salaries.

### **5030 – Computer Expense**

This account reflects an **increase** of **\$2,000.00** from last year's budget. The increase is the result of the estimated cost of toner for the plotters used by Mapping, Commercial and Residential Departments. The plotters are utilized to produce maps and construction drawings for field inspections.

### **5035 – Software – Support & Licensing**

This account was **increased** by **\$9,744.50**. This item is based on historical costs. The change is primarily due to software licensing and support costs. More specifically, to enhance the EPCAD website, Google Engine Website Indexing was added at a cost of \$24,000.00.

### **5055 – Vehicle Insurance**

Vehicle insurance **increased** by **\$800.00**. The change is due to potential insurance rate increases.

#### **5060 – Gas/Oil/Maintenance (vehicle)**

This account was **increased** by **\$15,500.00**. This item is based on historical costs. The EPCAD fleet of vehicles is aging and maintenance is required more frequently. Gasoline costs fluctuate yearly and are currently rising.

#### **5070 - Utilities**

This account **decreased** by **\$20,080.00**. This item is based on historical costs. Adjustments to the HVAC system and a comprehensive effort to minimize utility costs have proven beneficial.

#### **5072 – Building Maintenance**

This account **increased** by **\$233.00**. Building maintenance costs have remained stable based on historical costs. The maintenance staff has made an effective effort in managing costs.

#### **5075 – Janitorial**

This account is **unchanged** for the 2016/2017 budget. EPCAD no longer out-sources this service and continues to benefit from the use of in-house janitorial staff.

#### **1610 – Fixed Assets**

This account **increased** by **\$24,200.00**. The primary source of the increase is the inclusion of a backup power generator for the IT Department at a cost of \$30,000.00.

#### **5090 – F/E Lease**

This account **increased** by **\$28,011.52**. The increase is primarily due to increased cost of leasing computers, monitors, and servers. In 2016 the computers and monitors in all departments were upgraded and a new lease term initiated. Leasing allows EPCAD to acquire new product and keep up with new technology without having to dispose of outdated equipment.

### **5100 – F/E Maintenance**

This account **increased** by **\$16,622.11**. The change is primarily due to the increased cost of maintenance contracts that cover the phone system, ups system and servers.

### **5109 – Small Furniture & Equipment**

This account **decreased** by **\$9,275.00**. This account consists of small equipment purchases and miscellaneous furniture which requires replacement as a result of wear and tear.

### **5110 – Paper, Supplies**

This account **decreased** by **\$964.00**. This item is based on historical costs. Supplies are a constant requirement and this account is subject to yearly fluctuation.

### **5111 – Printing**

This account **decreased** by **\$4,172.50**. Typically, in non-reappraisal years there is a lower demand for printing of materials for the public.

### **5112 – Advertising**

This account **increased** by **\$10,000.00**. EPCAD schedules extended public service announcements via radio media. Please note that EPCAD is still **mandated** to publish quarter page ads in **local newspapers** several times a year. EPCAD also utilizes radio advertising to alert property owners of coming deadlines. The benefits of using television media is currently being examined.

### **5120 – Postage & Mailing**

This account **increased** by **\$38,435.00**. The increase is the result of legislative changes that require notice redundancy for specific exemptions. The new law also requires these notices to be sent by certified mail.

### **5130 – Education, Dues**

This account is **decreased** by **\$2,795.00**. The bulk of this account is applied toward the training and registration of the appraisers. All appraisers must be registered with the Texas Department of Licensing and Regulation (TDLR). TDLR mandates the recertification of all registrants every two years (24 months). Section 5.04 (b) of the Texas Property Tax Code mandates an appraisal district reimburse an employee for any costs associated with courses or training programs sponsored or approved by TDLR.

Since **2008**, and whenever possible, EPCAD hosts in-house courses. EPCAD opens these in-house courses to other appraisal districts as well as the local taxing entities such as the City of El Paso. EPCAD has obtained TDLR teacher certification for several senior members of staff in order to save on increasing travel costs. However, when in-house training is not available, travel is required.

The account also includes mandatory training for ARB members provided by the Office of the Comptroller (Section 5.041, Texas Property Tax Code).

Please note, that since TDLR assumed the role of licensing for appraisers, the shift towards the International Association of Assessing Officers (IAAO) classes is becoming more of a reality. Appraisers and appraisal districts will be held to IAAO Standards. Because IAAO courses are costly, EPCAD has hosted 1 to 2 courses annually to save on travel costs. Four staff members are near completion of the required course work to obtain the CAE designation through IAAO.

### **5140 – Bonding & Insurance**

This account **increased** by **\$465.00**. EPCAD's Liability Insurances are carried by Texas Municipal League (TML) and subject to the rates established by claims incurred by the pool. Over the last few years, EPCAD has received rebates from TML based on the overall performance of the pool. This account also includes the cost of public notaries.

### **5150 – Audit Fee & Consultation**

This account is **unchanged** for 2016/2017 budget. The Audit Fee and Consultation account is budgeted exclusively for the mandated yearly financial audit of the El Paso Central Appraisal District.

#### **5160 – Chief Appraiser Education, Dues**

This account **increased** by \$6,500.00. The increase is based on historical cost. The cost exceeded the 2014/2015 budget estimate. The Executive Director's contract encourages the Executive Director to maintain active attendance and participation in appropriate professional meetings at the local, regional and state levels. This includes dues, memberships and registrations associated with the position of Executive Director/Chief Appraiser. **The Chief Appraiser must be a Registered Professional Appraiser (RPA)** and take specific chief appraiser courses to recertify every 24 months.

#### **5165 – Board of Directors Education, Dues**

This account **increased** by \$1,200.00. The increase is based on historical cost. The cost exceeded the 2014/2015 budget estimate.

#### **5170 – Books, Publications, Subscriptions**

This account **decreased** by **\$122.00**. EPCAD maintains a library of professional text books and publications that are shared by staff. EPCAD also subscribes to services that provide necessary sales and income information. EPCAD must purchase the updated Texas Property Tax Code and Texas Property Tax Law books which reflect the changes made by the 2015 legislative session.

#### **5180 – Legal Services**

This account is **unchanged** for 2016/2017 budget. The Litigation Reserve allows EPCAD to budget the same amount each year. In the event that the cost of legal services exceeds the budget, with approval by the Board of Directors (BOD), EPCAD may utilize monies in the Litigation Reserve. Property owners are increasingly filing lawsuits under the equity provision of the Property Tax Code Section 42.26. This section allows property owners to bypass the market value argument. An equity lawsuit involves expensive litigation.

#### **5182 – Arbitration**

This account **decreased** by **\$20,250.00**. This item is based on historical costs. The occurrence of property owners filing for binding arbitration in lieu of filing a lawsuit in district court is lower than originally estimated. Arbitration was added as a line item in the 2014/2015 budget.

### **5190 – Appraisal Review Board**

This account **increased** by **\$4,065.00**. The change is the result of the increase of the per diem for the ARB Secretary. The BOD approved an increase for the ARB Secretary from \$150.00/day to \$200.00/day.

### **5199 – Liaison Services**

This account **increased** by **\$13,150.00**. The upward adjustment is based on new legislation which increases the responsibilities of the Taxpayer Liaison Officer (TLO). The TLO has been required to commit more days to being available to the public and the local administrative district judge.

Section 6.052 of the Texas Property Tax Code establishes this position for counties with a population greater than 120,000. The TLO provides assistance to the public at large for any dispute not involving matters that may be protested under Section 41.41. The TLO provides information and materials to the public and reports at each Board of Directors Meeting all suggestions and comments filed with the officer and provides clerical assistance to the local administrative district judge.

### **5200 – Professional Services**

This account **increased** by **\$289,369.24**. The primary reasons for the increase are the estimated cost for the Homestead Verification Service and the Pictometry Change Finder Service.

### **5210 Supplemental Help/Temps**

This account **increased** by **\$2,611.20**. The cost for supplemental help has increased from \$10.90/hr. to \$12.60/hr. EPCAD continues to support Vocational Occupational Education (VOE) training programs.

### **5225 – Interest**

This account is **unchanged** for the 2016/2017 budget.



## **5250 Contingency**

Appraisal Districts are not allowed to carry over fund balances. All unused funds must be returned to the taxing entities at the end of the fiscal year in the form of a credit towards the next quarterly payment. *Section 6.06 of the Texas Property Tax Code states if the total amount of the payments made or due to be made by the taxing units participating in a appraisal district exceeds the amount actually spent or obligated to be spent during the fiscal year for which the payments were made, the chief appraiser shall credit the excess amount against each taxing unit's allocated payments for the following year in proportion to the amount of each unit's budget allocation for the fiscal year for which the payments were made.* The 2016/2017 Budget has a contingency fund based on **10%** of the operating expenses. The contingency **increased** by **\$40,524.81**. The 10% contingency provides protection against unexpected maintenance or repairs and emergency circumstances.

Any funds taken from contingency **require** approval by the Board of Directors, and as such, all contingency purchases are posted on the Board's notice of public meeting. In **emergency situations** the use of contingency funds **requires** approval by the Chairman of the Board and affirmation by full Board in subsequent meeting.

## **Projected Interest/Miscellaneous Income**

The El Paso Central Appraisal District is supported by the participating taxing entities of El Paso County. The projected **\$50,000** in interest and miscellaneous income is an estimated amount. This amount is used to offset the cost of the total budget to the participating taxing entities. This account includes the Rendition Penalties collected by and received from the Consolidated Tax Office and charges for record requests under the Open Records Act/Texas Public Information Act. This amount is subject to yearly fluctuations.

## **Encumbered Funds**

The El Paso Central Appraisal District Board of Directors in accordance with Section 6.06 (j), of the Texas Property Tax Code and AG Opinion GA-1040 obligated revenue excess to the following reserves:

### **Litigation Reserve**

2014/2015: September 17, 2015 Encumbered **\$200,000.00**

2013/2014: September 11, 2014 Encumbered **\$600,000.00**

### **Health Care Reserve**

2014/2015: September 17, 2015 Encumbered **\$100,000.00**

STATE OF TEXAS

COUNTY OF EL PASO

EL PASO CENTRAL APPRAISAL DISTRICT

RESOLUTION

ADOPTING THE 2016/2017 OPERATING BUDGET FOR THE  
EL PASO CENTRAL APPRAISAL DISTRICT

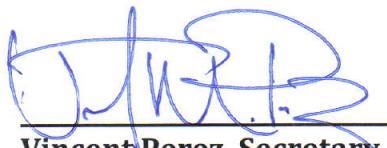
**BE IT RESOLVED** by the Board of Directors of the El Paso Central Appraisal District that the District Operating Budget for the year **2016/2017** be adopted and approved in the total amount of **\$14,279,288.80**. The Board hereby adopts the attached Budget detail with the understanding that the assignment of funds by the Budget Categories or Budget Accounts are estimates only. Funds may be used between categories or accounts on an as needed basis, with the exception of the contingency account which requires Board approval prior to allocation of funds from said contingency account as per prior Board action.

**BE IT FURTHER RESOLVED** that this Budget for the year **2016/2017** be allocated to the taxing entities participating in the El Paso Central Appraisal District, based on each entity's most current levy for the year in which the Budget was prepared - **2016**.

**ADOPTED** this 19<sup>th</sup> day of May, 2016.



**Ms. Laure Searls, Vice-Chairman**  
**El Paso Central Appraisal District**  
**Board of Directors**



**Vincent Perez, Secretary**  
**El Paso Central Appraisal District**  
**Board of Directors**

# **SECTION      B**

## **THREE-YEAR (PAST, CURRENT & PROPOSED) LINE ITEM COMPARISON: 2014/2015, 2015/2016, 2016/2017**

**EL PASO CENTRAL APPRAISAL DISTRICT**  
**BUDGET COMPARISON**  
**2013/2014 - 2014/2015 - 2015/2016**

	2014/2015 APPROVED BUDGET	2014/2015 ACTUAL EXPENSES	2015/2016 APPROVED CURRENT BUDGET	2016/2017 PROPOSED BUDGET	Increase/Decrease %      amt	
Salaries & Wages	6,742,796.68	6,630,963.76	7,024,497.10	7,298,596.97	3.90%	274,099.87
Payroll Related Expenses	857,233.72	818,402.10	1,084,274.50	1,241,013.41	14.46%	156,738.91
TCDRS	675,628.23	663,631.66	716,011.96	734,238.85	2.55%	18,226.89
Fed, State Payroll Taxes,etc (mandate)	793,232.73	708,280.89	858,916.52	957,232.84	11.45%	98,316.32
Total	9,068,891.37	8,821,278.41	9,683,700.08	10,231,082.08	5.65%	547,382.00
<b>**OPERATING EXPENSES**</b>	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Computer Expense	65,000.00	50,313.78	5,000.00	7,000.00	40.00%	2,000.00
Software - Support & Licensing	519,867.92	447,039.72	556,840.50	566,585.00	1.75%	9,744.50
<b>Vehicle :</b>	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Insurance	7,500.00	7,316.68	7,500.00	8,300.00	10.67%	800.00
Gas/Oil/Maintenance	35,000.00	42,799.50	41,000.00	56,500.00	37.80%	15,500.00
<b>Building :</b>	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Utilities	313,152.00	194,153.76	284,050.00	263,970.00	-7.07%	(20,080.00)
Maintenance	129,400.00	106,149.14	125,500.00	125,733.00	0.19%	233.00
Janitorial	16,800.00	4,151.63	6,800.00	6,800.00	0.00%	0.00
<b>Furniture &amp; Equipment :</b>	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Assets	0.00	25,481.47	18,700.00	42,900.00	129.41%	24,200.00
Lease	94,110.00	76,483.69	117,449.00	145,460.52	23.85%	28,011.52
Maintenance	126,815.00	110,290.58	175,693.00	192,315.11	9.46%	16,622.11
Small Furn & Equip	44,010.00	35,618.06	59,200.00	49,925.00	-15.67%	(9,275.00)
Paper, Supplies	85,331.00	58,920.57	83,964.00	83,000.00	-1.15%	(964.00)
Printing	66,892.50	25,257.10	41,808.50	37,636.00	-9.98%	(4,172.50)
Advertising	40,000.00	47,940.57	40,000.00	50,000.00	25.00%	10,000.00
Postage/Mailing	200,220.00	143,149.21	135,750.00	174,185.00	28.31%	38,435.00
Education, Dues	134,130.00	82,867.60	134,130.00	131,335.00	-2.08%	(2,795.00)
Bonding/General Insurance	18,869.00	16,627.00	18,944.00	19,409.00	2.45%	465.00
Audit & Consultation	24,100.00	15,640.00	24,100.00	24,100.00	0.00%	0.00
Chief Appraiser Education, Dues	12,000.00	17,648.78	12,000.00	18,500.00	54.17%	6,500.00
Board of Directors Education	4,800.00	5,933.94	4,800.00	6,000.00	25.00%	1,200.00
Publications, Subscriptions	19,399.00	10,481.15	16,563.00	16,441.00	-0.74%	(122.00)
Legal Services	300,000.00	386,887.84	330,000.00	330,000.00	0.00%	0.00
Arbitration	40,500.00	1,350.00	40,500.00	20,250.00	-50.00%	(20,250.00)
Appraisal Review Board	340,650.00	268,735.07	296,820.00	300,885.00	1.37%	4,065.00
Liaison Services	25,000.00	40,179.99	35,000.00	48,150.00	37.57%	13,150.00
Professional Services	782,575.00	673,449.18	684,540.00	973,909.24	42.27%	289,369.24
Supplemental Help/Temps	23,742.40	16,582.65	23,742.40	26,353.60	11.00%	2,611.20
Interest	0.00	0.00	0.00	0.00		0.00
Encumbered Funds	0.00	300,000.00	0.00	0.00		0.00
<b>TOTAL OPERATING EXPENSES</b>	<b>3,469,863.82</b>	<b>3,211,448.66</b>	<b>3,320,394.40</b>	<b>3,725,642.47</b>	<b>12.20%</b>	<b>405,248.07</b>
Contingency Fund	173,493.19	173,493.19	332,039.44	372,564.25	12.20%	40,524.81
<b>GRAND TOTAL EXPENSES</b>	<b>12,712,248.38</b>	<b>12,206,220.26</b>	<b>13,336,133.91</b>	<b>14,329,288.80</b>	<b>7.45%</b>	<b>993,154.89</b>
Projected Interest/Misc. Income	(50,000.00)		(50,000.00)	(50,000.00)		
Budget amount billable to Taxing Entities	12,662,248.38		13,286,133.91	14,279,288.80	7.48%	993,154.89

**EL PASO CENTRAL APPRAISAL DISTRICT  
BUDGET FOR FISCAL YEAR 2015/2016  
October 1, 2016 - September 30, 2017**

**5010 - Salaries & Wages**

**7,298,596.97**

**A listing of positions and salary ranges is in Section "D" of this report.**

Administration	1,042,496.00
Litigation	498,638.40
Appraisal Review Board	318,468.80
Deeds	529,464.00
Records/Archives	221,000.00
Business Personal Property	644,716.80
Commercial	644,550.40
Residential	1,399,715.20
Statistics	275,184.00
Geographical Information System	436,862.40
Information Technology	312,665.60
Research	516,089.60
sub-total	<u>6,839,851.20</u>
Proposed over time	182,415.78
Proposed Salary Adjustment ( 2 % )	136,797.02
Proposed Competency ( 0 - 2 % )	139,532.96
<b>TOTAL</b>	<b><u><u>7,298,596.97</u></u></b>

**5020 - Payroll Related Expenses**

**1,241,013.41**

	Budget <b><u>2014/2015</u></b>	Approved <b><u>2015/2016</u></b>	Proposed <b><u>2016/2017</u></b>
Health	799,982.40	1,018,322.40	1,159,200.00
Vision	0.00	0.00	0.00
Dental	25,956.00	33,600.00	48,720.00
Life	9,200.00	9,200.00	9,180.00
Disability	19,088.12	20,144.90	20,906.21
Employee Assistance Program, misc	3,007.20	3,007.20	3,007.20
<b>TOTAL</b>	<u>857,233.72</u>	<u>1,084,274.50</u>	<u>1,241,013.41</u>

**Payroll Related Expenses by Department**

Administration	133,825.78
Litigation	71,208.30
Appraisal Review Board	70,710.65
Deeds	114,936.26
Records/Archives	52,978.25
Business Personal Property	124,005.01
Commercial	115,280.90
Residential	274,500.61
Statistics	44,399.45
Geographic Information System	88,501.65
Information Technology	61,954.16
Research	88,712.39

**1,241,013.41**

# **SECTION C**

## **BUDGET DETAIL**

<b><u>ADMINISTRATION</u></b>		<b>CURRENT BUDGET</b>
5010 - Salaries & Wages	<b>1,100,531.46</b>	1,090,369.79
5020 - Payroll Related Expenses	<b>133,825.78</b>	127,157.96
5021- TCDRS	<b>110,713.46</b>	111,142.16
5025 - Payroll Taxes/mandatory	<b>411,229.26</b>	330,429.02
5030 - Computer Expense	<b>0.00</b>	0.00
5035 - Software - Support & Licensing	<b>25,800.00</b>	22,100.00
5055 - Vehicle Insurance	<b>8,300.00</b>	7,500.00
5060 - Gas/Oil/Maintenance	<b>56,500.00</b>	41,000.00
2021 - Key Gov't Finance (CAMA)	<b>0.00</b>	0.00
2022 - Mortgage Payments	<b>0.00</b>	0.00
5070 - Utilities	<b>246,950.00</b>	266,950.00
5072 - Building - Maintenance	<b>125,733.00</b>	125,500.00
5075 - Janitorial	<b>6,800.00</b>	6,800.00
5080 - Building Improvements	<b>0.00</b>	0.00
1610... Fixed Assets	<b>1,300.00</b>	6,500.00
5090 - F/E Lease	<b>9,075.00</b>	10,200.00
5100 - F/E Maintenance	<b>15,063.00</b>	13,000.00
5109 - Small Furn & Equipment	<b>9,800.00</b>	7,300.00
5110 - Paper, Supplies	<b>0.00</b>	24,450.00
5111 - Printing	<b>5,000.00</b>	5,000.00
5112 - Advertising	<b>50,000.00</b>	40,000.00
5120 - Postage & Mailing	<b>58,250.00</b>	60,700.00
5130 - Education, Dues	<b>42,700.00</b>	39,450.00
5140 - Bonding/Insurance	<b>18,984.00</b>	18,719.00
5150 - Audit Fees & Consultation	<b>24,100.00</b>	24,100.00
5160 - Chief Appraiser - Education, Dues	<b>18,500.00</b>	12,000.00
5165 - BOD - Education	<b>6,000.00</b>	4,800.00
5170 - Books, Publications, Subscriptions	<b>3,000.00</b>	2,770.00
5180 - Legal Fees	<b>7,000.00</b>	7,000.00
5182 - Arbitration	<b>0.00</b>	0.00
5190 - Appraisal Review Board	<b>0.00</b>	0.00
5199 - Liaison Expense	<b>0.00</b>	0.00
5200 - Professional Services	<b>122,800.00</b>	87,500.00
5210 - Supplemental Help	<b>26,353.60</b>	23,742.40
5225 - Interest	<b>0.00</b>	0.00
5250 - Contingency	<b>372,564.25</b>	332,039.44

**TOTAL**

**3,041,348.80** 2,848,219.77

**ADMINISTRATION****DETAIL**

<u>5010</u>	<u>000-000</u>	<u>Salaries &amp; Wages</u>		1,100,531.46
<u>5020</u>	<u>000-000</u>	<u>Payroll Related Expenses</u>		133,825.78
<u>5021</u>	<u>000-000</u>	<u>TCDRS</u>		110,713.46
<u>5025</u>	<u>000-000</u>	<u>Payroll Taxes/Mandatory</u>		411,229.26
		State, Federal, etc	411,229.26	
<u>5030</u>	<u>000-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>000-000</u>	<u>Software Support &amp; Licensing</u>		25,800.00
	Acctg	SolutionTech- MS Dynamics accounting software support	3,950.00	
	Acctg	Sage Software - fixed assets & inventory maint & upgrade	5,500.00	
	Acctg	Sierra CompSol - timemaster maint	2,500.00	
	Acctg	Max Q - check writer maintenance, support	450.00	
	Acctg	Microsoft Dynamics customization & training	7,500.00	
	HR	Ascentis HR program annual support	3,200.00	
	HR	Alpha Card - photo ID maint	700.00	
	Adm	Comnet - Cisco video security server maint	2,000.00	
<u>5055</u>	<u>000-000</u>	<u>Vehicle Insurance</u>		8,300.00
		22 vehicle fleet	8,300.00	
<u>5060</u>	<u>000-000</u>	<u>Gas/Oil/Maintenance</u>		56,500.00
		22 vehicle fleet	50,500.00	
		KD vehicle allow	6,000.00	
<u>2021</u>	<u>000-000</u>	<u>Key Gov't Finance</u>		0.00
<u>2022</u>	<u>000-000</u>	<u>Mortgage Payments</u>		0.00



<u>ADMINISTRATION</u>			<u>DETAIL</u>
<u>5070</u>	<u>000-000</u>	<u>Utilities</u>	246,950.00
		Electric	143,200.00
		Water	8,300.00
		Gas	10,000.00
		Internet Transtelco -CAD (300MBPS)	25,000.00
		Broad band Internet ATT (auto)	900.00
		Cable - Time Warner	960.00
		TW Telecom - long distance	16,000.00
		ATT -fire,fax,burglary,911,elev phones,DSL backup	13,500.00
		Repairs, cell, etc.	29,090.00
<u>5072</u>	<u>000-000</u>	<u>Building - Maintenance</u>	125,733.00
		El Paso Disposal	7,560.00
		PC Automated - HVAC maint & repairs	64,000.00
		Elevator Repair & Maint.	5,500.00
		Pest control	1,084.00
		Stanley - security monitoring	9,589.00
		Stanley - bldg security access	5,000.00
		General maintenance & inspections	33,000.00
<u>5075</u>	<u>000-000</u>	<u>Janitorial</u>	6,800.00
		Janitorial supplies	6,800.00
<u>5080</u>	<u>000-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			1,300.00
	acctng	Printer HP P4014dn - replacement	1,300.00
<u>5090</u>	<u>000-000</u>	<u>F/E Lease</u>	9,075.00
	acctng	Canon C350iF bc7508 + property tax	1,015.00
	appr rm	Ricoh MP7502SP bc7530 + property tax	4,120.00
	adm	Ricoh MPC4501 bc6940 + property tax	1,240.00
	adm	New copier	2,700.00

**ADMINISTRATION****DETAIL**

<u>5100</u>	<u>000-000</u>	<u>F/E Maintenance</u>		15,063.00
		acctng Canon C350iF bc7508	1,463.00	
		appr rm Ricoh MP7502SP bc7530	3,600.00	
		adm Ricoh MPC4501 bc6940	4,500.00	
		AlphaCard - ID system bc7595	500.00	
		Misc equipment	5,000.00	
<u>5109</u>	<u>000-000</u>	<u>Small Furn &amp; Equipment</u>		9,800.00
		Chair replacements (4)	1,000.00	
		Replacements -staplers, date mach,scanners, printers, etc	7,000.00	
		Janitorial	1,000.00	
		acctng Printer M553Dn - replacement	800.00	
<u>5110</u>	<u>000-000</u>	<u>Paper, Supplies</u>		24,476.00
		First aid supplies/kitchen	1,500.00	
		Boxes letter paper	3,800.00	
		Boxes legal paper	200.00	
		Kitchen/cleaning supplies, BOD	4,500.00	
		Bank charges, toner for fax machine	1,500.00	
		Coffee, sugar, cream, cups, towels	5,500.00	
		HR Employee recognition, Service Awards, etc	1,700.00	
		DK BOD approved expenses	2,400.00	
		Misc supplies @ \$25x15x12 mos	3,376.00	
<u>5111</u>	<u>000-000</u>	<u>Printing</u>		5,000.00
		Letterhead, business cards	2,000.00	
		Checks, misc forms	3,000.00	
<u>5112</u>	<u>000-000</u>	<u>Advertising</u>		50,000.00
		Bids, job notifications, public/taxpayer information, etc. :		
		Newspaper	30,000.00	
		PSA	20,000.00	

**ADMINISTRATION****DETAIL**

<b><u>5120</u></b>	<b><u>000-000</u></b>	<b><u>Postage &amp; Mailing</u></b>		<b>58,250.00</b>
		Regular mail/certified mail	50,000.00	
		Overnight mail	2,000.00	
		US Postmaster business reply permit fee #70000	250.00	
		US Postmaster business reply maint fee #70001	750.00	
		US Postmaster reply postage permit #2855	250.00	
		Replenish reply postage permit #2855	5,000.00	
<b><u>5130</u></b>	<b><u>000-000</u></b>	<b><u>Education, Dues</u></b>		<b>42,700.00</b>
		Administrative workshops, seminars, dues, required memberships (organization/individuals) CPE's - CEU's	35,000.00	
		Membership, training, etc. -HR	5,200.00	
		Membership, training, etc. -acctng	2,500.00	
<b><u>5140</u></b>	<b><u>000-000</u></b>	<b><u>Bonding/Insurance</u></b>		<b>18,984.00</b>
		Errors & Omissions	8,100.00	
		General Liability	4,275.00	
		Crime employee dishonesty	700.00	
		Crime forgery	146.00	
		Crime theft, destruction	300.00	
		Crime computer fraud	175.00	
		Real & Personal Property	5,203.00	
		Notary Bond renewals	85.00	
<b><u>5150</u></b>	<b><u>000-000</u></b>	<b><u>Audit Fees &amp; Consultation</u></b>		<b>24,100.00</b>
		Audit	17,100.00	
		Consultation	7,000.00	
<b><u>5160</u></b>	<b><u>000-000</u></b>	<b><u>Chief Appraiser - Education, Dues</u></b>		<b>18,500.00</b>
<b><u>5165</u></b>	<b><u>000-000</u></b>	<b><u>Board of Directors - Education</u></b>		<b>6,000.00</b>
		BOD 2 X 1 conferences @ \$2,000	4,000.00	
		BOD 1 X 1 conferences @ \$2,000	2,000.00	

**ADMINISTRATION****DETAIL**

<u>5170</u>	<u>000-000</u>	<u>Publications, Subscriptions</u>		3,000.00
		Texas Comptrollers -Code Law Books (7 sets)	175.00	
		El Paso Times / El Paso Inc subscription/ WTC, etc	500.00	
		Cox Austin Newspaper	125.00	
		Misc subscriptions/course,review books/manuals	2,200.00	
<u>5180</u>	<u>000-000</u>	<u>Legal Fees</u>		7,000.00
		Administrative (H.R., Contracts)	7,000.00	
<u>5182</u>	<u>000-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>000-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>000-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>000-000</u>	<u>Professional Services</u>		122,800.00
		Police service - 52 weeks (2 officers hearings days)	95,600.00	
		Other (Employee testing,background, interpreting, etc.) &		
		TX co-op membership fee & resume site	2,700.00	
		Salary/Benefit consulting services	24,500.00	
<u>5210</u>	<u>000-000</u>	<u>Supplemental Help</u>		26,353.60
		2 person X 16 days X 8 hrs X 6 mos @\$12.60	19,353.60	
		VOE Program part time temps (all depts)		
		Additional cost for part time temps	7,000.00	
<u>5225</u>	<u>000-000</u>	<u>Interest</u>		0.00

**ADMINISTRATION**

**DETAIL**

5250 000-000 Contingency

10% of operating expenses

372,564.25

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Total Operating Expenses 912,484.60

Total Wages and Payroll Related Exp 1,234,357.24

Total Payroll Taxes Mandatory 411,229.26

TCDRS 110,713.46

Contingency 372,564.25

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**Total Administration 3,041,348.80**

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<b><u>LITIGATION</u></b>		<b>CURRENT BUDGET</b>
5010 - Salaries & Wages	525,673.67	448,332.64
5020 - Payroll Related Expense	71,208.30	55,308.11
5021- TCDRS	52,882.77	45,698.86
5025 - Payroll Taxes/Mandatory	44,919.97	38,734.47
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	1,300.00	1,350.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	1,310.00	600.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	1,600.00	3,200.00
5090 - F/E Lease	1,325.00	1,900.00
5100 - F/E Maintenance	1,512.80	400.00
5109 - Small Furn & Equipment	2,000.00	1,300.00
5110 - Paper, Supplies	5,384.00	2,110.00
5111 - Printing	479.00	432.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	10,500.00	10,500.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	0.00	100.00
5180 - Legal Fees	288,000.00	288,000.00
5182 - Arbitration	20,250.00	40,500.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
<b>TOTAL</b>		<b>1,028,345.51 938,466.09</b>

LITIGATIONDETAIL

<u>5010</u>	<u>275-000</u>	<u>Salaries &amp; Wages</u>		525,673.67
<u>5020</u>	<u>275-000</u>	<u>Payroll Related Expenses</u>		71,208.30
<u>5021</u>	<u>275-000</u>	<u>TCDRS</u>		52,882.77
<u>5025</u>	<u>275-000</u>	<u>Payroll Taxes/Mandatory</u>		44,919.97
<u>5030</u>	<u>275-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>275-000</u>	<u>Software Support &amp; Licensing</u>		1,300.00
		Marshall & Swift - Commercial Estimator	1,300.00	
<u>5055</u>	<u>275-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>275-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>2021</u>	<u>275-000</u>	<u>Key Gov't Finance</u>		0.00
<u>2022</u>	<u>275-000</u>	<u>Mortgage Payments</u>		0.00
<u>5070</u>	<u>275-000</u>	<u>Utilities</u>		1,310.00
		1 ATT (car laptop internet access), etc	660.00	
		1 Hot Spot	650.00	
<u>5072</u>	<u>275-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>275-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>275-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				1,600.00
		1 Tablets Surface Pro3 w/keyboard	for Ezme	1,600.00

LITIGATIONDETAIL

<u>5090</u>	<u>275-000</u>	<u>F/E Lease</u>		1,325.00
		Copier Ricoh C350iF bc7511 & property tax	1,325.00	
<u>5100</u>	<u>275-000</u>	<u>F/E Maintenance</u>		1,512.80
		Copier Ricoh C350iF bc7511	1,512.80	
<u>5109</u>	<u>275-000</u>	<u>Small Furn &amp; Equipment</u>		2,000.00
		Chairs 1 (replacement)	250.00	
		Misc. furniture replacement	1,400.00	
		DVD burner	350.00	
<u>5110</u>	<u>275-000</u>	<u>Paper, Supplies</u>		5,384.00
		10 Boxes letter paper	380.00	
		Misc supplies @ \$25x8x12mos	2,400.00	
		Arbitration packets	2,604.00	
<u>5111</u>	<u>275-000</u>	<u>Printing</u>		479.00
		Business cards salaried 3	291.00	
		Business cards 4	188.00	
<u>5112</u>	<u>275-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>275-000</u>	<u>Postage &amp; Mailing</u>		0.00
<u>5130</u>	<u>275-000</u>	<u>Education, Dues</u>		10,500.00
		Texas A&M Legal seminar -4 & dues, courses	10,500.00	
<u>5140</u>	<u>275-000</u>	<u>Bonding/Insurance</u>		0.00



LITIGATIONDETAIL

<u>5150</u>	<u>275-000</u>	<u>Audit Fees &amp; Consultation</u>					0.00
<u>5160</u>	<u>275-000</u>	<u>Chief Appraiser - Education, Dues</u>					0.00
<u>5165</u>	<u>275-000</u>	<u>Board of Directors - Education</u>					0.00
<u>5170</u>	<u>275-000</u>	<u>Publications, Subscriptions</u>					0.00
<u>5180</u>	<u>275-000</u>	<u>Legal Fees</u>					288,000.00
		Legal				238,000.00	
		Appraisal fees - lawsuits				50,000.00	
<u>5182</u>	<u>275-000</u>	<u>Arbitration</u>					20,250.00
		Arbitration 45 cases @ 450	45	450.00		20,250.00	
<u>5190</u>	<u>275-000</u>	<u>Appraisal Review Board</u>					0.00
<u>5199</u>	<u>275-000</u>	<u>Taxpayer Liaison Expense</u>					0.00
<u>5200</u>	<u>275-000</u>	<u>Professional Services</u>					0.00
<u>5210</u>	<u>275-000</u>	<u>Supplemental Help</u>					0.00
<u>5225</u>	<u>275-000</u>	<u>Interest</u>					0.00

**LITIGATION**

**DETAIL**

5250 275-000 Contingency

0.00

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Total Operating Expenses 333,660.80

Total Wages and Payroll Related Exp 596,881.97

Total Payroll Taxes Mandatory 44,919.97

TCDRS 52,882.77

**Total Litigation 1,028,345.51**

**APPRAISAL REVIEW BOARD**CURRENT  
BUDGET

5010 - Salaries & Wages	341,357.00	315,347.74
5020 - Payroll Related Expense	70,710.65	60,988.75
5021- TCDRS	34,340.51	32,143.62
5025 - Payroll Taxes/Mandatory	29,734.49	27,891.62
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	0.00	0.00
5100 - F/E Maintenance	0.00	0.00
5109 - Small Furn & Equipment	2,500.00	17,000.00
5110 - Paper, Supplies	4,820.00	4,820.00
5111 - Printing	4,974.00	6,183.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	16,020.00	5,700.00
5130 - Education, Dues	1,500.00	1,000.00
5140 - Bonding/Insurance	85.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	338.00	304.00
5180 - Legal Fees	35,000.00	35,000.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	300,885.00	296,820.00
5199 - Liaison Expense	48,150.00	35,000.00
5200 - Professional Services	600.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL****891,014.66** 838,198.73

APPRAISAL REVIEW BOARDDETAIL

<u>5010</u>	<u>100-000</u>	<u>Salaries &amp; Wages</u>	341,357.00
<u>5020</u>	<u>100-000</u>	<u>Payroll Related Expenses</u>	70,710.65
<u>5021</u>	<u>100-000</u>	<u>TCDRS</u>	34,340.51
<u>5025</u>	<u>100-000</u>	<u>Payroll Taxes/Mandatory</u>	29,734.49
<u>5030</u>	<u>100-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>100-000</u>	<u>Software Support &amp; Licensing</u>	0.00
<u>5055</u>	<u>100-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>100-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>2021</u>	<u>100-000</u>	<u>Key Gov't Finance</u>	0.00
<u>2022</u>	<u>100-000</u>	<u>Mortgage Payments</u>	0.00
<u>5070</u>	<u>100-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>100-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>100-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>100-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			0.00
<u>5090</u>	<u>100-000</u>	<u>F/E Lease</u>	0.00

APPRAISAL REVIEW BOARDDETAIL

<u>5100</u>	<u>100-000</u>	<u>F/E Maintenance</u>		0.00
<u>5109</u>	<u>100-000</u>	<u>Small Furn &amp; Equipment</u>		2,500.00
		Chairs 2 (replacements)	500.00	
		Replacements -staplers, date mach,scanners, printers, etc	2,000.00	
<u>5110</u>	<u>100-000</u>	<u>Paper, Supplies</u>		4,820.00
		20 Boxes paper letter	620.00	
		Misc supplies @ \$25x8x12mos	2,400.00	
		125-000 Misc supplies @ \$5x30x12mos ARB members	1,800.00	
<u>5111</u>	<u>100-000</u>	<u>Printing</u>		4,974.00
		30 Boxes ARB window envelopes	1,500.00	
		2 Boxes regular envelopes	104.00	
		5 Boxes ARB letterhead	50.00	
		2 Boxes letterhead bond	140.00	
		5,000 Notice of Protest	265.00	
		1,000 Motion to Correct 25/25b	53.00	
		3,000 Motion to Correct 25/25c	90.00	
		3,000 Motion to Correct 25/25d	90.00	
		15,000 ARB Rules & Taxpayer Information	510.00	
		15,000 Rights & Remedies - folded	1,125.00	
		10,000 Notice of Right to Arbitration - folded	950.00	
		Business cards - salaried	97.00	
<u>5112</u>	<u>100-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>100-000</u>	<u>Postage &amp; Mailing</u>		16,020.00
		10,000 mailings @ .42 (GD)	4,200.00	
		3,000 Certified mail @ 3.45 + postage 0.49 (GD)	11,820.00	
<u>5130</u>	<u>100-000</u>	<u>Education, Dues</u>		1,500.00
		ARB department coordinator & staff	1,500.00	

APPRAISAL REVIEW BOARDDETAIL

<u>5140</u>	<u>100-000</u>	<u>Bonding/Insurance</u>					85.00
		Notary renewal				85.00	
<u>5150</u>	<u>100-000</u>	<u>Audit Fees &amp; Consultation</u>					0.00
<u>5160</u>	<u>100-000</u>	<u>Chief Appraiser - Education, Dues</u>					0.00
<u>5165</u>	<u>100-000</u>	<u>Board of Directors - Education</u>					0.00
<u>5170</u>	<u>100-000</u>	<u>Publications, Subscriptions</u>					338.00
		State Comptrollers - Tax books (16 sets)				288.00	
		State Comptrollers - Code books (5)				50.00	
<u>5180</u>	<u>125-000</u>	<u>Legal Fees</u>					35,000.00
		Legal services				35,000.00	
<u>5182</u>	<u>100-000</u>	<u>Arbitration</u>					0.00
<u>5190</u>	<u>100-000</u>	<u>Appraisal Review Board</u>	memb	days			300,885.00
		Chair person 85 days @ \$200/day	1	85	200.00	17,000.00	
		ARB secretary 85 days @ \$200/day	1	85	200.00	17,000.00	
		<u>OCTOBER</u> 12 members x 4 days @ \$150/day	12	4	150.00	7,200.00	
		<u>NOVEMBER TO MAY</u> 15 members x 30 days @ \$150/day	15	30	150.00	67,500.00	
		<u>JUNE TO AUGUST</u> 22 members x 48 days @ \$150/day	22	48	150.00	158,400.00	
		<u>SEPTEMBER</u> 15 members x 6 days @ \$150/day	15	6	150.00	13,500.00	
		<u>Training &amp; Orientation ARB Atty</u>					
		Training by ARB Attorney				3,500.00	
		State Compt 33 members x 3 days @	33	3	150.00	14,850.00	
		State Comptroller - new members fee:	10		45.00	450.00	
		State Comptroller - continued educati	33		45.00	1,485.00	

**APPRAISAL REVIEW BOARD****DETAIL**

<u>5199</u>	<u>100-000</u>	<u>Taxpayer Liaison Expense</u>					48,150.00
		225 days @ \$200 Hearings/Sessions	1	225	200.00	45,000.00	
		Education travel				2,800.00	
		Business cards, parking, etc				350.00	

<u>5200</u>	<u>125-000</u>	<u>Professional Services</u>					600.00
		Background checks -new Board members				600.00	

<u>5210</u>	<u>100-000</u>	<u>Supplemental Help</u>					0.00
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<u>5225</u>	<u>100-000</u>	<u>Interest</u>					0.00
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<u>5250</u>	<u>100-000</u>	<u>Contingency</u>					0.00
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Total Operating Expenses	414,872.00
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Total Wages and Payroll Related Exp	412,067.65
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Total Payroll Taxes Mandatory	29,734.49
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TCDRS	34,340.51
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<b>Total Appraisal Review Board</b>	<b><u><u>891,014.66</u></u></b>
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CURRENT  
BUDGET

5010 - Salaries & Wages	566,356.61	502,015.47
5020 - Payroll Related Expense	114,936.26	91,809.88
5021- TCDRS	56,975.47	51,170.79
5025 - Payroll Taxes/Mandatory	49,515.33	44,201.65
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	2,000.00
5090 - F/E Lease	2,400.00	2,150.00
5100 - F/E Maintenance	2,400.00	550.00
5109 - Small Furn & Equipment	975.00	0.00
5110 - Paper, Supplies	5,800.00	5,150.00
5111 - Printing	1,811.00	2,159.50
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	4,620.00	4,180.00
5130 - Education, Dues	2,455.00	360.00
5140 - Bonding/Insurance	340.00	150.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	380.00	425.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	180,000.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL**

**988.964.67**      706,322.29



DEEDSDETAIL

<u>5010</u>	<u>400-000</u>	<u>Salaries &amp; Wages</u>	566,356.61
<u>5020</u>	<u>400-000</u>	<u>Payroll Related Expenses</u>	114,936.26
<u>5021</u>	<u>400-000</u>	<u>TCDRS</u>	56,975.47
<u>5025</u>	<u>400-000</u>	<u>Payroll Taxes/Mandatory</u>	49,515.33
<u>5030</u>	<u>400-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>400-000</u>	<u>Software Support &amp; Licensing</u>	0.00
<u>5055</u>	<u>400-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>400-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>2021</u>	<u>400-000</u>	<u>Key Gov't Finance</u>	0.00
<u>2022</u>	<u>400-000</u>	<u>Mortgage Payments</u>	0.00
<u>5070</u>	<u>400-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>400-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>400-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>400-000</u>	<u>Building Improvements</u>	0.00

DEEDSDETAIL

<u>Fixed Assets</u>			0.00
<u>5090</u>	<u>400-000</u>	<u>F/E Lease</u>	2,400.00
		Canon copier C350iF bc7509 + property tax	1,200.00
		Canon copier C350iF + property tax New	1,200.00
<u>5100</u>	<u>400-000</u>	<u>F/E Maintenance</u>	2,400.00
		Canon copier C350iF bc7509	1,200.00
		Canon copier C350iF New	1,200.00
<u>5109</u>	<u>400-000</u>	<u>Small Furn &amp; Equipment</u>	975.00
		Chairs replacement (2)	500.00
		Printer HP M477fnw	475.00
<u>5110</u>	<u>400-000</u>	<u>Paper, Supplies</u>	5,800.00
		50 Boxes paper letter	2,400.00
		Misc supplies @ \$25x13x12mos	3,400.00
<u>5111</u>	<u>400-000</u>	<u>Printing</u>	1,811.00
		15 Boxes envelopes window-Homestead exemption	495.00
		6 Boxes envelopes regular	312.00
		12,500 Exemption slips	78.00
		2 Boxes letterhead bond	140.00
		Business cards salaried (2)	194.00
		Business cards (11)	517.00
		Receipt forms	75.00
<u>5112</u>	<u>400-000</u>	<u>Advertising</u>	0.00

DEEDSDETAIL

<u>5120</u>	<u>400-000</u>	<u>Postage &amp; Mailing</u>	4,620.00
		11,000 Homestead exemptions @ .42 (GD)	4,620.00
<u>5130</u>	<u>400-000</u>	<u>Education, Dues</u>	2,455.00
		TAAO, TDLR membership, TDLR Law rule updates, etc	2,380.00
		Records mangement workshop	75.00
<u>5140</u>	<u>400-000</u>	<u>Bonding/Insurance</u>	340.00
		Notary renewals	340.00
<u>5150</u>	<u>400-000</u>	<u>Audit Fees &amp; Consultation</u>	0.00
<u>5160</u>	<u>400-000</u>	<u>Chief Appraiser - Education, Dues</u>	0.00
<u>5165</u>	<u>400-000</u>	<u>Board of Directors - Education</u>	0.00
<u>5170</u>	<u>400-000</u>	<u>Publications, Subscriptions</u>	380.00
		Polk City Directory book	380.00
<u>5180</u>	<u>400-000</u>	<u>Legal Fees</u>	0.00
<u>5182</u>	<u>400-000</u>	<u>Arbitration</u>	0.00
<u>5190</u>	<u>400-000</u>	<u>Appraisal Review Board</u>	0.00

DEEDSDETAIL

<u>5199</u>	<u>400-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>400-000</u>	<u>Professional Services</u>		180,000.00
		Homestead Verification	180,000.00	
<u>5210</u>	<u>400-000</u>	<u>Supplemental Help</u>		0.00
<u>5225</u>	<u>400-000</u>	<u>Interest</u>		0.00
<u>5250</u>	<u>400-000</u>	<u>Contingency</u>		0.00
				<hr/>
			Total Operating Expenses	201,181.00
			Total Wages and Payroll Related Exp	681,292.87
			Total Payroll Taxes Mandatory	49,515.33
			TCDRS	56,975.47
			<b>Total Deeds</b>	<b><u><u>988,964.67</u></u></b>

**RECORDS/ARCHIVES**CURRENT  
BUDGET

5010 - Salaries & Wages	235,746.18	224,092.93
5020 - Payroll Related Expense	52,978.25	45,601.62
5021- TCDRS	23,716.07	22,841.95
5025 - Payroll Taxes/Mandatory	20,672.25	19,912.20
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	4,000.00	2,500.00
5100 - F/E Maintenance	2,625.00	1,600.00
5109 - Small Furn & Equipment	500.00	0.00
5110 - Paper, Supplies	4,640.00	4,890.00
5111 - Printing	301.00	97.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	24,315.00	0.00
5130 - Education, Dues	210.00	300.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	0.00	18.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	1,536.00	2,620.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL****371,239.76**    **324,473.69**

RECORDS/ARCHIVESDETAIL

<u>5010</u>	<u>200-000</u>	<u>Salaries &amp; Wages</u>	235,746.18
<u>5020</u>	<u>200-000</u>	<u>Payroll Related Expenses</u>	52,978.25
<u>5021</u>	<u>200-000</u>	<u>TCDRS</u>	23,716.07
<u>5025</u>	<u>200-000</u>	<u>Payroll Taxes/Mandatory</u>	20,672.25
<u>5030</u>	<u>200-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>200-000</u>	<u>Software Support &amp; Licensing</u>	0.00
<u>5055</u>	<u>200-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>200-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>2021</u>	<u>200-000</u>	<u>Key Gov't Finance</u>	0.00
<u>2022</u>	<u>200-000</u>	<u>Mortgage Payments</u>	0.00
<u>5070</u>	<u>200-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>200-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>200-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>200-000</u>	<u>Building Improvements</u>	0.00

RECORDS/ARCHIVESDETAIL

<u>Fixed Assets</u>			0.00
<u>5090</u>	<u>200-000</u>	<u>F/E Lease</u>	4,000.00
		Ricoh copier MPC4503 bc7529 + property tax	2,200.00
		Neopsot - Hasler mail meter	1,800.00
<u>5100</u>	<u>200-000</u>	<u>F/E Maintenance</u>	2,625.00
		Ricoh copier MPC4503 bc7529	650.00
		Mailing & Shipping - mail machines maint.	1,975.00
<u>5109</u>	<u>200-000</u>	<u>Small Furn &amp; Equipment</u>	500.00
		Chairs replacement (2)	500.00
<u>5110</u>	<u>200-000</u>	<u>Paper, Supplies</u>	4,640.00
		20 Boxes letter copy paper	640.00
		100 Boxes storage	200.00
		200 Boxes DVD-Rs	2,000.00
		Misc supplies @ \$25x6x12mos	1,800.00
<u>5111</u>	<u>200-000</u>	<u>Printing</u>	301.00
		Business cards	97.00
		2 Boxes envelopes window # 10 w/logo	100.00
		2 Boxes regular envelopes	104.00
<u>5112</u>	<u>200-000</u>	<u>Advertising</u>	0.00
<u>5120</u>	<u>200-000</u>	<u>Postage &amp; Mailing</u>	24,315.00
		Mailing&Shipping - meter chip/card	625.00
		Mailing&Shipping - print head	100.00
	deeds	3,500 Certified return receipt \$6.25 + postage .49 (Legislative requirement)	23,590.00

**RECORDS/ARCHIVES****DETAIL**

<u>5130</u>	<u>200-000</u>	<u>Education, Dues</u>		210.00
		TAAO, TDLR membership, TDLR Law rule updates, etc	175.00	
		Records mangement workshop	35.00	
<u>5140</u>	<u>200-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>200-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>200-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>200-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>200-000</u>	<u>Publications, Subscriptions</u>		0.00
<u>5180</u>	<u>200-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>200-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>200-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>200-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>200-000</u>	<u>Professional Services</u>		1,536.00
		Commercial Records rent & service	441.00	
		Paper shredding	345.00	
		Comm Rec - shred records	750.00	



RECORDS/ARCHIVESDETAIL

<u>5210</u>	<u>200-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>200-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>200-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	38,127.00
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Total Wages and Payroll Related Exp	288,724.44
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Total Payroll Taxes Mandatory	20,672.25
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TCDRS	23,716.07
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Total Records/Archives	<u><u>371,239.76</u></u>
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<b><u>BUSINESS PERSONAL PROPERTY</u></b>		CURRENT BUDGET
5010 - Salaries & Wages	694,182.51	634,209.20
5020 - Payroll Related Expense	124,005.01	100,479.04
5021- TCDRS	69,834.76	64,645.39
5025 - Payroll Taxes/Mandatory	62,319.04	57,291.70
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	2,945.00	3,730.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	2,800.00	3,200.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	1,900.00	1,900.00
5100 - F/E Maintenance	900.00	800.00
5109 - Small Furn & Equipment	2,160.00	1,350.00
5110 - Paper, Supplies	5,782.00	5,922.00
5111 - Printing	6,087.00	2,434.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	21,000.00	10,070.00
5130 - Education, Dues	4,500.00	10,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	2,323.00	3,281.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL**

**1,000,738.32    899,312.33**

**BUSINESS PERSONAL PROPERTY****DETAIL**

<u>5010</u>	<u>300-000</u>	<u>Salaries &amp; Wages</u>	694,182.51
<u>5020</u>	<u>300-000</u>	<u>Payroll Related Expenses</u>	124,005.01
<u>5021</u>	<u>300-000</u>	<u>TCDRS</u>	69,834.76
<u>5025</u>	<u>300-000</u>	<u>Payroll Taxes/Mandatory</u>	62,319.04
<u>5030</u>	<u>300-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>300-000</u>	<u>Software Support &amp; Licensing</u>	2,945.00
		NADA-online with inventory (includes all)	1,945.00
		Misc - software	1,000.00
<u>5055</u>	<u>300-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>300-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>2021</u>	<u>300-000</u>	<u>Key Gov't Finance (CAMA)</u>	0.00
<u>2022</u>	<u>300-000</u>	<u>Mortgage Payments</u>	0.00
<u>5070</u>	<u>300-000</u>	<u>Utilities</u>	2,800.00
		3 ATT (car laptop internet access), etc	2,800.00
<u>5072</u>	<u>300-000</u>	<u>Building - Maintenance</u>	0.00

BUSINESS PERSONAL PROPERTYDETAIL

<u>5075</u>	<u>300-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>300-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
<u>5090</u>	<u>300-000</u>	<u>F/E Lease</u>		1,900.00
		Ricoh copier C4503 bc7334 + property tax	1,900.00	
<u>5100</u>	<u>300-000</u>	<u>F/E Maintenance</u>		900.00
		Ricoh copier C4503 bc7334	900.00	
<u>5109</u>	<u>300-000</u>	<u>Small Furn &amp; Equipment</u>		2,160.00
		Chairs replacement (2)	500.00	
		Cameras (4)	1,160.00	
		Misc furniture - replacements	500.00	
<u>5110</u>	<u>300-000</u>	<u>Paper, Supplies</u>		5,782.00
		60 Boxes letter paper	1,920.00	
		Measuring tapes w/hooks (2)	72.00	
		Measuring wheels (2)	90.00	
		Misc Supplies @ \$25x14x12	3,700.00	

**BUSINESS PERSONAL PROPERTY****DETAIL**

<u>5111</u>	<u>300-000</u>	<u>Printing</u>		6,087.00
		100 Boxes envelopes window	5,000.00	
		10 Boxes envelopes regular	520.00	
		Business cards (10)	470.00	
		Business cards salaried	97.00	
<u>5112</u>	<u>300-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>300-000</u>	<u>Postage &amp; Mailing</u>		21,000.00
		25,000 Renditions @ .42 (GD)	10,500.00	
		25,000 Notice of Value @ .42 (GD)	10,500.00	
<u>5130</u>	<u>300-000</u>	<u>Education, Dues</u>		4,500.00
		Appraisal workshops, conferences, exams, etc.	4,500.00	
<u>5140</u>	<u>300-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>300-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>300-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>300-000</u>	<u>Board of Directors - Education</u>		0.00

**BUSINESS PERSONAL PROPERTY****DETAIL**

<u>5170</u>	<u>300-000</u>	<u>Books, Publications, Subscriptions</u>	2,323.00
		Airpac - Aircraft Value Reference	115.00
		Cole Directory Book - El Paso Directory	375.00
		NADA-Older Used Car guide	85.00
		El Paso Mapsco (4)	88.00
		VREF Ind - Aircraft listing (online)	80.00
		City Directory - Polk	380.00
		Misc publications, etc.	1,200.00
<u>5180</u>	<u>300-000</u>	<u>Legal Fees</u>	0.00
<u>5182</u>	<u>300-000</u>	<u>Arbitration</u>	0.00
<u>5190</u>	<u>300-000</u>	<u>Appraisal Review Board</u>	0.00
<u>5199</u>	<u>300-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
<u>5200</u>	<u>300-000</u>	<u>Professional Services</u>	0.00
<u>5210</u>	<u>300-000</u>	<u>Supplemental Help</u>	0.00
<u>5225</u>	<u>300-000</u>	<u>Interest</u>	0.00

**BUSINESS PERSONAL PROPERTY**

**DETAIL**

<u>5250</u>	<u>300-000</u>	<u>Contingency</u>		0.00
				<hr/>
			Total Operating Expenses	50,397.00
			Total Wages and Payroll Related Exp	818,187.53
			Total Payroll Taxes Mandatory	62,319.04
			TCDRS	69,834.76
			<b>Total Business Personal Property</b>	<b><u><u>1,000,738.32</u></u></b>

**COMMERCIAL**CURRENT  
BUDGET

5010 - Salaries & Wages	694,002.47	755,593.83
5020 - Payroll Related Expense	115,280.90	116,205.73
5021- TCDRS	69,816.65	77,018.21
5025 - Payroll Taxes/Mandatory	62,636.04	68,623.13
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	12,770.00	8,500.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	3,500.00	3,200.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	1,400.00	2,280.00
5100 - F/E Maintenance	1,600.00	1,600.00
5109 - Small Furn & Equipment	4,240.00	4,550.00
5110 - Paper, Supplies	6,288.00	6,938.00
5111 - Printing	3,265.00	1,775.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	9,240.00	8,360.00
5130 - Education, Dues	15,000.00	12,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	3,730.00	3,360.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	355,000.00	320,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL****1,357,769.05 1,390,003.90**



COMMERCIALDETAIL

<u>5010</u>	<u>300-000</u>	<u>Salaries &amp; Wages</u>	694,002.47
<u>5020</u>	<u>300-000</u>	<u>Payroll Related Expenses</u>	115,280.90
<u>5021</u>	<u>300-000</u>	<u>TCDRS</u>	69,816.65
<u>5025</u>	<u>300-000</u>	<u>Payroll Taxes/Mandatory</u>	62,636.04
<u>5030</u>	<u>300-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>300-000</u>	<u>Software Support &amp; Licensing</u>	12,770.00
		Loopnet subscription	3,000.00
		Realty rates.com	270.00
		Marshall & Swift - Commercial Estimator (2)	2,600.00
		Marshall & Swift - Valuation serv combo (2)	1,400.00
		Palanning/workflow/collaboration software	5,500.00
<u>5055</u>	<u>300-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>300-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>2021</u>	<u>300-000</u>	<u>Key Gov't Finance (CAMA)</u>	0.00
<u>2022</u>	<u>300-000</u>	<u>Mortgage Payments</u>	0.00
<u>5070</u>	<u>300-000</u>	<u>Utilities</u>	3,500.00
		4 ATT (car laptop internet access), etc	3,500.00

COMMERCIALDETAIL

<u>5072</u>	<u>300-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>300-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>300-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
<u>5090</u>	<u>300-000</u>	<u>F/E Lease</u>		1,400.00
		Copier Canon C350iF bc7510 + property tax	1,400.00	
<u>5100</u>	<u>300-000</u>	<u>F/E Maintenance</u>		1,600.00
		Copier Canon C350iF bc7510	1,600.00	
<u>5109</u>	<u>300-000</u>	<u>Small Furn &amp; Equipment</u>		4,240.00
		Chair replacement (2)	500.00	
		Cameras (6)	1,740.00	
		Misc furniture - replacements	2,000.00	
<u>5110</u>	<u>300-000</u>	<u>Paper, Supplies</u>		6,288.00
		50 Boxes letter paper	1,600.00	
		4 Boxes legal paper	192.00	
		Measuring tapes w/hooks (14)	504.00	
		Rolls copy paper 24x150 (6)	84.00	
		Rolls copy paper 36x150 (6)	108.00	
		Misc Supplies @ \$25x13x12	3,400.00	
		Graph paper letter 4 doz	192.00	
		Graph paper legal 4 doz	208.00	

COMMERCIALDETAIL

<u>5111</u>	<u>300-000</u>	<u>Printing</u>		3,265.00
		45 Boxes envelopes window	2,250.00	
		5 Boxes envelopes regular	260.00	
		Business cards (14)	658.00	
		Business cards salaried	97.00	
<u>5112</u>	<u>300-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>300-000</u>	<u>Postage &amp; Mailing</u>		9,240.00
		22,000 Appraisal notices @ .42 (GD)	9,240.00	
<u>5130</u>	<u>300-000</u>	<u>Education, Dues</u>		15,000.00
		Appraisal workshops, conferences, exams, etc.	15,000.00	
<u>5140</u>	<u>300-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>300-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>300-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>300-000</u>	<u>Board of Directors - Education</u>		0.00

**COMMERCIAL**

**DETAIL**

<u>5170</u>	<u>300-000</u>	<u>Books, Publications, Subscriptions</u>		3,730.00
		El Paso Mapsco (14)	308.00	
		State Comptrollers - Code books (4)	72.00	
		McGraw - Dodge Reports & updates	1,350.00	
		Misc publications, etc.	2,000.00	
<u>5180</u>	<u>300-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>300-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>300-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>300-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>300-000</u>	<u>Professional Services</u>		355,000.00
		Wardlaw Appraisal Group	340,000.00	
		Market Information Analysis	15,000.00	
<u>5210</u>	<u>300-000</u>	<u>Supplemental Help</u>		0.00
<u>5225</u>	<u>300-000</u>	<u>Interest</u>		0.00

COMMERCIAL

DETAIL

5250 300-000 Contingency

0.00

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Total Operating Expenses 416,033.00

Total Wages and Payroll Related Exp 809,283.37

Total Payroll Taxes Mandatory 62,636.04

TCDRS 69,816.65

**Total Commercial** **1,357,769.05**

		CURRENT BUDGET
	<b><u>RESIDENTIAL</u></b>	
5010 - Salaries & Wages	<b>1,506,778.26</b>	1,485,049.50
5020 - Payroll Related Expense	<b>274,500.61</b>	239,296.24
5021- TCDRS	<b>151,581.89</b>	151,372.15
5025 - Payroll Taxes/Mandatory	<b>135,312.93</b>	134,872.11
5030 - Computer Expense	<b>0.00</b>	0.00
5035 - Software - Support & Licensing	<b>1,750.00</b>	9,200.00
5055 - Vehicle Insurance	<b>0.00</b>	0.00
5060 - Gas/Oil/Maintenance	<b>0.00</b>	0.00
2021 - Key Gov't Finance (CAMA)	<b>0.00</b>	0.00
2022 - Mortgage Payments	<b>0.00</b>	0.00
5070 - Utilities	<b>8,610.00</b>	9,300.00
5072 - Building - Maintenance	<b>0.00</b>	0.00
5075 - Janitorial	<b>0.00</b>	0.00
5080 - Building Improvements	<b>0.00</b>	0.00
1610... Fixed Assets	<b>0.00</b>	0.00
5090 - F/E Lease	<b>1,861.00</b>	2,200.00
5100 - F/E Maintenance	<b>1,650.00</b>	2,400.00
5109 - Small Furn & Equipment	<b>4,400.00</b>	4,225.00
5110 - Paper, Supplies	<b>11,924.00</b>	14,136.00
5111 - Printing	<b>14,620.00</b>	22,106.00
5112 - Advertising	<b>0.00</b>	0.00
5120 - Postage & Mailing	<b>40,740.00</b>	46,740.00
5130 - Education, Dues	<b>22,000.00</b>	22,000.00
5140 - Bonding/Insurance	<b>0.00</b>	75.00
5150 - Audit Fees & Consultation	<b>0.00</b>	0.00
5160 - Chief Appraiser - Education, Dues	<b>0.00</b>	0.00
5165 - BOD - Education	<b>0.00</b>	0.00
5170 - Books, Publications, Subscriptions	<b>1,915.00</b>	1,880.00
5180 - Legal Fees	<b>0.00</b>	0.00
5182 - Arbitration	<b>0.00</b>	0.00
5190 - Appraisal Review Board	<b>0.00</b>	0.00
5199 - Liaison Expense	<b>0.00</b>	0.00
5200 - Professional Services	<b>0.00</b>	0.00
5210 - Supplemental Help	<b>0.00</b>	0.00
5225 - Interest	<b>0.00</b>	0.00
5250 - Contingency	<b>0.00</b>	0.00

**TOTAL**

**2,177,643.69** 2,144,851.99

RESIDENTIALDETAIL

<u>5010</u>	<u>600-000</u>	<u>Salaries &amp; Wages</u>		1,506,778.26
<u>5020</u>	<u>600-000</u>	<u>Payroll Related Expenses</u>		274,500.61
<u>5021</u>	<u>600-000</u>	<u>TCDRS</u>		151,581.89
<u>5025</u>	<u>600-000</u>	<u>Payroll Taxes/Mandatory</u>		135,312.93
<u>5030</u>	<u>600-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>600-000</u>	<u>Software Support &amp; Licensing</u>		1,750.00
		Resid Marshall & Swift Residential Cost Handbook combo (2)	1,400.00	
		Resid NADA - Manufactured Mobile homes -software (5)	350.00	
<u>5055</u>	<u>600-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>600-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>2021</u>	<u>600-000</u>	<u>Key Gov't Finance (CAMA)</u>		0.00
<u>2022</u>	<u>600-000</u>	<u>Mortgage Payments</u>		0.00
<u>5070</u>	<u>600-000</u>	<u>Utilities</u>		8,610.00
		12 ATT (car laptop internet access), etc	8,610.00	
<u>5072</u>	<u>600-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>600-000</u>	<u>Janitorial</u>		0.00

**RESIDENTIAL****DETAIL**

<u>5080</u>	<u>600-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
<u>5090</u>	<u>600-000</u>	<u>F/E Lease</u>		1,861.00
		Canon copier C5035 bc7003 + property tax	1,861.00	
<u>5100</u>	<u>600-000</u>	<u>F/E Maintenance</u>		1,650.00
		Canon copier C5035 bc7003 + property tax	1,650.00	
		HP copier/printer T1200 bc7112	0.00	
<u>5109</u>	<u>600-000</u>	<u>Small Furn &amp; Equipment</u>		4,400.00
		Chairs -replacements (2)	500.00	
		Cameras - replacements (10)	2,900.00	
		Replacements -staplers,date mach, scanners, printers, etc	1,000.00	
<u>5110</u>	<u>600-000</u>	<u>Paper, Supplies</u>		11,924.00
		50 Boxes paper letter	1,600.00	
		4 Boxes paper legal	192.00	
		12 Paper rolls (building plans)	456.00	
		24 doz Graph paper letter	1,152.00	
		12 doz Graph paper legal	624.00	
		5 Measuring tapes w/hooks	180.00	
		10 Measuring tape refills	330.00	
		2 Measuring wheels	90.00	
		Misc supplies @ \$25x31x12mos	7,300.00	



RESIDENTIALDETAIL

<u>5111</u>	<u>600-000</u>	<u>Printing</u>		14,620.00
		292 Boxes envelopes window	12,584.00	
		4 Boxes envelopes regular	208.00	
		14 Boxes envelopes business reply	224.00	
		2 Boxes business cards (salaried)	194.00	
		30 Boxes business cards	1,410.00	
<u>5112</u>	<u>600-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>600-000</u>	<u>Postage &amp; Mailing</u>		40,740.00
		80,000 Appraisal Notices @ .42 (GD)	33,600.00	
		17,000 Mfg. Home Renditions @ .42 (GD)	7,140.00	
<u>5130</u>	<u>600-000</u>	<u>Education, Dues</u>		22,000.00
		Appraisal workshops, conferences, exams, etc.	22,000.00	
<u>5140</u>	<u>600-000</u>	<u>Bonding/Insurance</u>		0.00
		Notary renewal	0.00	
<u>5150</u>	<u>600-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>600-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>600-000</u>	<u>Board of Directors - Education</u>		0.00

**RESIDENTIAL****DETAIL**

<u>5170</u>	<u>600-000</u>	<u>Books, Publications, Subscriptions</u>	1,915.00
		Polk City Directory	380.00
		Cole Directory	375.00
		El Paso Mapso Street guides (30)	660.00
		State Comptrollers-Code books (25)	450.00
		State Comptrollers-Vofr/Law books (2sets)	50.00
<u>5180</u>	<u>600-000</u>	<u>Legal Services</u>	0.00
<u>5182</u>	<u>600-000</u>	<u>Arbitration</u>	0.00
<u>5190</u>	<u>600-000</u>	<u>Appraisal Review Board</u>	0.00
<u>5199</u>	<u>600-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
<u>5200</u>	<u>600-000</u>	<u>Professional Services</u>	0.00
<u>5210</u>	<u>600-000</u>	<u>Supplemental Help</u>	0.00
<u>5225</u>	<u>600-000</u>	<u>Interest</u>	0.00
<u>5250</u>	<u>600-000</u>	<u>Contingency</u>	0.00

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Total Operating Expenses	109,470.00
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Total Wages and Payroll Related Exp	1,781,278.87
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Total Payroll Taxes Mandatory	135,312.93
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TCDRS	151,581.89
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<b>Total Residential</b>	<b><u><u>2,177,643.69</u></u></b>
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**STATISTICS**CURRENT  
BUDGET

5010 - Salaries & Wages	289,383.88	195,299.64
5020 - Payroll Related Expense	44,399.45	23,739.06
5021- TCDRS	29,112.02	19,907.03
5025 - Payroll Taxes/Mandatory	24,981.07	17,010.92
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	17,730.00	17,300.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	7,000.00	7,000.00
5090 - F/E Lease	0.00	0.00
5100 - F/E Maintenance	450.00	450.00
5109 - Small Furn & Equipment	1,500.00	2,225.00
5110 - Paper, Supplies	1,800.00	1,200.00
5111 - Printing	241.00	241.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	5,000.00	5,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	1,355.00	1,355.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	15,000.00	10,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL****437,952.42** 300,727.64

**STATISTICS****DETAIL**

<u>5010</u>	<u>500-000</u>	<u>Salaries &amp; Wages</u>		289,383.88
<u>5020</u>	<u>500-000</u>	<u>Payroll Related Expenses</u>		44,399.45
<u>5021</u>	<u>500-000</u>	<u>TCDRS</u>		29,112.02
<u>5025</u>	<u>500-000</u>	<u>Payroll Taxes/Mandatory</u>		24,981.07
<u>5030</u>	<u>500-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>500-000</u>	<u>Software Support &amp; Licensing</u>		17,730.00
		Co-Star licenses for commercial sales (2stat,1comm,1litg)	12,780.00	
		Marshall & Swift - Commercial Estimators (2)	2,600.00	
		Marshall & Swift - Residential Estimators (2)	2,350.00	
<u>5055</u>	<u>500-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>500-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>2021</u>	<u>500-000</u>	<u>Key Gov't Finance</u>		0.00
<u>2022</u>	<u>500-000</u>	<u>Mortgage Payments</u>		0.00
<u>5070</u>	<u>500-000</u>	<u>Utilities</u>		0.00
<u>5072</u>	<u>500-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>500-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>500-000</u>	<u>Building Improvements</u>		0.00

STATISTICSDETAIL

<u>Fixed Assets</u>			7,000.00
		2 Tablet Surface Pro3 with key board	3,200.00
		Canon ImageRunner Advance 4235 copier/scanner	3,800.00
<u>5090</u>	<u>500-000</u>	<u>F/E Lease</u>	0.00
<u>5100</u>	<u>500-000</u>	<u>F/E Maintenance</u>	450.00
		Canon ImageRunner Advance 4235	450.00
<u>5109</u>	<u>500-000</u>	<u>Small Furn &amp; Equipment</u>	1,500.00
		Chair replacemnt	500.00
		Misc (replacement) camera,furniture, etc.	1,000.00
<u>5110</u>	<u>500-000</u>	<u>Paper, Supplies</u>	1,800.00
		3 HP 12C platinum calculators	300.00
		Misc supplies @ \$25x5x12	1,500.00
<u>5111</u>	<u>500-000</u>	<u>Printing</u>	241.00
		1 Business cards	47.00
		2 Business cards salaried	194.00
<u>5112</u>	<u>500-000</u>	<u>Advertising</u>	0.00
<u>5120</u>	<u>500-000</u>	<u>Postage &amp; Mailing</u>	0.00

**STATISTICS****DETAIL**

<u>5130</u>	<u>500-000</u>	<u>Education, Dues</u>		5,000.00
			5,000.00	
<u>5140</u>	<u>500-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>500-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>500-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>500-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>500-000</u>	<u>Publications, Subscriptions</u>		1,355.00
		3 IAAO - Property Assessment Valuation -3rd edition books	210.00	
		3 IAAO - Fundamentals of Mass Appraisal books	210.00	
		State Comptrollers - 3 sets Code/Law books	75.00	
		Hotel Transaction Almanac & Hotel Invsmt Barometer	700.00	
		PWC - Korpacz R/E Investor Survey	160.00	
<u>5180</u>	<u>500-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>500-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>500-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>500-000</u>	<u>Taxpayer Liaison Expense</u>		0.00

**STATISTICS****DETAIL**

<u>5200</u>	<u>500-000</u>	<u>Professional Services</u>	15,000.00
		Cap Rate Study	15,000.00

<u>5210</u>	<u>500-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>500-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>500-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	50,076.00
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Total Wages and Payroll Related Exp	333,783.33
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Total Payroll Taxes Mandatory	24,981.07
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TCDRS	29,112.02
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<b>Total Statistics</b>	<b><u><u>437,952.42</u></u></b>
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**GEOGRAPHIC INFORMATION SYSTEMS**CURRENT  
BUDGET

5010 - Salaries & Wages	468,673.93	450,834.14
5020 - Payroll Related Expense	88,501.65	76,874.37
5021- TCDRS	47,148.60	45,953.84
5025 - Payroll Taxes/Mandatory	40,548.49	39,471.87
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	44,454.00	34,790.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	9,900.00	6,219.00
5100 - F/E Maintenance	5,900.00	3,400.00
5109 - Small Furn & Equipment	1,850.00	1,250.00
5110 - Paper, Supplies	5,736.00	8,598.00
5111 - Printing	761.00	481.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	2,305.00	5,500.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	1,200.00	970.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL**

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**716,978.67** 674,342.23

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GEOGRAPHIC INFORMATION SYSTEMSDETAIL

<u>5010</u>	<u>500-000</u>	<u>Salaries &amp; Wages</u>		468,673.93
<u>5020</u>	<u>500-000</u>	<u>Payroll Related Expenses</u>		88,501.65
<u>5021</u>	<u>500-000</u>	<u>TCDRS</u>		47,148.60
<u>5025</u>	<u>500-000</u>	<u>Payroll Taxes/Mandatory</u>		40,548.49
<u>5030</u>	<u>500-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>500-000</u>	<u>Software Support &amp; Licensing</u>		44,454.00
	GIS	ESRI - software maintenance	20,584.00	36,254.00
	Comm	ESRI - software maintenance	1,212.50	
	Resrch	ESRI - software maintenance	2,222.50	
	Adm-clssrm	ESRI - software maintenance	1,210.00	
	Stats	ESRI - software maintenance	4,560.00	
	Resid	ESRI - software maintenance	405.00	
	IT	ESRI - software maintenance	6,060.00	
	GIS	SHI - autoCAD LT desktop		3,200.00
	GIS	Arc_GIS_online 20 licenses @ \$2500ea		5,000.00
<u>5055</u>	<u>500-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>500-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>2021</u>	<u>500-000</u>	<u>Key Gov't Finance</u>		0.00
<u>2022</u>	<u>500-000</u>	<u>Mortgage Payments</u>		0.00
<u>5070</u>	<u>500-000</u>	<u>Utilities</u>		0.00

GEOGRAPHIC INFORMATION SYSTEMSDETAIL

<u>5072</u>	<u>500-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>500-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>500-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
<u>5090</u>	<u>500-000</u>	<u>F/E Lease</u>		9,900.00
		HP Z3200 plotter printer - replacement	8,000.00	
		Ricoh - copier MPC4502 bc7111 + property tax	1,900.00	
<u>5100</u>	<u>500-000</u>	<u>F/E Maintenance</u>		5,900.00
		HP Z3200 plotter printer - replacement	5,000.00	
		Ricoh - copier MPC4502 bc7111	900.00	
<u>5109</u>	<u>500-000</u>	<u>Small Furn &amp; Equipment</u>		1,850.00
		Chairs replacement (3)	750.00	
		Printer replacement	800.00	
		Hard drives external 4TB (2) @ \$150	300.00	
<u>5110</u>	<u>500-000</u>	<u>Paper, Supplies</u>		5,736.00
		40 Boxes letter paper	1,280.00	
		10 Boxes legal paper	480.00	
		72 Rolls 24 x 150 paper	1,008.00	
		26 Rolls 36 x 150 paper	468.00	
		Misc supplies @ \$25x10x12	2,500.00	

GEOGRAPHIC INFORMATION SYSTEMSDETAIL

<u>5111</u>	<u>500-000</u>	<u>Printing</u>		761.00
		Business cards -salaried 1 x 3times	291.00	
		Business cards 5 x 2times	470.00	
<u>5112</u>	<u>500-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>500-000</u>	<u>Postage &amp; Mailing</u>		0.00
<u>5130</u>	<u>500-000</u>	<u>Education, Dues</u>		2,305.00
		Local courses	700.00	
		ESRI local on-line GIS/Auto CAD 3 @ \$535	1,605.00	
<u>5140</u>	<u>500-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>500-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>500-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>500-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>500-000</u>	<u>Publications, Subscriptions</u>		1,200.00
		ESRI ArcMap Pro (10)	1,200.00	

GEOGRAPHIC INFORMATION SYSTEMSDETAIL

<u>5180</u>	<u>500-000</u>	<u>Legal Fees</u>	0.00
<u>5182</u>	<u>500-000</u>	<u>Arbitration</u>	0.00
<u>5190</u>	<u>500-000</u>	<u>Appraisal Review Board</u>	0.00
<u>5199</u>	<u>500-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
<u>5200</u>	<u>500-000</u>	<u>Professional Services</u>	0.00
<u>5210</u>	<u>500-000</u>	<u>Supplemental Help</u>	0.00
<u>5225</u>	<u>500-000</u>	<u>Interest</u>	0.00
<u>5250</u>	<u>500-000</u>	<u>Contingency</u>	0.00

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Total Operating Expenses	72,106.00
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Total Wages and Payroll Related Exp	557,175.58
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Total Payroll Taxes Mandatory	40,548.49
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TCDRS	47,148.60
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<b>Total GIS</b>	<b><u><u>716,978.67</u></u></b>
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**INFORMATION TECHNOLOGY**

CURRENT  
BUDGET

5010 - Salaries & Wages	329,185.62	356,028.06
5020 - Payroll Related Expense	61,954.16	54,267.86
5021- TCDRS	33,116.07	36,290.19
5025 - Payroll Taxes/Mandatory	28,499.08	30,948.13
5030 - Computer Expense	7,000.00	5,000.00
5035 - Software - Support & Licensing	213,729.00	195,329.50
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	800.00	800.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	30,000.00	0.00
5090 - F/E Lease	110,239.52	88,100.00
5100 - F/E Maintenance	159,714.31	145,493.00
5109 - Small Furn & Equipment	20,000.00	20,000.00
5110 - Paper, Supplies	2,400.00	1,800.00
5111 - Printing	97.00	0.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	20,100.00	20,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	1,600.00	1,600.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	213,561.00	154,420.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

**TOTAL**

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**1,231,995.77** 1,110,076.74

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**INFORMATION TECHNOLOGY****DETAIL**

<u>5010</u>	<u>700-000</u>	<u>Salaries &amp; Wages</u>		329,185.62
<u>5020</u>	<u>700-000</u>	<u>Payroll Related Expenses</u>		61,954.16
<u>5021</u>	<u>700-000</u>	<u>TCDRS</u>		33,116.07
<u>5025</u>	<u>700-000</u>	<u>Payroll Taxes/Mandatory</u>		28,499.08
<u>5030</u>	<u>700-000</u>	<u>Computer Expense</u>		7,000.00
		Toner/ink for plotters (Comm, GIS, Resid)	2,000.00	
		<b><u>MAINTENANCE SUPPLIES</u></b>		
		Maintenance parts & supplies	5,000.00	
<u>5035</u>	<u>700-000</u>	<u>Software Support &amp; Licensing</u>		213,729.00
		Atalasoft - SDK Kits and Tools Maintenance	7,250.00	
		Veeam Virtual machines backup software	9,500.00	
		NetFort - SQL Security Monitor Maintenance	6,984.00	
		SQL Sentry - SQL Performance Monitor Maintenance	2,380.00	
		ATT Voice SDK for Arb Audio Visual Announcer	2,500.00	
		Sigma - Microsoft Enterprise agreement	135,000.00	
		DigiCert - Digital Certificate Maintenance	2,000.00	
		WebSense URL Filter	12,240.00	
		AdminStudio Professional	6,875.00	
		Misc PC software	5,000.00	
		Google Engine Website indexing	24,000.00	
<u>5055</u>	<u>700-000</u>	<u>Vehicle Insurance</u>		0.00

INFORMATION TECHNOLOGYDETAIL

<u>5060</u>	<u>700-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>2021</u>	<u>700-000</u>	<u>Key Gov't Finance (CAMA)</u>		0.00
<u>2022</u>	<u>700-000</u>	<u>Mortgage Payments</u>		0.00
<u>5070</u>	<u>700-000</u>	<u>Utilities</u>		800.00
		Communications	800.00	
<u>5072</u>	<u>700-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>700-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>700-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				30,000.00
	1610	Power generator	30,000.00	
<u>5090</u>	<u>700-000</u>	<u>F/E Lease</u>		110,239.52
		Dell - PC's/monitors + property tax	43,400.00	
		Dell - tablets + property tax	10,800.00	
		Dell - PC's/monitors + property tax	9,600.00	
		Blade Servers lease (5 years)	46,439.52	

INFORMATION TECHNOLOGYDETAIL

<u>5100</u>	<u>700-000</u>	<u>F/E Maintenance</u>		159,714.31
		Cisco SMARTnet 8x5xNBD(SNT)Bundle Maint Contract	33,000.00	
		Hardware/phone sys support maint	8,500.00	
		Fluke OptiView Gold Maintenance/Support Contract	7,700.00	
		HP and Dell Servers and San Storage Maint Contract	52,227.31	
		Server room UPS maintenance	8,500.00	
		Security system maint	3,427.00	
		Fire Suppression system maint	1,360.00	
		Fujitsu scanners maint. bc6395,6907,6908,6040,7086,6743	2,000.00	
		Dahill - printer maint	43,000.00	
<u>5109</u>	<u>700-000</u>	<u>Small Furn &amp; Equipment</u>		20,000.00
		Misc computer equipment	20,000.00	
<u>5110</u>	<u>700-000</u>	<u>Paper, Supplies</u>		2,400.00
		Bar codes	200.00	
		USB's	100.00	
		Misc supplies @ \$25x7x12 mos	2,100.00	
<u>5111</u>	<u>700-000</u>	<u>Printing</u>		97.00
		Business card - salaried	97.00	
<u>5112</u>	<u>700-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>700-000</u>	<u>Postage &amp; Mailing</u>		0.00



INFORMATION TECHNOLOGYDETAIL

<u>5130</u>	<u>700-000</u>	<u>Education, Dues</u>		20,100.00
		Software Development Conferences (6)	18,000.00	
		Net+, Cisco, Microsoft, SQL Certifications	2,000.00	
		Records management	100.00	
<u>5140</u>	<u>700-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>700-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>700-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>700-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>700-000</u>	<u>Books, Publications, Subscriptions</u>		1,600.00
		Books & subscriptions (software development,sys adm,deploymnt)	1,600.00	
<u>5180</u>	<u>700-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>700-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>700-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>700-000</u>	<u>Taxpayer Liaison Expense</u>		0.00

**INFORMATION TECHNOLOGY**

**DETAIL**

<u>5200</u>	<u>700-000</u>	<u>Professional Services</u>	213,561.00
		Storage service offsite - backup tapes	441.00
		Pictometry contract	142,500.00
		Pictometr Change Finder	70,620.00

<u>5210</u>	<u>700-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>700-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>700-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	779,240.83
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Total Wages and Payroll Related Exp	391,139.78
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Total Payroll Taxes Mandatory	28,499.08
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TCDRS	33,116.07
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<b>Total Information Technology</b>	<b><u><u>1,231,995.77</u></u></b>
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	<b><u>RESEARCH</u></b>	<b>CURRENT BUDGET</b>
5010 - Salaries & Wages	<b>546,725.37</b>	567,324.16
5020 - Payroll Related Expense	<b>88,712.39</b>	92,545.90
5021- TCDRS	<b>55,000.57</b>	57,827.75
5025 - Payroll Taxes/Mandatory	<b>46,864.90</b>	49,529.70
5030 - Computer Expense	<b>0.00</b>	0.00
5035 - Software - Support & Licensing	<b>246,107.00</b>	264,541.00
5055 - Vehicle Insurance	<b>0.00</b>	0.00
5060 - Gas/Oil/Maintenance	<b>0.00</b>	0.00
2021 - Key Gov't Finance (CAMA)	<b>0.00</b>	0.00
2022 - Mortgage Payments	<b>0.00</b>	0.00
5070 - Utilities	<b>0.00</b>	0.00
5072 - Building - Maintenance	<b>0.00</b>	0.00
5075 - Janitorial	<b>0.00</b>	0.00
5080 - Building Improvements	<b>0.00</b>	0.00
1610... Fixed Assets	<b>3,000.00</b>	0.00
5090 - F/E Lease	<b>3,360.00</b>	0.00
5100 - F/E Maintenance	<b>500.00</b>	6,000.00
5109 - Small Furn & Equipment	<b>0.00</b>	0.00
5110 - Paper, Supplies	<b>3,950.00</b>	3,950.00
5111 - Printing	<b>0.00</b>	900.00
5112 - Advertising	<b>0.00</b>	0.00
5120 - Postage & Mailing	<b>0.00</b>	0.00
5130 - Education, Dues	<b>5,065.00</b>	8,020.00
5140 - Bonding/Insurance	<b>0.00</b>	0.00
5150 - Audit Fees & Consultation	<b>0.00</b>	0.00
5160 - Chief Appraiser - Education, Dues	<b>0.00</b>	0.00
5165 - BOD - Education	<b>0.00</b>	0.00
5170 - Books, Publications, Subscriptions	<b>600.00</b>	500.00
5180 - Legal Fees	<b>0.00</b>	0.00
5182 - Arbitration	<b>0.00</b>	0.00
5190 - Appraisal Review Board	<b>0.00</b>	0.00
5199 - Liaison Expense	<b>0.00</b>	0.00
5200 - Professional Services	<b>85,412.24</b>	110,000.00
5210 - Supplemental Help	<b>0.00</b>	0.00
5225 - Interest	<b>0.00</b>	0.00
5250 - Contingency	<b>0.00</b>	0.00
<b>TOTAL</b>		<b>1,085,297.47</b> 1,161,138.51

RESEARCHDETAIL

<u>5010</u>	<u>500-000</u>	<u>Salaries &amp; Wages</u>	546,725.37
<u>5020</u>	<u>500-000</u>	<u>Payroll Related Expenses</u>	88,712.39
<u>5021</u>	<u>500-000</u>	<u>TCDRS</u>	55,000.57
<u>5025</u>	<u>500-000</u>	<u>Payroll Taxes/Mandatory</u>	46,864.90
<u>5030</u>	<u>500-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>500-000</u>	<u>Software Support &amp; Licensing</u>	246,107.00
		DRI -Pinnacle Studio upgrade & data extractor	270.00
		Adobe - Life Cycle	500.00
		Adobe Creative Suite Upgrade	1,300.00
		Acrobat Pro License, maint, upgrade	700.00
		UE Studio upgrade (full suite)	600.00
		CAMA Maintenance (TrueAuto)	203,887.00
		M&S Comm Estimator for Pacs (TrueAuto)	2,500.00
		M&S Comm Estimator for Pacs (TrueAuto) - 13,496prop *.44	6,000.00
		PACS Customization	25,000.00
		Lynda.com - research & education	1,850.00
		CDW - Robohelp software	3,000.00
		Misc software	500.00
<u>5055</u>	<u>500-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>500-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>2021</u>	<u>500-000</u>	<u>Key Gov't Finance</u>	0.00
<u>2022</u>	<u>500-000</u>	<u>Mortgage Payments</u>	0.00
<u>5070</u>	<u>500-000</u>	<u>Utilities</u>	0.00

**RESEARCH****DETAIL**

<u>5072</u>	<u>500-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>500-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>500-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				3,000.00
<u>1610</u>	<u>500-000</u>	2 laptops @ \$1,500 ea.	3,000.00	
<u>5090</u>	<u>500-000</u>	<u>F/E Lease</u>		3,360.00
		Canon Adv C5255 bc8333 + property taxes	3,360.00	
<u>5100</u>	<u>500-000</u>	<u>F/E Maintenance</u>		500.00
		Canon Adv C5255 bc8333	500.00	
<u>5109</u>	<u>500-000</u>	<u>Small Furn &amp; Equipment</u>		0.00
<u>5110</u>	<u>500-000</u>	<u>Paper, Supplies</u>		3,950.00
		25 Boxes letter 3-hole punch	950.00	
		Misc supplies @ \$25x10x12	3,000.00	

**RESEARCH****DETAIL**

<u>5111</u>	<u>500-000</u>	<u>Printing</u>		0.00
<u>5112</u>	<u>500-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>500-000</u>	<u>Postage &amp; Mailing</u>		0.00
<u>5130</u>	<u>500-000</u>	<u>Education, Dues</u>		5,065.00
		Education, dues, conf, seminars, etc	5,000.00	
		Records management	65.00	
<u>5140</u>	<u>500-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>500-000</u>	<u>Audit Fees &amp; Consultation</u>		0.00
<u>5160</u>	<u>500-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>500-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>500-000</u>	<u>Publications, Subscriptions</u>		600.00
		IT books and publications	600.00	
<u>5180</u>	<u>500-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>500-000</u>	<u>Arbitration</u>		0.00

**RESEARCH****DETAIL**

5190   500-000   Appraisal Review Board   0.00

5199   500-000   Taxpayer Liaison Expense   0.00

5200   500-000   Professional Services   85,412.24

		forms	(GD) rate	
	<u>Mailing service - bulk mailing, printing</u>			
ARB	Board orders	29,801	0.24	7,152.24
BPP	Renditions	25,000	0.24	6,000.00
BPP	Notices	25,000	0.24	6,000.00
Comm	Appraisal Notices	22,000	0.24	5,280.00
Deeds	Homestead exemptions	11,000	0.24	2,640.00
Resid	MH Renditions	16,000	0.24	3,840.00
Resid	Appraisal Notices	105,000	0.24	25,200.00
Research	Go-Direct address scrub/CASS 3 times a yr.			12,100.00
Research	Go-Direct pre-sort data changes			7,700.00
	Go-Direct - additional forms			9,500.00

5210   500-000   Supplemental Help   0.00

5225   500-000   Interest   0.00

5250   500-000   Contingency   0.00

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Total Operating Expenses   347,994.24

Total Wages and Payroll Related Exp   635,437.76

Total Payroll Taxes Mandatory   46,864.90

TCDRS   55,000.57

**Total Research   1,085,297.47**

**EL PASO CENTRAL APPRAISAL DISTRICT  
BUDGET 2016-2017 RECAP**

**2016 - 2017**  
**DETAIL**      Current Budget

<b>WAGES</b>	<b>7,298,596.97</b>	<b>7,024,497.10</b>
<b>PAYROLL RELATED EXPENSES</b>	<b>1,241,013.41</b>	<b>1,084,274.50</b>
<b>WAGES/PAYROLL RELATED EXPENSES TOTAL</b>	<b>8,539,610.38</b>	<b>8,108,771.59</b>
<b>PAYROLL TAXES/MANDATORY</b>	<b>957,232.84</b>	<b>858,916.52</b>
<b>TCDRS</b>	<b>734,238.85</b>	<b>716,011.96</b>
<b>OPERATING EXPENSES</b>	<b>3,725,642.47</b>	<b>3,320,394.40</b>
<b>CONTINGENCY 10%</b>	<b>372,564.25</b>	<b>332,039.44</b>
<b>TOTAL WAGES AND OPERATING EXPENSES</b>	<b>14,329,288.80</b>	<b>13,336,133.91</b>
<b>MISC. INCOME</b>	<b>(50,000.00)</b>	<b>(50,000.00)</b>
<b>GRAND TOTAL</b>	<b>14,279,288.80</b>	<b>13,286,133.91</b>



## DEPARTMENTAL RECAP

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	2016 - 2017	Current Budget
<u>ADMINISTRATION</u>	3,041,348.80	2,848,219.77
<u>LITIGATION</u>	1,028,345.51	938,466.09
<u>APPRAISAL REVIEW BOARD</u>	891,014.66	838,198.73
<u>DEEDS</u>	988,964.67	706,322.29
<u>RECORDS/ARCHIVES</u>	371,239.76	324,473.69
<u>BUSINESS PERSONAL PROPERTY</u>	1,000,738.32	899,312.33
<u>COMMERCIAL</u>	1,357,769.05	1,390,003.90
<u>RESIDENTIAL</u>	2,177,643.69	2,144,851.99
<u>STATISTICS</u>	437,952.42	300,727.64
<u>GEOGRAPHIC INFORMATION SYSTEMS</u>	716,978.67	674,342.23
<u>INFORMATION SYSTEMS</u>	1,231,995.77	1,110,076.74
<u>RESEARCH</u>	1,085,297.47	1,161,138.51
<b>TOTAL WAGES &amp; OPERATING EXP.</b>	<b>14,329,288.80</b>	<b>13,336,133.91</b>
 <b>MISC. INCOME</b>	 <b>(50,000.00)</b>	 <b>(50,000.00)</b>
<b>Total Budget billable to Taxing Entities</b>	<b>14,279,288.80</b>	<b>13,286,133.91</b>

**SECTION                      D**

**STAFF POSITIONS /  
SALARY SCHEDULE**

# SALARY SCHEDULE 2016/2017

NO. POS	POSITION	SALARY RANGE	PAYROLL RELATED EXPENSE
1	Executive Director/Chief Appraiser	148,241	9,140
	Set by Board		
1	Assistant Chief Appraiser	80,422 - 135,530	9,084
1	Director of Administrative Services	80,422 - 135,530	9,016
1	Director of Litigation & Appeals	80,422 - 135,530	9,016
1	Director of Appraisal Services	80,422 - 135,530	9,016
1	Business Pers Prop Manager	61,293 - 102,946	8,954
1	Commercial Manager	61,293 - 102,946	8,954
1	Residential Property Manager	61,293 - 102,946	8,954
1	GIS Manager	61,293 - 102,946	8,995
1	Chief Financial Officer	61,293 - 102,946	9,016
1	Network Administrator	61,293 - 102,946	8,892
1	Application Support Manager	61,293 - 102,946	8,995
1	Human Resource Manager	61,293 - 102,946	8,995
1	Litigation Coordinator	61,293 - 102,946	8,952
1	Records & Archives Manager	61,293 - 102,946	8,958
1	Quality Control Monitor	61,293 - 102,946	8,946
1	ARB Coordinator	61,293 - 102,946	8,942
1	Records Supervisor	61,293 - 102,946	8,952
1	Deeds & Exemptions Supervisor	61,293 - 102,946	8,930
2	Litigation Analyst	43,381 - 72,862	8,931
2	Computer programmer Analyst	43,381 - 72,862	8,855 - 8,887
2	Data Analyst	43,381 - 72,862	8,896 - 8,939
1	Appraiser Analyst	43,381 - 72,862	8,887
2	Software Developer	43,381 - 72,862	8,866
1	Appraisal Training Supervisor	43,381 - 72,862	8,929
1	Statistical Coordinator	43,381 - 72,862	8,942
1	Statistical Analyst	43,381 - 72,862	8,907
1	Accountant	37,407 - 62,858	8,901
10	Appraiser IV	37,407 - 62,858	8,851 - 8,929
1	Litigation Appraiser IV	37,407 - 62,858	8,882
1	Data Control Specialist	37,407 - 62,858	8,884
1	Accounting Specialist	37,407 - 62,858	8,835
17	Appraiser III	32,258 - 54,178	8,843 - 8,864
1	Legal Assistant	32,258 - 54,178	8,855
2	Fiscal Clerk II	32,258 - 54,178	8,865
1	Research Specialist	32,258 - 54,178	8,897
12	Appraiser II	27,816 - 46,718	8,832 - 8,839
7	Field Specialist	27,816 - 46,718	8,829 - 8,832
3	GIS Specialist II	27,816 - 46,718	8,852 - 8,860
1	HR Specialist	27,816 - 46,718	8,836
2	Secretary	27,816 - 46,718	8,858 - 8,868
3	GIS Specialist I	23,987 - 40,286	8,822 - 8,831
1	Litigation Specialist	23,987 - 40,286	8,823
1	Data Control Clerk	23,987 - 40,286	8,846
28	Appraisal Records Specialist	23,987 - 40,286	8,817 - 8,851
3	Desktop Support Technician	23,987 - 40,286	8,809 - 8,820
10	Administrative Clerks	20,682 - 34,737	8,800 - 8,817
1	Maintenance II	20,682 - 34,737	8,801
1	Maintenance I	20,682 - 34,737	8,800
1	Customer Contact Clerk	20,682 - 34,737	8,800
140	TOTAL		

# **SECTION E**

## **CAPITAL EXPENDITURE LISTING**

**EL PASO CENTRAL APPRAISAL DISTRICT**

**CAPITAL EXPENDITURES FOR FISCAL YEAR 2016/2017**

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<b>TOTAL CAPITAL EXPENDITURES</b>	<b><u>42,900.00</u></b>
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**ADMINISTRATION**

Printer HP P4014dn - replacement	1,300.00
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**LITIGATION**

1 Tablets Surface Pro3 w/keyboard	1,600.00
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**STATISTICS**

2 Tablet Surface Pro3 with key board	3,200.00
Canon ImageRunner Advance 4235 copier/scanner	3,800.00

**INFORMATION TECHNOLOGY**

1610 Power generator	30,000.00
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**RESEARCH**

1610 2 laptops @ \$1,500 ea.	3,000.00
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# **SECTION F**

## **TAXING ENTITY PAYMENT SCHEDULE**

EL PASO CENTRAL APPRAISAL DISTRICT  
PAYMENT SCHEDULE BY TAXING ENTITY FOR THE FISCAL YEAR 10/1/2016 - 9/30/2017

EL PASO COUNTY TAXING ENTITIES		PERCENTAGE OF TOTAL COUNTY TAX LEVY	BUDGET LEVY BASED ON CAD 2016/17 BUDGET	QUARTERLY
*****		*****	*****	*****
1	ANTHONY ISD	0.21580000%	30,814.71	7,703.68
2	ANTHONY, TOWN OF	0.07920000%	11,309.20	2,827.30
3	CANUTILLO ISD	2.60100000%	371,404.30	92,851.08
4	CITY OF EL PASO	23.52690000%	3,359,474.02	839,868.51
5	CLINT ISD	1.41230000%	201,666.40	50,416.60
6	CLINT, TOWN OF	0.02020000%	2,884.42	721.11
7	COUNTY OF EL PASO	16.95200000%	2,420,625.06	605,156.27
8	EL PASO COMMUNITY COLLEGE	5.17390000%	738,796.12	184,699.03
9	EL PASO COUNTY EMER SERV DIST #1	0.18450000%	26,345.29	6,586.32
10	EL PASO COUNTY EMER SERV DIST #2	0.27220000%	38,868.22	9,717.06
11	EL PASO COUNTY TORNILLO W.I.D.	0.00680000%	970.99	242.75
12	EL PASO COUNTY WATER C.I.D. #4	0.01630000%	2,327.52	581.88
13	EL PASO ISD	18.94250000%	2,704,854.28	676,213.57
14	FABENS ISD	0.21100000%	30,129.30	7,532.33
15	HACIENDA DEL NORTE	0.01750000%	2,498.88	624.72
16	HORIZON CITY	0.32890000%	46,964.58	11,741.15
17	HORIZON REGIONAL MUNICIPAL UTILITY DIST	0.54220000%	77,422.30	19,355.58
18	LOWER VALLEY WATER DISTRICT	0.28970000%	41,367.10	10,341.78
19	MONTECILLO MUNICIPAL MGT DIST#1	0.00000000%	0.00	0.00
20	PASEO DEL ESTE MUD # 1	0.00740000%	1,056.67	264.17
21	PASEO DEL ESTE MUD # 2	0.04920000%	7,025.41	1,756.35
22	PASEO DEL ESTE MUD # 3	0.07860000%	11,223.52	2,805.88
23	PASEO DEL ESTE MUD # 4	0.00030000%	42.84	10.71
24	PASEO DEL ESTE MUD # 5	0.02000000%	2,855.86	713.97
25	PASEO DEL ESTE MUD # 6	0.00120000%	171.35	42.84
26	PASEO DEL ESTE MUD # 7	0.01280000%	1,827.75	456.94
27	PASEO DEL ESTE MUD # 8	0.01320000%	1,884.87	471.22
28	PASEO DEL ESTE MUD # 9	0.00150000%	214.19	53.55
29	PASEO DEL ESTE MUD # 10	0.13000000%	18,563.08	4,640.77
30	PASEO DEL ESTE MUD # 11	0.03700000%	5,283.34	1,320.84
31	SAN ELIZARIO ISD	0.22730000%	32,456.82	8,114.21
32	SAN ELIZARIO CITY	0.05960000%	8,510.46	2,127.62
33	SOCORRO ISD	10.70700000%	1,528,883.45	382,220.86
34	SOCORRO, TOWN OF	0.65180000%	93,072.40	23,268.10
35	TORNILLO ISD	0.07860000%	11,223.52	2,805.88
36	UNIVERSITY MEDICAL CENTER	8.64500000%	1,234,444.52	308,611.13
37	VINTON, TOWN OF	0.04120000%	5,883.07	1,470.77
38	YSLETA ISD	8.44540000%	1,205,943.07	301,485.77
TOTALS		100.000000%	14,279,288.80	3,569,822.20

**PLEASE NOTE:**

These percentages are based on the 2015 levies currently being used for quarterly billing. At the time this budget is implemented, the first quarterly billing will be based on 2015 levies. The second and subsequent quarterly billings will be based on the most current 2016 levy figures and any necessary adjustments for the first quarter will be made at that time.

**SECTION                      G**

**CALENDAR: 2016/2017**  
**BUDGET PROCESS**



# EPCAD 2016/2017

## BUDGET PROCESS CALENDAR

Executive Director & Management staff meet to discuss goals and objectives based on the tax calendar, previous year experience, current needs and long-term goals.	October-December
Based on previous discussion with staff and Board and agreed upon objectives, departments begin compiling budgets.	January
Executive Director, Division Directors and Chief Financial Officer review proposed departmental budgets for accuracy, duplications, conformance to overall District objectives. Cuts begin to be made during this process.	February-March
Budget Advisory Committee Reviews Preliminary Budget. ***** Preliminary Budget submitted to Board of Directors. Preliminary Budget to taxing entities. *****	March 2, 2016 ***** March 17 March 18
Board Budget Advisory Committee meets for second review of preliminary budget and makes additional changes if deemed necessary and prudent.	March 18 – April 15
Preliminary Budget reviewed by entire board and date set for public hearing. (Budget Workshop.)	April 21 Budget Workshop
No later than the 10 <sup>th</sup> day before a public hearing.  (1) a written notice of the date, time and place fixed for the hearing shall be delivered by the Secretary of the Board to the presiding officer of the governing body of each taxing unit participating in the District; and  (2) The Chief Appraiser shall give notice of the public hearing in a ¼ page ad in a newspaper of general circulation setting out the time, date and place of the public hearing and setting out a summary of the proposed budget.	May 9
Public hearing and final Board review of preliminary budget with possible adoption. <b>Budget must be adopted by June 15, 2016.</b> Substantial compliance with Property Tax Code.	May 19, Board Meeting
As soon as possible, taxing entities provided with copies of the adopted budget for their review and use in their budget process.	Following Adoption
If governing bodies of a majority of the voting entities (school districts, County and incorporated towns and cities) adopt resolutions disapproving the budget and file them with the Secretary of the Board within 30 days after its adoption, the budget does not take effect.	30 Days Following Adoption
The Board shall adopt a new budget within 30 days of the disapproval.	30 Days After Disapproval

# **SECTION H**

## **ORGANIZATIONAL CHART**

