



EL PASO CENTRAL APPRAISAL DISTRICT

2020/2021 BUDGET

ADOPTED

MAY 21, 2020

Dinah L. Kilgore, R.P.A.

EXECUTIVE DIRECTOR/CHIEF APPRAISER
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EL PASO, TEXAS 79925
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L PASO CENTRAL APPRAISAL DISTRICT



STATE OF TEXAS

COUNTY OF EL PASO

EL PASO CENTRAL APPRAISAL DISTRICT RESOLUTION

ADOPTING THE 2020/2021 OPERATING BUDGET FOR THE EL PASO CENTRAL APPRAISAL DISTRICT

BE IT RESOLVED by the Board of Directors of the El Paso Central Appraisal District that the District Operating Budget for the year **2020/2021** be adopted and approved in the total amount of **\$16,032,786.53**. The Board hereby adopts the attached Budget detail with the understanding that the assignment of funds by the Budget Categories or Budget Accounts are estimates only. Funds may be used between categories or accounts on an as-needed basis, with the exception of the contingency account, which requires Board approval prior to allocation of funds from said contingency account as per prior Board action.

BE IT FURTHER RESOLVED that this Budget for the year **2020/2021** be allocated to the taxing entities participating in the El Paso Central Appraisal District, based on each entity's most current levy for the year in which the Budget was prepared – **2019**.

ADOPTED this 21st day of May, 2020.

Vincent Perez, Chair

El Paso Central Appraisal District

Board of Directors

FREDDY KHLAYEL-AVALOS

RONNIE LOWENFIELD

KATHRYN LUCERO

ATTEST:

Kathryn Lucero, Secretary

El Paso Central Appraisal District

Board of Directors

Mission Statement

The mission of the El Paso Central Appraisal District is to accurately and equitably interpret the market value of all taxable property in El Paso County.

Philosophy

It is the philosophy of the El Paso Central Appraisal District that, when treated fairly and with professionalism, the public is willing to pay their fair share to support the services provided by local government.

Motto

"Professionals Putting People First"



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BUDGET SUMMARY

The primary function of the El Paso Central Appraisal District is **to provide a <u>timely</u> and <u>accurate</u> appraisal roll to the taxing entities of El Paso while providing quality service to the taxpayers of El Paso in the most cost effective manner possible.** The El Paso Central Appraisal District (EPCAD) has received two awards from the International Association of Assessment Officers: the Public Information Program Award in 2011 and the Certificate of Excellence for Assessment Administration (CEAA) in 2012. EPCAD recertified the CEAA in 2018. The CEAA allows EPCAD to bypass some of the Texas Comptroller requirements through the Methods and Assistance Program (MAP). EPCAD has received a perfect score (100% rating) for the 2011, 2013, 2015, 2017, and 2019 MAP reviews.

The El Paso Central Appraisal District is supported entirely by the participating taxing entities of El Paso County.

The 2020/2021, Adopted Budget reflects a 0.00% increase of the 2019/2020 Adopted Budget. Payroll and all related expenses project a 4.68% increase. Operating expenses project a .88% decrease. Contingency fund reflects a 43.15% decrease.

The overall summary by account for the **2020/2021 Proposed Budget** includes a breakdown of each EPCAD department.

5010 - Salaries & Wages

2019-20: \$7,735,674.35 2020-21: \$8,086,082.41 Increase: \$350,408.06

Budget category has **increased by 4.53%** from the current year's budget. The percentage of **Overtime** is **1.77%** or **\$143,229.31**. The 2020/2021 Budget includes a **Market/Step Adjustment** of **1.22%** or **\$98,834.30**. Major causes of increase is due to the inclusion of the 2019/2020 salary contingency, \$66,765.09, step increases for employees successfully passing appraisal level and designation exams, and approved salary for Taxpayer Liaison Officer. EPCAD strives to keep overtime to a minimum; however, EPCAD must consider a "worst case" situation, when anticipating the number of protests filed. The Texas Property Tax Code requires that extended hours including after hours, Saturday and Sunday hearings be available for property owners to appeal their value.

<u>5020 – Payroll Related Expenses</u>

2019-20: \$1,271,677.42 2020-21: \$1,309,593.59 Increase: \$37,916.17

	<u>2019-2020</u>	<u>2020-2021</u>	Difference
Health Insurance:	\$1,189,440.00	\$1,237,613.40	\$48,173.40
Vision Insurance:	\$0.00	\$0.00	\$0.00
Dental Insurance:	\$48,720.00	\$37,460.88	(\$11,259.12)
Life Insurance:	\$9,180.00	\$9,038.00	(\$142.00)
Disability Insurance:	\$21,330.22	\$22,452.63	\$1,122.41
Employee Asistance Program:	\$3,007.20	\$3,028.68	\$21.48

Coverage for dependents is 100% employee responsibility. Vision is optional for employees to purchase. Includes the 2019/2020 allocation of salary contingency, \$139,940.34.

<u>5021 – Texas County and District Retirement System (TCDRS)</u>

2019-20: \$796,774.45 2020-21: \$832,863.73 Increase: \$36,089.28

The 2020/2021 budget separates the TCDRS contributions from the Payroll Related Expenses. TCDRS actuarial studies and budgeted wages and salaries determine the contribution. Includes the 2019/2020 allocation of salary contingency, \$10,425.48.

5025 - Payroll Taxes/Obligations

2019-20: \$1,004,398.77 2020-21: \$1,086,088.94 Increase: \$81,690.17

The 2020/2021 budget separates the Payroll Taxes from the Payroll Related Expenses. The Payroll Tax increase is a direct effect of the increase in Salaries and Wages. Retirees are reported as an obligation. Includes the 2019/2020 allocation of salary contingency, \$97,752.83.

<u>5030 – Computer Expense</u>

Budget category consists of computer maintenance parts and supplies, and toner for the plotters used by GIS/Mapping, Commercial, and Residential Departments. The plotters are essential to produce maps and construction drawings for field inspections.

5035 - Software - Support & Licensing

Budget category includes all software, licensing, and maintenance requirements for computer systems. The following software, support and licensing represents the largest line items.

Microsoft Enterprise Agreement:\$190,000.00True Automation CAMA Maintenance Agreement:\$320,977.00PACS Customization:\$50,000.00Trepp Analytics:\$48,000.00ESRI Software Maintenance:\$43,442.13

5055 - Vehicle Insurance

The increase is due to higher insurance rates for the newer vehicles. Approximately 25% of the EPCAD fleet is over 10 years old. The vehicles are systematically replaced based on the schedule identified by the Strategic Plan.

5060 - Gas/Oil/Maintenance (Vehicle)

The cost of fuel and maintenance services has decreased. The newer vehicles are more fuelefficient and require less maintenance.

<u>5070 – Utilities</u>

The 2020/2021 budget anticipates a decrease in utility costs.

<u>5072 – Building Maintenance</u>

2019-20: \$115,372.00 2020-21: \$127,874.00 Increase: \$12,502.00

Building maintenance costs have not increased in the previous three budgets and therefore a slight increase is estimated for 2020/2021. The maintenance staff has made an effective effort in managing costs.

5075 - Janitorial

2019-20: \$6,800.00 2020-21: \$7,140.00 Increase: \$340.00

EPCAD no longer out-sources this service and continues to benefit from the use of in-house janitorial staff.

1610 - Fixed Assets

The fixed assets increased due to the addition of the Alphacard Pro 700 ID Card System, the required Cisco Data Router upgrade, and the replacement of the Board of Directors (BOD) multimedia hardware. The multimedia hardware is used to video tape BOD meetings.

<u>5090 – F/E Lease</u>

2019-20: \$230,900.00 2020-21: \$239,485.84 Increase: \$8,585.84

Budget category is affected by the replacement of leased servers and personal computers with updated models. Leasing allows EPCAD to acquire new product and keep up with new technology without having to dispose of outdated equipment.

5100 – F/E Maintenance

The F/E Maintenance remains stable with a negligible increase. The 2019/2020 budget adopted a reduction of \$29,265.00 from the 2018/2019 budget.

5109 - Small Furniture & Equipment

Annually small equipment and miscellaneous furniture purchases are required to replace broken or obsolete items. EPCAD anticipates a small decrease in cost to replace small furniture and equipment.

5110 - Paper, Supplies

Supplies are a constant requirement and this budget category is subject to yearly fluctuation. EPCAD anticipates an increase in paper supplies for the 2020/2021 fiscal year.

5111 – Printing

2019-20: \$33,693.00 2020-21: \$36,565.00 Increase: \$2,872.00

Printing is a constant requirement and this budget category is subject to yearly fluctuation. EPCAD anticipates a small increase in printing requirements for the 2020/2021 fiscal year.

5112 - Advertising Required by Law

EPCAD publishes quarter page ads in local newspapers several times a year, as mandated by the Property Tax Code. New legislation effective 2018 requires that advertising required by the Property Tax Code be listed as a separate line item. Newspaper costs have increased.

5113 - Advertising

2019-20: \$35,540.00 2020-21: \$37,317.00 Increase: \$1,777.00

As part of the Public Relations Plan, EPCAD utilizes newspaper and radio advertising by scheduling public service announcements alerting property owners of coming deadlines and requirements. Periodically, newspaper ads are published to solicit applications from citizens for the Appraisal Review Board as requested by the local administrative district judge.

5120 - Postage & Mailing

2019-20: \$160,000.00 2020-21: \$176,566.50 Increase: \$16,566.50

The 2020/2021 budget reflects an increased cost of postage. If trends continue, home prices increasing at a rate atypical over recent years, a large number of notices will be required in 2021. Low home inventory continue to cause home prices to rise. The 86th Texas Legislature passed new notice requirements. Property owners who may qualify for a homestead exemption get a notice. Property owners whose exemption was removed get a notice. Property owners may request that Appraisal Review Board appointment letters be sent by certified mail. EPCAD is now required to mail postcards to all taxpayers to comply with the new Truth in Taxation requirements.

5130 - Education, Dues

2019-20: \$151,620.00 2020-21: \$178,624.00 Increase: \$27,004.00

The bulk of this account are for the training and registration of appraisers. All appraisers register with the Texas Department of Licensing and Regulation (TDLR). TDLR mandates the recertification of all registrants every two years (24 months). Section 5.04 (b) of the Texas Property Tax Code stipulates an appraisal district reimburse an employee for any costs associated with courses or training programs sponsored or approved by TDLR.

Since 2008, and whenever possible, EPCAD hosts in-house courses. EPCAD opens these in-house courses to other appraisal districts as well as the local taxing entities such as the City of EI Paso. EPCAD has obtained TDLR teacher certification for several senior members of staff in order to save on increasing travel costs. However, when in-house training is not available, travel is required.

The account also includes statutory training for ARB members provided by the Office of the Comptroller (Section 5.041, Texas Property Tax Code).

Please note, that since TDLR assumed the role of licensing for appraisers, the shift towards the International Association of Assessing Officers (IAAO) classes is becoming more prevalent. Appraisers and appraisal districts must now adhere to IAAO Standards. Because IAAO courses are costly, EPCAD has hosted 1 to 2 courses annually to save on travel costs. Four staff members obtained the AAS designation and three have obtained the RES designation through IAAO. The same staff members are near completion of the required course work for the CAE designation. To maintain the designation, IAAO designees are required to fulfil the required continuing education credits.

5140 – Bonding & Insurance

Texas Municipal League (TML) is the carrier for EPCAD's Liability Insurance and subject to the rates established by claims incurred by the pool. The Liability Insurance rates have a small net increase for 2020/2021. This account also includes the cost of public notaries.

5150 – Audit Fee & Consultation

The Audit Fee and Consultation category is budgeted for the mandated yearly financial audit of the El Paso Central Appraisal District and accounting consulting services.

<u>5160 – Chief Appraiser Education, Dues</u>

2019-20: \$18,500.00 2020-21: \$19,425.00 Increase: \$925.00

The Executive Director's contract encourages the Executive Director to maintain active attendance and participation in appropriate professional meetings at the local, regional and state levels. This includes dues, memberships and registrations associated with the position of Executive Director/Chief Appraiser. The Chief Appraiser must be a Registered Professional Appraiser (RPA) and take specific chief appraiser courses to recertify every 24 months.

<u>5165 – Board of Directors Education, Dues</u>

The El Paso Central Appraisal District Board of Directors receive specialized training concerning their duties and responsibilities. Board Members may attend educational conferences to further their knowledge of the Texas Property Tax System and the issues related to appraisal districts.

<u>5170 – Books, Publications, Subscriptions</u>

2019-20: \$17,942.00 2020-21: \$16,950.50 Decrease: (\$991.50)

A library of professional textbooks and publications are maintained and available to staff. EPCAD also subscribes to services that provide necessary sales and income information. EPCAD must purchase the Texas Property Tax Code, provided to all appraisers, and the Texas Property Tax Law books. EPCAD is also required to purchase the Uniform Standards of Professional Appraisal Practice (USPAP) published by the Appraisal Foundation (TAF). All Texas registered appraisers are mandated to operate under USPAP guidelines.

5180 - Legal Services

Review Board (ARB) has experienced increased legal costs due to training, consultation and the use of subpoena power. Property owners are increasingly filing lawsuits under the equity provision of the Property Tax Code Section 42.26. This section allows property owners to bypass the market value argument. New House Bill 380 allows property owners, through court action, a determination by ARB that was previously denied due to lack of jurisdiction. In the event that the cost of legal services exceeds the budget, with approval by the Board of Directors (BOD), EPCAD may utilize the Litigation Reserve.

5182 – Arbitration

2019-20: \$17,750.00 2020-21: \$22,250.00 Increase: \$4,500.00

In lieu of filing a lawsuit in district court, property owners may file for binding arbitration. Binding arbitration requires staff to prepare reports and present cases before a state certified arbitrator. In the event a case is decided in favor of the property owner, EPCAD must reimburse the filing fees.

5190 - Appraisal Review Board

The 2020/2021 budget reflects a negligible decrease in cost of Appraisal Review Board hearings. If trends continue, home prices increasing at rate atypical over recent years, a large number of protests will be filed in 2021. Low home inventory has caused home prices to increase.

<u>5199 – Liaison Services</u>

Section 6.052 of the Texas Property Tax Code establishes this position for counties with a population greater than 120,000. The Taxpayer Liaison Officer (TLO) assists the public for any dispute not involving matters protested under Section 41.41. The TLO provides information and materials to the public, reports at each Board of Directors Meeting all suggestions and comments filed with the officer, and provides clerical assistance to the local administrative district judge. The decrease is due to the TLO moving from a contracted position to a full time staff position. The remaining balance are expenses related to TLO duties.

<u>5200 – Professional Services</u>

2019-20: \$971,147.00 2020-21: \$910,414.28 Decrease: (\$60,732.72)

Budget category includes services for appraisal, mail, disaster recovery, and police. The following represents the largest line items.

Wardlaw Appraisal Group (Contracted Appraisal Firm): \$400,000.00
Pictometry (Ortho and Oblique Imagery): \$145,000.00
Police Protection: \$108,751.00
Mailing Service: \$80,050.28
Disaster Recovery: \$55,000.00

5210 Supplemental Help/Temps

Budget category represents cost of utilizing temporary help. The 2020/2021 fiscal year continues a new program implemented in 2017 employing supplemental help to replace vacated positions. The plan allows EPCAD to evaluate employee performance before hiring to a permanent position. EPCAD continues to support Vocational Occupational Education (VOE) training programs.

<u>5225 – Interest</u>

EPCAD has no interest charges.

5250 Contingency

Appraisal Districts cannot carry over fund balances. At the end of the fiscal year, the taxing entities receive unused funds in the form of a credit towards the next quarterly payment. Section 6.06(j) of the Texas Property Tax Code states; If the total amount of the payments made or due to be made by the taxing units participating in a appraisal district exceeds the amount actually spent or obligated to be spent during the fiscal year for which the payments were made, the chief appraiser shall credit the excess amount against each taxing unit's allocated payments for the following year in proportion to the amount of each unit's budget allocation for the fiscal year for which the payments were made.

The 2020/2021 Budget has an operating expense contingency fund based on 10% of the operating expenses. The 10% contingency provides protection against unexpected maintenance or repairs and emergency circumstances.

The 2020/2021 Budget removes the salaries and wages, payroll related expenses, TCDRS, and mandated payroll taxes contingency fund. The fund is incorporated into the line items for Salaries and Wages, Payroll Related Expenses, TCDRS, and Payroll Taxes.

Any funds taken from contingency require approval by the Board of Directors. The Board of Directors posts the date of the meeting that will discuss the contingency request. In emergencies, the use of contingency funds requires approval by the Chairman of the Board and affirmation by majority vote of the Board in subsequent meeting.

Pension Unfunded Liability

EPCAD plans to contribute to the TCDRS pension unfunded liability.

Strategic Plan for Real Property and Vehicles

The EPCAD elected not to budget any money for the strategic plan for the 2020/2021 fiscal year.

Projected Interest/Miscellaneous Income

The projected \$50,000 in interest and miscellaneous income is an estimated amount. This amount offsets the cost of the total budget to the participating taxing entities. This account includes the Rendition Penalties collected by and received from the Consolidated Tax Office and charges for record requests under the Open Records Act/Texas Public Information Act.

Encumbered Funds

The El Paso Central Appraisal District Board of Directors in accordance with Section 6.06 (j), of the Texas Property Tax Code and AG Opinion GA-1040 obligated revenue excess to the following reserves:

Litigation Reserve (May 21, 2020)

		<u>Encumber</u>	<u>Utilized</u>	<u>Balance</u>
2019/2020:	Sept. 19, 2019	\$0.00	\$0.00	\$579,448.16
2018/2019:	Sept. 20, 2018	\$500,000.00	\$97,427.98	\$579,448.16
2017/2018:	Sept. 09, 2017	\$400,000.00	\$223,123.86	\$176,876.14
2016/2017·	Sept 09 2016	\$450,000,00	\$450,000,00	\$0.00

Special Budget Provisions

Under-Funded Items

Over-funded items may be allocated to support under-funded items.

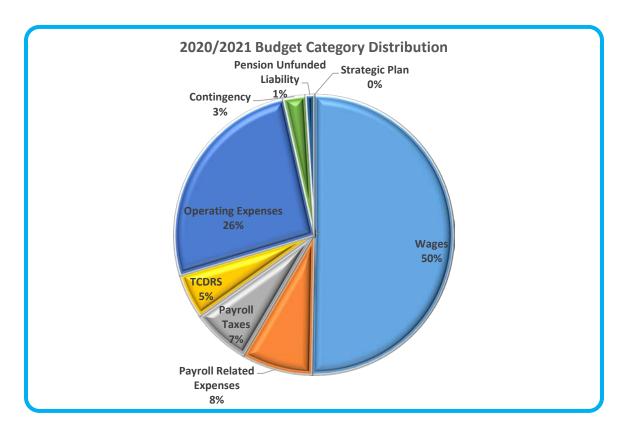
Contracts

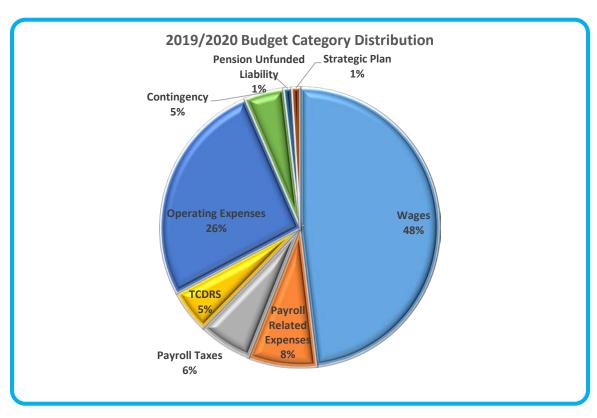
Notwithstanding anything to the contrary, contracts at or below budgeted amounts, require no Board of Directors' action. Contracts over \$25,000 must be presented to the Board of Directors for approval.

Occurrence of Over-funded TCDRS

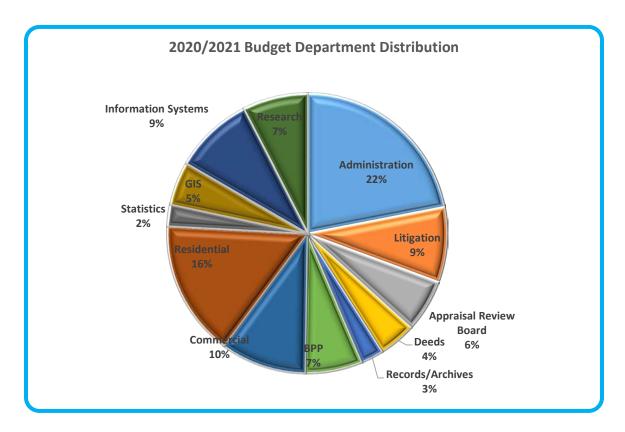
Excess balance will be contributed to the unfunded liability. No Board of Directors' action required.

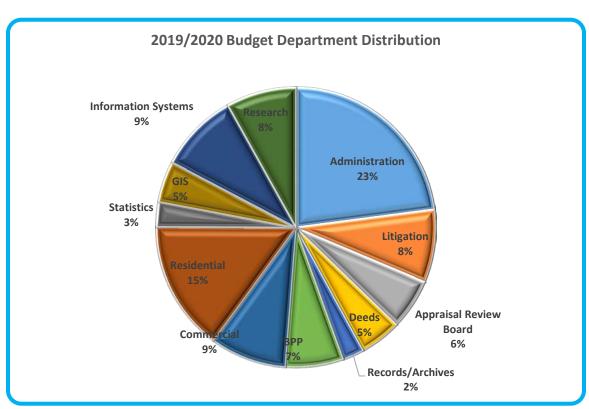
BUDGET DISTRIBUTION BY CATEGORY



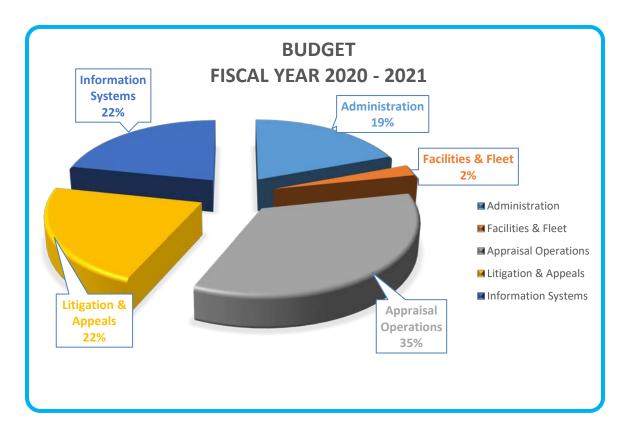


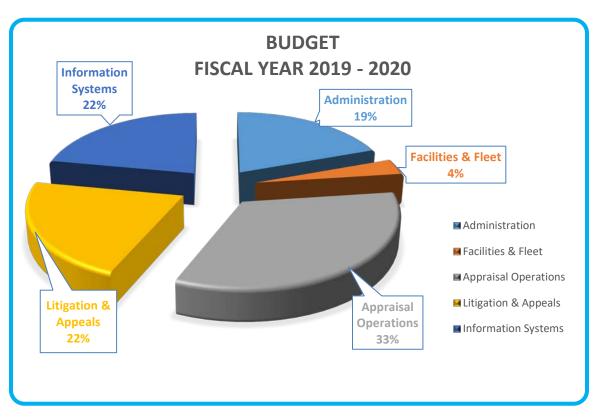
BUDGET DISTRIBUTION BY DEPARTMENT





BUDGET DISTRIBUTION BY FUNCTION







EL PASO CENTRAL APPRAISAL DISTRICT BUDGET COMPARISON 2018/2019 - 2019/2020 - 2020/2021

Salarie & Wages		2018/2019 APPROVED BUDGET	2018/2019 ACTUAL EXPENSES	2019/2020 CURRENT BUDGET	2020/2021 ADOPTED BUDGET	Incre %	ase/Decreas amt
Fed, State Payroll Taxes,etc (manufable 1,004,398.77 979,774.45 796,774.45 796,774.45 796,774.45 796,774.45 706,806.89.49 4.889 2.880.87 706,806.89.49 4.889 2.880.87 706,806.89.49 4.889 2.880.87 706,806.89.49 2.880.87 706,806.89.49 2.880.87 706,806.89 2.880.87 706,806.89 2.880.87 706,806.89 2.880.87 706,806.89 2.880.87 706,806.89 2.880.87 706,806.89 2.880.87 706,806.89 2.880.89	Salaries & Wages	7,735,674.35	7,432,212.00	7,735,674.35	8,086,082.41	4.53%	350,408.06
Peda State Payroll Taxes,etc (manual 1,004,398.77 910,884.70 1,004,398.77 1,086,088.94 4,084 506,102 666,102 1,004,086	Payroll Related Expenses	1,271,677.42	1,220,019.43	1,271,677.42	1,309,593.59	2.98%	37,916.17
Total 10,808,525,00 10,359,890,58 10,808,525,00 11,314,628,68 4,88% 506,103.68 *** ***OPERATING EXPENSES**** Computer Expense 8,000.00 5,072,51 8,000.00 10,000.00 25,000 2,000.00 65,000 45,000.00 885,940,20 1.157% (14,123.80) *** Vehicle :	TCDRS	796,774.45	796,774.45	796,774.45	832,863.73	4.53%	36,089.28
Computer Expense 8,000.00 5,072.51 8,000.00 10,000.00 25.00% 2,000.00 2,	Fed, State Payroll Taxes,etc (mandal	1,004,398.77	910,884.70	1,004,398.77	1,086,088.94	8.13%	81,690.17
Computer Expense 8,000.00 5,072.51 8,000.00 10,000.00 25,00% 2,000.00 2,000.00 2,000.00 385,940.20 -1,57% (14,123.80) Vehicle	Total	10,808,525.00	10,359,890.58	10,808,525.00	11,314,628.68	4.68%	506,103.68
Notification Noti	**OPERATING EXPENSES**						
Notification Noti			- 0-0 - 1		40.000.00		
Name		*	•	·	*		
Insurance		889,251.60	864,922.22	900,064.00	885,940.20	-1.57%	(14,123.80)
Maintenance		10 000 00	10.150.50	10.045.00	17 100 00		
Description Company		•	•	·	*		
Utilities 205,709.00 177,573.29 210,000.00 200,000.00 4.76% (10,000.00) Maintenance 115,372.00 100,681.14 115,372.00 127,874.00 10,468 12,502.00 Furniture & Equipment: 1		63,000.00	40,020.66	63,000.00	45,000.00	-28.57%	
Maintenance Janitorial 115,372.00 100,681.14 115,372.00 7,140.00 5.0% 340.00 Janitorial Janitorial 6,800.00 5,601.37 6,800.00 7,140.00 5.0% 340.00 Furliture & Equipment: 1 1 1 1 1 1 Assets 29,000.00 28,873.85 24,400.00 39,000.00 59,84% 14,600.00 Lease 198,720.00 174,870.63 230,900.00 299,486.84 3,72% 6,585.84 Maintenance 158,180.00 37,061.52 61,700.00 66,385.00 10,19% 240.00 Small Furn & Equip 82,320.00 37,061.52 61,700.00 66,385.00 10,64% 6,385.00 Printing 28,763.00 15,143.07 33,693.00 36,565.00 8.52% 2.872.00 Advertising Req. by law 20,000.00 13,591.01 20,000.00 37,317.00 500% 1,777.00 Postage/Mailing 165,883.64 161,863.18 160,000.00 176,566.50 10,33% 15,566.50	-	205 709 00	177 573 20	210 000 00	200 000 00	4 76%	
Puniture & Equipment :		*	,				
Name		•	•	·	•		
Assets 29,000.00 28,873.85 24,400.00 39,000.00 59,84% 14,600.00 Lease 198,720.00 174,870.63 230,900.00 239,485.84 3,72% 8,585.94 Maintenance 158,180.00 94,945.71 128,915.00 129,155.00 1.01% 240.00 Small Furn & Equip 82,320.00 37,061.52 61,700.00 61,100.00 -0.97% (600.00) Paper, Supplies 67,699.00 59,021.91 60,000.00 66,385.00 10.64% 6,385.00 Printing 28,763.00 15,143.07 33,590.00 36,565.00 8.22% 2,272.00 Advertising Req. by law 20,000.00 21,057.00 35,540.00 37,317.00 5.00% 1,000.00 Advertising Req. by law 165,883.64 161,863.18 160,000.00 176,566.50 10.35% 1,670.00 Advertising Req. by law 151,620.00 160,662.59 151,620.00 178,624.00 17,81% 270.00 35,540.00 37,317.00 35,00 30.00 30.00 30.00 3						3.0070	340.00
Lease Maintenance 198,720.00 174,870.63 230,900.00 239,485.44 3,72% 8,585.84 Maintenance 158,180.00 34,945.71 128,915.00 129,155.00 0,19% 240.00 Small Furn & Equip 82,320.00 37,061.52 61,700.00 61,100.00 -0.97% (600.00) Paper, Supplies 67,699.00 59,021.91 60,000.00 66,385.00 10.64% 6,385.00 Printing 28,763.00 15,143.07 33,693.00 36,565.00 8.52% 2,872.00 Advertising Req. by law 20,000.00 21,057.00 35,540.00 37,317.00 5.00% 1,000.00 Advertising 165,883.64 161,863.18 160,000.00 176,566.50 10.35% 16,566.50 Education, Dues 151,620.00 160,662.59 151,620.00 178,624.00 17.81% 27,004.00 Bonding/General Insurance 21,412.00 24,375.90 26,635.00 27,531.00 3.9% 896.00 Chief Appraiser Education, Dues 18,500.00 16,979.11 18,500.00	• •	29,000.00	28,873.85	24,400.00	39,000.00	59.84%	14,600.00
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Small Furn & Equip 82,320.00 37,061.52 61,700.00 61,100.00 -0.97% (600.00 Paper, Supplies 67,699.00 59,021.91 60,000.00 66,385.00 10.64% 6,385.00 Printing 28,763.00 15,143.07 33,693.00 36,565.00 8.5% 2,872.00 Advertising Req, by law 20,000.00 13,591.01 20,000.00 21,007.00 5.00% 1,777.00 Postage/Mailing 165,883.64 161,863.18 160,000.00 176,566.50 10.35% 16,566.50 Education, Dues 151,620.00 160,662.59 151,620.00 178,624.00 17,81% 27,004.00 Bonding/General Insurance 21,412.00 24,375.90 22,800.00 23,690.00 3.39% 896.00 Chief Appraiser Education, Dues 18,500.00 16,979.11 18,500.00 19,425.00 5.00% 925.00 Board of Directors Education 6,000.00 6,795.71 6,000.00 8,000.00 33.33% 2,000.00 Legal Services 405.000.00 56,2247.98 500,00	Maintenance	•	•	·	•		
Paper, Supplies 67,699.00 59,021.91 60,000.00 66,385.00 10,64% 6,385.00 Printing 28,763.00 15,143.07 33,693.00 36,565.00 8,52% 2,872.00 Advertising Req. by law 20,000.00 13,591.01 20,000.00 21,000.00 5.00% 1,000.00 Advertising 35,540.00 21,057.00 35,540.00 37,317.00 5.00% 1,777.00 Postage/Mailing 165,883.64 161,863.18 160,000.00 176,566.50 10,35% 165,665.00 Education, Dues 151,620.00 160,662.59 151,620.00 178,624.00 17,8624.00 17,8624.00 3.36% 896.00 Boding/General Insurance 24,412.00 24,375.90 26,635.00 27,531.00 3.36% 896.00 Chief Appraiser Education, Dues 18,500.00 16,979.11 18,500.00 19,425.00 5.00% 5.00 5.00 925.00 890.00 10 10 10 10 10 10 10 10 10 10 10 <t< td=""><td>Small Furn & Equip</td><td></td><td>37,061.52</td><td>61,700.00</td><td></td><td></td><td>(600.00)</td></t<>	Small Furn & Equip		37,061.52	61,700.00			(600.00)
Printing 28,763.00 15,143.07 33,693.00 36,565.00 8.52% 2,872.00 Advertising Req. by law 20,000.00 13,591.01 20,000.00 21,000.00 5.00% 1,000.00 Advertising Req. by law 25,540.00 21,057.00 35,540.00 37,317.00 5.00% 1,777.00 Postage/Mailing 165,883.64 161,863.18 160,000.00 176,566.50 10,35% 16,566.50 Education, Dues 151,620.00 160,662.59 151,620.00 178,624.00 17,81% 27,004.00 Bonding/General Insurance 21,412.00 24,375.90 26,635.00 27,531.00 3.36% 896.00 Audit & Consultation 24,100.00 17,190.00 22,800.00 23,690.00 3.90% 890.00 Chief Appraiser Education, Dues 18,500.00 16,979.11 18,500.00 19,425.00 5.00% 925.00 Board of Directors Education 6,000.00 6,795.71 6,000.00 8,000.00 33.33% 2,000.00 Publications, Subscriptions 10,823.00 6,520.66 17,942.00 16,950.50 -5.53% 6,991.50 Legal Services 465,000.00 4,850.00 17,750.00 22,250.00 25,35% 4,500.00 Appraisal Review Board 288,500.00 301,308.98 335,925.00 335,200.00 -0.22% (725.00) Liaison Services 400,350.00 29,393.27 41,550.00 5,350.00 87.12% (36,200.00) Encumbered Funds-Litigation 407,295.05 0.00 31,261.81 51,200.00 51,200.00 0.00%		•	•				
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Bonding/General Insurance 21,412.00 24,375.90 26,635.00 27,531.00 3.36% 896.00 Audit & Consultation 24,100.00 17,190.00 22,800.00 23,690.00 3.90% 890.00 Chief Appraiser Education, Dues 18,500.00 16,979.11 18,500.00 19,425.00 5.00% 925.00 Board of Directors Education 6,000.00 6,795.71 6,000.00 8,000.00 33.33% 2,000.00 Publications, Subscriptions 10,823.00 6,520.66 17,942.00 16,950.50 -5.53% (991.50) Legal Services 465,000.00 562,427.98 500,000.00 500,000.00 0.00% 0.00 Arbitration 20,250.00 4,850.00 17,750.00 22,250.00 25.35% 4,500.00 Appraisal Review Board 288,500.00 301,308.98 335,925.00 335,200.00 -0.22% (725.00) Liaison Services 40,350.00 29,393.27 41,550.00 5,350.00 -87.12% (36,200.00) Professional Services 890,957.24 856,066.77		151,620.00					
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Chief Appraiser Education, Dues 18,500.00 16,979.11 18,500.00 19,425.00 5.00% 925.00 Board of Directors Education 6,000.00 6,795.71 6,000.00 8,000.00 33.33% 2,000.00 Publications, Subscriptions 10,823.00 6,520.66 17,942.00 16,950.50 -5.53% (991.50) Legal Services 465,000.00 562,427.98 500,000.00 500,000.00 0.00% 0.00 Arbitration 20,250.00 4,850.00 17,750.00 22,250.00 25.35% 4,500.00 Appraisal Review Board 288,500.00 301,308.98 335,925.00 335,200.00 -0.22% (725.00) Liaison Services 40,350.00 29,393.27 41,550.00 5,350.00 87.12% (36,200.00) Professional Services 890,957.24 856,066.77 971,147.00 910,414.28 -6.25% (60,732.72) Supplemental Help/Temps 51,200.00 31,261.81 51,200.00 51,200.00 0.00% 0.00 Contingency Fund 407,295.04 3,732,854.43 <td>ŭ</td> <td>-</td> <td>•</td> <td>·</td> <td>•</td> <td></td> <td></td>	ŭ	-	•	·	•		
Board of Directors Education Publications, Subscriptions 6,000.00 6,795.71 6,000.00 8,000.00 33.33% 2,000.00 2,00	Chief Appraiser Education, Dues	18,500.00		18,500.00			
Publications, Subscriptions 10,823.00 6,520.66 17,942.00 16,950.50 -5.53% (991.50) Legal Services 465,000.00 562,427.98 500,000.00 500,000.00 0.00% 0.00 Arbitration 20,250.00 4,850.00 17,750.00 22,250.00 25.35% 4,500.00 Appraisal Review Board 288,500.00 301,308.98 335,925.00 335,200.00 -0.22% (725.00) Liaison Services 40,350.00 29,393.27 41,550.00 5,350.00 -87.12% (36,200.00) Professional Services 890,957.24 856,066.77 971,147.00 910,414.28 -6.25% (60,732.72) Supplemental Help/Temps 51,200.00 31,261.81 51,200.00 51,200.00 0.00% 0.00 Litigation Reserve (97,427.98) (97,427.98) 4,198,325.32 -0.88% (37,472.68) Contingency Fund 407,295.05 0.00 738,463.53 419,832.53 -43.15% (318,631.00) Pension Unfunded Liability 150,000.00 150,000.00 150,000.			•	·	*		
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Litigation Reserve (97,427.98) TOTAL OPERATING EXPENSES 4,072,950.48 3,732,854.43 4,235,798.00 4,198,325.32 -0.88% (37,472.68) Contingency Fund 407,295.05 0.00 738,463.53 419,832.53 -43.15% (318,631.00) Pension Unfunded Liability 150,000.00 150,000.00 150,000.00 0.00% 0.00 Strategic Plan for Real Property 275,000.00 246,226.77 150,000.00 0.00 -100.00% (150,000.00) GRAND TOTAL EXPENSES 15,713,770.53 14,488,971.78 16,082,786.53 16,082,786.53 0.00% 0.00 Projected Interest/Misc. Income (50,000.00) (50,000.00) 0.00% 0.00 Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% 0.00%	Encumbered Funds-Litigation						
TOTAL OPERATING EXPENSES 4,072,950.48 3,732,854.43 4,235,798.00 4,198,325.32 -0.88% (37,472.68) Contingency Fund 407,295.05 0.00 738,463.53 419,832.53 -43.15% (318,631.00) Pension Unfunded Liability 150,000.00 150,000.00 150,000.00 150,000.00 0.00% -100.00% (150,000.00) Strategic Plan for Real Property 275,000.00 246,226.77 150,000.00 0.00 -100.00% (150,000.00) GRAND TOTAL EXPENSES 15,713,770.53 14,488,971.78 16,082,786.53 16,082,786.53 0.00% 0.00 Projected Interest/Misc. Income (50,000.00) (50,000.00) (50,000.00) 0.00% 0.00% Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% 0.00%	_		(97,427.98)				
Contingency Fund 407,295.05 0.00 738,463.53 419,832.53 -43.15% (318,631.00) Pension Unfunded Liability 150,000.00 150,000.00 150,000.00 150,000.00 0.00% 0.00% 0.00 Strategic Plan for Real Property 275,000.00 246,226.77 150,000.00 0.00 -100.00% (150,000.00) GRAND TOTAL EXPENSES 15,713,770.53 14,488,971.78 16,082,786.53 16,082,786.53 0.00% 0.00 Projected Interest/Misc. Income (50,000.00) (50,000.00) (50,000.00) 0.00% 0.00 Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% 0.00%	3		(= , = = ,				
Contingency Fund 407,295.05 0.00 738,463.53 419,832.53 -43.15% (318,631.00) Pension Unfunded Liability 150,000.00 150,000.00 150,000.00 150,000.00 0.00% 0.00% 0.00 Strategic Plan for Real Property 275,000.00 246,226.77 150,000.00 0.00 -100.00% (150,000.00) GRAND TOTAL EXPENSES 15,713,770.53 14,488,971.78 16,082,786.53 16,082,786.53 0.00% 0.00% Projected Interest/Misc. Income (50,000.00) (50,000.00) (50,000.00) 0.00% 0.00% Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% 0.00%							
Pension Unfunded Liability 150,000.00 150,000.00 150,000.00 0.00 0.00 0.00 Strategic Plan for Real Property 275,000.00 246,226.77 150,000.00 0.00 -100.00% (150,000.00) GRAND TOTAL EXPENSES 15,713,770.53 14,488,971.78 16,082,786.53 16,082,786.53 0.00% 0.00 Projected Interest/Misc. Income (50,000.00) (50,000.00) (50,000.00) 0.00% 0.00 Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% 0.00%							
Strategic Plan for Real Property 275,000.00 246,226.77 150,000.00 0.00 -100.00% (150,000.00) GRAND TOTAL EXPENSES 15,713,770.53 14,488,971.78 16,082,786.53 16,082,786.53 0.00% (0.00) Projected Interest/Misc. Income (50,000.00) (50,000.00) (50,000.00) 0.00% 0.00% Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% (0.00)		•					, ,
GRAND TOTAL EXPENSES 15,713,770.53 14,488,971.78 16,082,786.53 16,082,786.53 0.00% (0.00) Projected Interest/Misc. Income (50,000.00) (50,000.00) (50,000.00) 0.00% 0.00% Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% (0.00)	•	•	•			0.00%	0.00
Projected Interest/Misc. Income (50,000.00) (50,000.00) (50,000.00) 0.00% 0.00 Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% (0.00)	Strategic Plan for Real Property	275,000.00	246,226.77	150,000.00	0.00	-100.00% _	(150,000.00)
Budget amount billable to Taxing Ent 15,663,770.53 14,488,971.78 16,032,786.53 16,032,786.53 0.00% (0.00)	GRAND TOTAL EXPENSES	15,713,770.53	14,488,971.78	16,082,786.53	16,082,786.53	0.00%	(0.00)
	Projected Interest/Misc. Income	(50,000.00)		(50,000.00)	(50,000.00)	0.00%	0.00
	Budget amount billable to Taxing Ent		14,488,971.78		16,032,786.53	0.00%	(0.00)

2.36%

4.75%

EL PASO CENTRAL APPRAISAL DISTRICT BUDGET FOR FISCAL YEAR 2020/2021 October 1, 2020 - September 30, 2021

5010 - Salaries & Wages	<u>8,086,082.41</u>
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A listing of positi	ons and salary ran	aes is in Section	"D"	of this report.

Administration		1,289,876.41
Litigation		653,889.60
Appraisal Review Board		388,169.60
Deeds		458,536.00
Records/Archives		267,259.20
Business Personal Property		702,332.80
Commercial		725,753.60
Residential		1,636,502.40
Statistics		244,899.20
Geographical Information System		520,499.20
Information Technology		447,616.00
Research		508,684.80
	sub-total	7,844,018.81
Proposed over time		143,229.31
Proposed Market / Step Adjustment		98,834.30
Proposed Competency		0.00

TOTAL 8,086,082.41

5020 - Payroll Related Expenses		Current	<u>1,309,593.59</u>
	Budget 2018/2019	Budget 2019/2020	Proposed 2020/2021
Health	1,189,440.00	1,189,440.00	1,237,613.40
Vision	0.00	0.00	0.00
Dental	48,720.00	48,720.00	37,460.88
Life	9,180.00	9,180.00	9,038.00
Disability	21,330.22	21,330.22	22,452.63
Employee Assistance Program, misc	3,007.20	3,007.20	3,028.68
TOTAL	1 271 677 42	1 271 677 42	1 200 502 50
TOTAL	1,271,677.42	1,271,677.42	1,309,593.59

Payroll Related Expenses by Department

Administration	158,835.09
Lititgation	84,009.96
Appraisal Review Board	83,283.47
Deeds	101,747.46
Records/Archives	55,545.50
Business Personal Property	129,821.41
Commercial	129,885.44
Residential	296,819.87
Statistics	37,212.76
Geographic Information System	92,781.07
Information Technology	65,174.40
Research	74,477.16

1,309,593.59

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CURRENT ADMINISTRATION BUDGET 5010 - Salaries & Wages **1,319,026.09** 1,130,313.72 5020 - Payroll Related Expenses 158,835.09 128,134.72 5021- TCDRS 135,856.93 116,422.30 5025 - Payroll Taxes/mandatory 484,516.06 418,134.44 5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 42,538.00 38,965.00 5055 - Vehicle Insurance 17,162.00 16,345.00 5060 - Gas/Oil/Maintenance 45,000.00 63,000.00 5070 - Utilities 171,356.00 191,454.00 5072 - Building - Maintenance 127,874.00 115,372.00 5075 - Janitorial 7,140.00 6,800.00 5080 - Building Improvements 0.00 0.00 1610.. Fixed Assets 5,500.00 2,000.00 5090 - F/E Lease 10,035.00 10,035.00 5100 - F/E Maintenance 10,700.00 10,600.00 5109 - Small Furn & Equipment 9,800.00 9,400.00 5110 - Paper, Supplies 24,430.00 21,616.00 5111 - Printing 3,000.00 3,000.00 5112 - Advertising Required by Law 21,000.00 20,000.00 37,317.00 5113 - Advertising 35,540.00 5120 - Postage & Mailing 22,184.00 22,197.50 5130 - Education, Dues 49,320.00 48,585.00 5140 - Bonding/Insurance 27,006.00 26,080.00 5150 - Audit Fees & Consultation 23,690.00 22,800.00 5160 - Chief Appraiser - Education, Dues 19,425.00 18,500.00 5165 - BOD - Education 8,000.00 6,000.00 5170 - Books, Publications, Subscriptions 1,345.00 1,300.00 5180 - Legal Fees 7,000.00 7,000.00 5182 - Arbitration 0.00 0.00 5190 - Appraisal Review Board 0.00 0.00 5199 - Liaison Expense 0.00 0.00 5200 - Professional Services 129,901.00 121,342.00 5210 - Supplemental Help 39,200.00 39,200.00 5225 - Interest 0.00 0.00 419,832.53 5250 - Contingency 738,463.53 **Pension Unfunded Liability** 150,000.00 150,000.00 Strategic Plan for Real Property 0.00 150,000.00

TOTAL 3,527,989.70 3,688,600.22

ADMINISTRATION	DETAIL	
5010 000-000 Salaries & Wages		1,319,026.09
5020 000-000 Payroll Related Expenses		158,835.09
5021 000-000 TCDRS		135,856.93
5025 000-000 Payroll Taxes/Mandatory State, Federal, etc	484,516.06	484,516.06
5030 000-000 Computer Expense		0.00
5035 000-000 Software Support & Licensing		42,538.00
Acctg SolutionTech- MS Dynamics accounting software support	3,950.00	
Acctg Sage Software - fixed assets & inventory maint & upgrade	5,529.00	
Acctg Sierra CompSol - CeleriTime maint	2,900.00	
Acctg Max Q - check writer maintenance, support	450.00	
Acctg DynamicTech-Microsoft dynamic customization & training	10,500.00	
Acctg Auto Doc Mail Plug-In FOR P/R	189.00	
Acctg Acrobat Pro 5x240	1,200.00	
нк Ваmboo HR program annual support	16,920.00	
HR ID Suite Professional 11	900.00	
5055 000-000 Vehicle Insurance 25 vehicle fleet	17,162.00	17,162.00
5060 000-000 Gas/Oil/Maintenance 25 vehicle fleet KD vehicle allow SPOT Gen3 Orange Annual Plan	33,100.00 6,000.00 5,900.00	45,000.00

	ADMINISTRATION	DETAIL	
5070 000-000 Utilitie	es		171,356.00
	Electric	84,458.00	,
	Water	11,500.00	
	Gas	5,500.00	
	Internet Transtelco -CAD (300MBPS)	24,000.00	
	Cable - Time Warner/Spectrum	1,500.00	
	ATT -fire,fax,burglary,911,elev phones,DSL backup	27,000.00	
	Level 3 Communications - long distance	15,600.00	
	Repairs, communication, etc.	1,000.00	
	Communication	798.00	
5072 <u>000-000</u> Buildi	ng . Maintanance		127,874.00
<u>3072</u> <u>000-000</u> <u>Buildi</u>	El Paso Disposal	9,345.00	127,074.00
	PC Automated - HVAC maint & repairs	65,100.00	
	Elevator Repair & Maint.	8,820.00	
	Pest control	1,134.00	
	Stanley - security monitoring	11,540.00	
	Stanley - bldg security access	5,933.00	
	Stanley - outside security monitoring & annual maint	7,650.00	
	General maintenance & inspections	18,352.00	
		10,002.00	
5075 000 000 Ionito	orial		7,140.00
<u>5075</u> <u>000-000</u> <u>Janito</u>	Janitorial supplies	7,140.00	7,140.00
	Janitonal supplies	7,140.00	
5080 000-000 Buildi	ng Improvements		0.00
Fixed Assets			5,500.00
adm	Replacements	2,000.00	
hr	Alphacard Pro 700 ID Card System	3,500.00	
5090 000-000 F/E L	<u>ease</u>		10,035.00
acctno	Canon C350iF bc7508 + property tax	1,015.00	
appr rr	n Ricoh MP7502SP bc7530 + property tax	4,120.00	
adm	Ricoh MP C4504 bc8678 + property tax	2,200.00	
adm	Replacement + property tax	2,700.00	

		ADMINISTRATION	DETAIL	<u>-</u>
5100	000-000	F/E Maintenance		10,700.00
<u> </u>	000 000	acctng Canon C350iF bc7508	1,300.00	. 5,. 55.55
		appr rm Ricoh MP7502SP bc7530	1,700.00	
		adm Ricoh MP C4504 bc8678	2,200.00	
		hr AlphaCard - ID system	500.00	
		Misc equipment	5,000.00	
<u>5109</u>	000-000	Small Furn & Equipment		9,800.00
		Chair replacements (4)	1,000.00	
		Replacements -staplers, date	e mach,scanners, printers, etc 7,000.00	
		Janitorial	1,000.00	
		Standing desk (2)	800.00	
<u>5110</u>	000-000	Paper, Supplies		24,430.00
		First aid supplies/kitchen	2,000.00	
		Boxes letter paper 122	4,270.00	
		Boxes legal paper 6	510.00	
		Kitchen/cleaning supplies, B		
		Bank charges, toner for fax r		
		Coffee, sugar, cream, cups,		
		HR Employee recognition, Service		
		DK BOD approved expenses		
		Misc supplies @ \$25x14x12	mos 4,200.00	
<u>5111</u>	000-000	<u>Printing</u>		3,000.00
		Letterhead, business cards	2,000.00	
		Checks, misc forms	1,000.00	
5112	000-000	Advertising - Req. by Law		21,000.00
<u>0112</u>	<u>500-000</u>	Bids, public/taxpayer informa	ation etc.	21,000.00
		Newspaper	21,000.00	

	<u>ADMINISTRATION</u>	DETAIL	
<u>5113</u> <u>000-000</u>		07.047.00	37,317.00
	PSA, public/taxpayer information	37,317.00	
5120 000-000	Postage & Mailing		22,184.00
	Regular mail/certified mail	13,666.00	·
	Overnight mail	2,000.00	
	US Postmaster business reply permit fee #70000	240.00	
	US Postmaster business reply maint fee #70001	788.00	
	US Postmaster reply postage permit #2855	240.00	
	Replenish reply postage permit #2855	5,250.00	
<u>5130</u> <u>000-000</u>	Education, Dues	0.4.000.00	49,320.00
	Administrative workshops, seminars, dues,	34,820.00	
	required memberships (organization/individuals) CPE's - CEU's	9 500 00	
	HR Membership, training, etc.	8,500.00	
	Acctng Membership, training, etcacctng Adm Materials for classes	4,500.00 1,500.00	
,	valii Materials for diases	1,000.00	
<u>5140</u> <u>000-000</u>	Bonding/Insurance		27,006.00
	Errors & Omissions	10,408.00	
	General Liability	6,066.00	
	Crime employee dishonesty	900.00	
	Crime forgery	188.00	
	Crime theft, destruction	386.00	
	Crime computer fraud	226.00	
	Real & Personal Property	8,688.00	
	Notary Bond renewals	144.00	
<u>5150</u> <u>000-000</u>	Audit Fees & Consultation		23,690.00
	Audit	18,690.00	
	Consultation	5,000.00	
<u>5160</u> <u>000-000</u>	Chief Appraiser - Education, Dues		19,425.00
	CEUs, conferences, professional dues	19,425.00	

<u>ADMINISTRATION</u>	DETAIL	
5165 000-000 Board of Directors - Education BOD 2 X 1 conferences @ \$2,000 BOD 2 X 1 conferences @ \$2,000	4,000.00 4,000.00	8,000.00
5170 000-000 Publications, Subscriptions Texas Comptrollers -Code Law Books (7 sets) El Paso Times / El Paso Inc subscription/ WTC, etc Cox Austin Newspaper Misc subscriptions/course,review books/manuals	175.00 400.00 145.00 625.00	1,345.00
5180 000-000 Legal Fees Administrative (H.R., Contracts)	7,000.00	7,000.00
5182 000-000 Arbitration		0.00
5190 000-000 Appraisal Review Board		0.00
5199 000-000 Taxpayer Liaison Expense		0.00
5200 000-000 Professional Services Police service - 52 weeks (2 officers hearings days) Other (Employee testing, background, interpreting, etc.) & TX co-op membership fee & resume site PayScale	108,751.00 2,750.00 18,400.00	129,901.00
5210 000-000 Supplemental Help 2 person X 8 hrs X 6 mos @\$15.00 VOE Program part time temps (all depts)	31,200.00 8,000.00	39,200.00

ADMINISTRATION DETAIL 5225 000-000 Interest 0.00 5250 000-000 Contingency 10% of operating expenses 419,832.53 **Total Operating Expenses** 859,923.00 Pension Unfunded Liability 150,000.00 Strategic Plan for Real Property 0.00 Replace 2 vehicles @ 30,000 0.00 Total Wages and Payroll Related Exp 1,477,861.18 Total Payroll Taxes Mandatory 484,516.06 **TCDRS** 135,856.93 Contingency 419,832.53

Total Administration

3,527,989.70

		CURRENT
<u>LITIGATION</u>		BUDGET
5010 - Salaries & Wages	665,943.79	642,720.10
5020 - Payroll Related Expense	84,009.96	82,155.01
5021- TCDRS	68,592.21	66,200.17
5025 - Payroll Taxes/Mandatory	57,337.52	55,236.35
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	1,500.00	1,500.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	650.00	1,170.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	0.00	5,400.00
5090 - F/E Lease	1,400.00	1,400.00
5100 - F/E Maintenance	1,720.00	1,720.00
5109 - Small Furn & Equipment	5,000.00	5,000.00
5110 - Paper, Supplies	2,670.00	2,620.00
5111 - Printing	400.00	400.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	1,200.00	1,200.00
5130 - Education, Dues	20,000.00	12,000.00
5140 - Bonding/Insurance	75.00	85.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	120.00	120.00
5180 - Legal Fees	468,000.00	458,000.00
5182 - Arbitration	20,250.00	15,750.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL 1,398,868.48 1,352,676.63

		LITIGATION	DETAIL	
<u>5010</u>	<u>275-000</u>	Salaries & Wages		665,943.79
<u>5020</u>	275-000	Payroll Related Expenses		84,009.96
<u>5021</u>	<u>275-000</u>	TCDRS		68,592.21
<u>5025</u>	<u>275-000</u>	Payroll Taxes/Mandatory		57,337.52
<u>5030</u>	275-000	Computer Expense		0.00
<u>5035</u>	275-000	Software Support & Licensing M&S / CoreLogic - Commercial Estimator 7	1,500.00	1,500.00
<u>5055</u>	275-000	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	275-000	Gas/Oil/Maintenance		0.00
<u>5070</u>	275-000	Utilities 1 ATT Hot Spot	650.00	650.00
<u>5072</u>	<u>275-000</u>	Building - Maintenance		0.00
<u>5075</u>	275-000	<u>Janitorial</u>		0.00
<u>5080</u>	275-000	Building Improvements		0.00
<u>Fixed</u>	<u>Assets</u>		0.00	0.00

<u>LITIGATION</u>	DETAIL	
5090 275-000 F/E Lease Copier Ricoh C350iF bc7511 & property tax	1,400.00	1,400.00
5100 275-000 F/E Maintenance Copier Ricoh C350iF bc7511 Service Time Stamp	1,600.00 120.00	1,720.00
5109 275-000 Small Furn & Equipment Chairs (replacement) Misc. furniture replacement DVD burner	1,000.00 4,000.00 0.00	5,000.00
5110 275-000 Paper, Supplies 30 Boxes letter paper Misc supplies @ \$15x9x12mos	1,050.00 1,620.00	2,670.00
5111 275-000 Printing Business cards salaried 3 Business cards 4	200.00 200.00	400.00
5112 275-000 Advertising		0.00
5120 275-000 Postage & Mailing Certified Letters - Arbitrations/Lawsuits	1,200.00	1,200.00
5130 275-000 Education, Dues Texas A&M Legal seminar -5 & conferences, dues, courses	20,000.00	20,000.00
5140 275-000 Bonding/Insurance Notary renewals	75.00	75.00

	LITIGATION	DETAIL	
<u>5150</u> <u>275-000</u>	Audit Fees & Consultation		0.00
<u>5160</u> <u>275-000</u>	Chief Appraiser - Education, Dues		0.00
<u>5165</u> <u>275-000</u>	Board of Directors - Education		0.00
5170 275-000	Publications, Subscriptions State Comptroller - Code/Law books (4sets)	120.00	120.00
<u>5180</u> <u>275-000</u>	<u>Legal Fees</u> Lawsuits, appraisal fees	468,000.00	468,000.00
<u>5182</u> <u>275-000</u>	Arbitration Arbitration 45 cases @ \$450.00 45 450.00	20,250.00	20,250.00
<u>5190</u> <u>275-000</u>	Appraisal Review Board		0.00
<u>5199</u> <u>275-000</u>	Taxpayer Liaison Expense		0.00
5200 275-000	Professional Services		0.00
5210 275-000	Supplemental Help		0.00
<u>5225</u> <u>275-000</u>	Interest		0.00

5250 275-000 Contingency	0.00
Total Operating Expenses	522,985.00
Total Wages and Payroll Related Exp	749,953.75
Total Payroll Taxes Mandatory	57,337.52
TCDRS	68,592.21
Total Litigation	1,398,868.48

DETAIL

LITIGATION

APPRAISAL REVIEW BOARD		CURRENT BUDGET
5010 - Salaries & Wages	400,882.99	352,660.18
5020 - Payroll Related Expense	83,283.47	72,427.57
5021- TCDRS	41,290.95	36,324.00
5025 - Payroll Taxes/Mandatory	35,141.89	30,887.96
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	2,157.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	0.00	0.00
5090 - F/E Lease	0.00	0.00
5100 - F/E Maintenance	500.00	0.00
5109 - Small Furn & Equipment	3,500.00	3,500.00
5110 - Paper, Supplies	4,252.00	4,212.00
5111 - Printing	9,019.00	7,856.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	19,025.00	13,805.00
5130 - Education, Dues	5,000.00	4,000.00
5140 - Bonding/Insurance	225.00	300.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	380.00	380.00
5180 - Legal Fees	25,000.00	35,000.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	335,200.00	335,925.00
5199 - Liaison Expense	5,350.00	41,550.00
5200 - Professional Services	600.00	600.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

970,807.30

939,427.71

TOTAL

	APPRAISAL REVIEW BOARD	DETAIL	
<u>5010</u> <u>100-000</u>	Salaries & Wages		400,882.99
5020 100-000	Payroll Related Expenses		83,283.47
<u>5021</u> <u>100-000</u>	<u>TCDRS</u>		41,290.95
<u>5025</u> <u>100-000</u>	Payroll Taxes/Mandatory		35,141.89
<u>5030</u> <u>100-000</u>	Computer Expense		0.00
5035 100-000	Software Support & Licensing Vimeo Business Pro-Record ARB Hearings DropBox-online cloud storage of ARB Hearings HelloFax-Send & Receive faxes from computer	650.00 1,292.00 215.00	2,157.00
<u>5055</u> <u>100-000</u>	Vehicle Insurance		0.00
<u>5060</u> <u>100-000</u>	Gas/Oil/Maintenance		0.00
5070 100-000	<u>Utilities</u>		0.00
5072 100-000	Building - Maintenance		0.00
<u>5075</u> <u>100-000</u>	<u>Janitorial</u>		0.00
<u>5080</u> <u>100-000</u>	Building Improvements		0.00
Fixed Assets			0.00
<u>5090</u> <u>100-000</u>	<u>F/E Lease</u>		0.00

APPRAISAL REVIEW BOARD	DETAIL	
5100 100-000 F/E Maintenance Service Time Stamp Machines		500.00
Service Time Stamp Machines		
5109 100-000 Small Furn & Equipment		3,500.00
Chairs 3 (replacements) Panel Rooms	900.00	
Replacements -staplers, date mach, scanners, etc	2,000.00	
Chairs 2 (replacements) Office staff	600.00	
5110 100-000 Paper, Supplies		4,252.00
20 Boxes paper letter	700.00	
Misc supplies @ \$22x8x12mos	2,112.00	
125-000 Misc supplies @ \$4x30x12mos ARB members	1,440.00	
5111 100-000 Printing 40 Boxes ARB window envelopes 2 Boxes regular envelopes 5 Boxes ARB letterhead 2 Boxes letterhead bond 5,000 Notice of Protest 3,000 Motion to Correct 25/25c 3,000 Motion to Correct 25/25d 14,000 ARB Rules & Taxpayer Information	1,050.00 104.00 50.00 140.00 265.00 90.00 90.00 476.00	9,019.00
14,000 Rights & Remedies - folded	1,050.00	
8,000 Notice of Right to Arbitration - folded	760.00	
Business cards - salaried	144.00	
Tri-fold ARB Forms (12,000 x .40)	4,800.00	

0.00

5112 100-000 Advertising

	APPRAISAL REVIEW BOARD	DETAIL	
5120 100-000	Postage & Mailing 12,500 mailings @ .55 3,000 Certified mail @ 3.50 + postage 0.55	6,875.00 12,150.00	19,025.00
5130 100-000	Education, Dues ARB department coordinator & staff	5,000.00	5,000.00
5140 100-000	Bonding/Insurance Notary renewal	225.00	225.00
<u>5150</u> <u>100-000</u>	Audit Fees & Consultation		0.00
<u>5160</u> <u>100-000</u>	Chief Appraiser - Education, Dues		0.00
<u>5165</u> <u>100-000</u>	Board of Directors - Education		0.00
5170 100-000	Publications, Subscriptions State Comptrollers - Tax books (16 sets) State Comptrollers - Code books (5)	320.00 60.00	380.00
<u>5180</u> <u>125-000</u>	<u>Legal Fees</u> Legal services	25,000.00	25,000.00
<u>5182</u> <u>100-000</u>	Arbitration		0.00

APPRAISAL REVIEW BOARD			_	DETAIL	
5190 100-000 Appraisal Review Board	memb	days			335,200.00
Chair person 98 days @ \$200/day	1	98	200.00	19,600.00	000,200.00
ARB secretary 98 days @ \$200/day	1	98	200.00	19,600.00	
OCTOBER 14 members x 5 days @ \$150/day	14	5	150.00	10,500.00	
NOVEMBER TO MAY 13 members x 40 days @ \$150/day	13	40	150.00	78,000.00	
JUNE TO AUGUST 25 members x 46 days @ \$150/day	25	46	150.00	172,500.00	
SEPTEMBER 8 members x 2 days @ \$150/day	8	2	150.00	2,400.00	
Training & Orientation ARB Attorney:					
Training by ARB Attorney/John Trabold			4,500.00	4,500.00	
State Compt 33 members x 4 days @ \$150/day	33	4	150.00	19,800.00	
State Comptroller - new members fees	8		50.00	400.00	
State Comptroller - continued education fees	35		50.00	1,750.00	
Special Meetings - 8 Members (Open Records/Meet	8	1	150.00	1,200.00	
Special Meetings - 33 Members (Adopt ARB Rules)	33	1	150.00	4,950.00	
5199 100-000 Taxpayer Liaison Expense Education, travel, dues, etc. Business cards, parking, etc				5,000.00 350.00	5,350.00
5200 125-000 Professional Services Background checks -new Board me	mbers			600.00	600.00
5210 100-000 Supplemental Help					0.00
5225 100-000 Interest					0.00

| DETAIL | DETAIL | | DETA

Total Appraisal Review Board

970,807.30

		CURRENT
<u>DEEDS</u>		BUDGET
i010 - Salaries & Wages	475,695.92	540,956.93
6020 - Payroll Related Expense	101,747.46	108,676.26
021- TCDRS	48,996.68	55,718.56
025 - Payroll Taxes/Mandatory	41,778.98	47,310.72
030 - Computer Expense	0.00	0.00
035 - Software - Support & Licensing	0.00	0.00
055 - Vehicle Insurance	0.00	0.00
060 - Gas/Oil/Maintenance	0.00	0.00
070 - Utilities	0.00	0.00
072 - Building - Maintenance	0.00	0.00
075 - Janitorial	0.00	0.00
080 - Building Improvements	0.00	0.00
610 Fixed Assets	0.00	0.00
090 - F/E Lease	1,100.00	1,100.00
100 - F/E Maintenance	2,500.00	2,500.00
109 - Small Furn & Equipment	500.00	500.00
10 - Paper, Supplies	3,730.00	3,280.00
11 - Printing	2,167.00	2,214.00
12 - Advertising	0.00	0.00
20 - Postage & Mailing	6,050.00	6,050.00
30 - Education, Dues	1,955.00	1,955.00
40 - Bonding/Insurance	225.00	170.00
50 - Audit Fees & Consultation	0.00	0.00
60 - Chief Appraiser - Education, Dues	0.00	0.00
165 - BOD - Education	0.00	0.00
70 - Books, Publications, Subscriptions	93.00	468.00
80 - Legal Fees	0.00	0.00
82 - Arbitration	0.00	0.00
190 - Appraisal Review Board	0.00	0.00
· ·		0.00
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	· ·	0.00
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ou commigancy	0.00	0.00
	000 007 07	
IOIAL	696,907.05	780,979.47
99 - Appraisal Review Board 99 - Liaison Expense 00 - Professional Services 10 - Supplemental Help 25 - Interest 50 - Contingency	0.00 0.00 10,368.00 0.00 0.00 0.00	0.0 10,080.0 0.0 0.0 0.0

	<u>DEEDS</u>	DETAIL
5010 400-000	Salaries & Wages	475,695.92
<u>5020</u> <u>400-000</u>	Payroll Related Expenses	101,747.46
5021 400-000	TCDRS	48,996.68
<u>5025</u> <u>400-000</u>	Payroll Taxes/Mandatory	41,778.98
5030 400-000	Computer Expense	0.00
<u>5035</u> <u>400-000</u>	Software Support & Licensing	0.00
<u>5055</u> <u>400-000</u>	Vehicle Insurance	0.00
<u>5060</u> <u>400-000</u>	Gas/Oil/Maintenance	0.00
5070 400-000	<u>Utilities</u>	0.00
5072 400-000	Building - Maintenance	0.00
<u>5075</u> <u>400-000</u>	<u>Janitorial</u>	0.00
5080 400-000	Building Improvements	0.00
Fixed Assets		0.00

	<u>DEEDS</u>	DETAIL	
5090 400-000 F/E Le	ease Canon copier C350iF + property tax	1,100.00	1,100.00
5100 400-000 F/E M	aintenance Canon copier C350iF bc7509 Canon copier C350iF bc8771	1,250.00 1,250.00	2,500.00
5109 400-000 Small	Furn & Equipment Chairs, etc.	500.00	500.00
5110 400-000 Paper	50 Boxes paper letter Misc supplies @ \$15x11x12mos	1,750.00 1,980.00	3,730.00
5111 400-000 Printin	15 Boxes envelopes window-Homestead exemption 6 Boxes envelopes regular 12,500 Exemption slips 2 Boxes letterhead bond Business cards salaried (1) Business cards (10) Receipt forms 10 Boxes envelopes window # 10 w/permit	495.00 312.00 78.00 140.00 97.00 470.00 75.00 500.00	2,167.00
5112 400-000 Adver	tising		0.00

	<u>DEEDS</u>	DETAIL	
5120 400-000	Postage & Mailing 11,000 Homestead exemptions @ .55 (GD) 11,000 0.55	6,050.00	6,050.00
5130 400-000	Education, Dues TAAO, TDLR membership, TDLR Law rule updates, Records mangement workshop	1,880.00 75.00	1,955.00
5140 400-000	Bonding/Insurance Notary renewals 3 @ \$75	225.00	225.00
<u>5150</u> <u>400-000</u>	Audit Fees & Consultation		0.00
5160 400-000	<u>Chief Appraiser - Education, Dues</u>		0.00
5165 400-000	Board of Directors - Education		0.00
5170 400-000	Publications, Subscriptions Polk City Directory book State Comptroller's-Code book (4 set) State Comptroller's-Law book (1 set)	0.00 75.00 18.00	93.00
5180 400-000	<u>Legal Fees</u>		0.00
5182 400-000	Arbitration		0.00
<u>5190</u> <u>400-000</u>	Appraisal Review Board		0.00

		<u>DEEDS</u>				DETAIL	
<u>5199</u>	400-000	Taxpayer Liaison Expense					0.00
<u>5200</u>	400-000	Professional Services Homestead verification on-line access	ss				10,368.00
		6 users @ \$140 ea/mo	12	6	144.00	10,368.00	
<u>5210</u>	400-000	Supplemental Help					0.00
<u>5225</u>	400-000	Interest					0.00
<u>5250</u>	400-000	Contingency					0.00
						_	
					Total Operat	ting Expenses	28,688.00
				Total \	Wages and Payro	ll Related Exp	577,443.38
					Total Payroll Tax		41,778.98
					•	TCDRS	48,996.68
						Total Deeds	696,907.05

RECORDS/ARCHIVES		CURRENT BUDGET
5010 - Salaries & Wages	276,035.41	259,260.58
5020 - Payroll Related Expense	55,545.50	54,309.41
5021- TCDRS	28,431.65	26,703.84
5025 - Payroll Taxes/Mandatory	24,142.49	22,745.10
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	0.00	0.00
5090 - F/E Lease	8,000.00	7,380.00
5100 - F/E Maintenance	2,675.00	2,675.00
5109 - Small Furn & Equipment	500.00	500.00
5110 - Paper, Supplies	3,280.00	3,390.00
5111 - Printing	251.00	251.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	23,075.00	22,115.00
5130 - Education, Dues	275.00	275.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	18.00	18.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	1,495.00	1,420.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL	423,724.04	401,042.93

	RECORDS/ARCHIVES	DETAIL	
<u>5010</u> <u>200-000</u>	Salaries & Wages		276,035.41
<u>5020</u> <u>200-000</u>	Payroll Related Expenses		55,545.50
5021 200-000	TCDRS		28,431.65
<u>5025</u> <u>200-000</u>	Payroll Taxes/Mandatory		24,142.49
5030 200-000	Computer Expense		0.00
5035 200-000	Software Support & Licensing		0.00
<u>5055</u> <u>200-000</u>	Vehicle Insurance		0.00
5060 200-000	Gas/Oil/Maintenance		0.00
5070 200-000	<u>Utilities</u>		0.00
5072 200-000	Building - Maintenance		0.00
5075 200-000	<u>Janitorial</u>		0.00
5080 200-000	Building Improvements		0.00
Fixed Assets			0.00

	RECORDS/ARCHIVES	DETAIL	
5090 200-000 F/E Le	ease Ricoh copier MPC4503 bc7529 + property tax Centormail Scale C120BS Mail meter -Qtrly	2,200.00 4,840.00 960.00	8,000.00
5100 200-000 F/E M	aintenance Ricoh copier MPC4503 bc7529 Mailing & Shipping - mail machines maint.	700.00 1,975.00	2,675.00
5109 200-000 Small	Furn & Equipment Chairs replacement (1)	500.00	500.00
5110 200-000 Paper	5 Boxes letter copy paper 100 Boxes storage 200 Boxes DVD-Rs Misc supplies @ \$15x6x12mos	175.00 225.00 1,800.00 1,080.00	3,280.00
5111 200-000 Printin	Business cards 2 Boxes envelopes window # 10 w/logo 2 Boxes regular envelopes	97.00 50.00 104.00	251.00
5112 200-000 Adver	tising		0.00
5120 200-000 Posta deeds	3,000 Certified return receipt \$7.75 + postage .55	21,900.00 3,000 625.00 100.00 450.00	23,075.00

		RECORDS/ARCHIVES	DETAIL	
<u>5130</u>	200-000	Education, Dues TAAO, TDLR membership, workshop, dues, etc	275.00	275.00
<u>5140</u>	200-000	Bonding/Insurance		0.00
<u>5150</u>	200-000	Audit Fees & Consultation		0.00
<u>5160</u>	200-000	Chief Appraiser - Education, Dues		0.00
<u>5165</u>	200-000	Board of Directors - Education		0.00
<u>5170</u>	200-000	Publications, Subscriptions State Comptrollers - Tax Code (1 set)	18.00	18.00
<u>5180</u>	200-000	<u>Legal Fees</u>		0.00
<u>5182</u>	200-000	<u>Arbitration</u>		0.00
<u>5190</u>	200-000	Appraisal Review Board		0.00
<u>5199</u>	200-000	Taxpayer Liaison Expense		0.00
<u>5200</u>	200-000	Professional Services Commercial Records rent & service Paper shredding Comm Rec - shred records	440.00 330.00 725.00	1,495.00

RECORDS/ARCHIVES	DETAIL	
5210 200-000 Supplemental Help		0.00
<u>5225</u> <u>200-000</u> <u>Interest</u>		0.00
5250 200-000 Contingency	-	0.00
	Total Operating Expenses	39,569.00
	Total Wages and Payroll Related Exp	331,580.91
	Total Payroll Taxes Mandatory	24,142.49
	TCDRS	28,431.65
	Total Records/Archives	423.724.04

BUSINESS PERSONAL PROPERTY 5010 - Salaries & Wages 729,768.43 742,631.72 5020 - Payroll Related Expense 129,821.41 136,004.94 5021 - TCDRS 75,166.15 76,491.07 5025 - Payroll Taxes/Mandatory 66,802.50 67,647.25 5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 9,500.00 9,000.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 0.00 5090 - F/E Lease 1,857.00 2,000.00 5100 - F/E Maintenance 2,090.00 2,910.00 5100 - F/E Maintenance 2,090.00 2,910.00 5111 - Printing 4,620.00 3,540.00 5112 - Advertising 0.00 0.00 5130 - Education, Dues 8,000.00 0.00			CURRENT
5020 - Payroll Related Expense 129,821.41 136,004.94 5021- TCDRS 75,166.15 76,491.07 5025 - Payroll Taxes/Mandatory 66,802.50 67,647.25 5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 9,500.00 9,000.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00 <th>BUSINESS PERSONAL PROPERTY</th> <th></th> <th>BUDGET</th>	BUSINESS PERSONAL PROPERTY		BUDGET
5020 - Payroll Related Expense 129,821.41 136,004.94 5021- TCDRS 75,166.15 76,491.07 5025 - Payroll Taxes/Mandatory 66,802.50 67,647.25 5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 9,500.00 9,000.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5111 - Printing 4,620.00 3,540.00 5112 - Advertising 0.00 0.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5165 - BOD - Education 0.00 <t< th=""><th>T040 0 1 : 0 W</th><th>700 700 40</th><th></th></t<>	T040 0 1 : 0 W	700 700 40	
5021- TCDRS 75,166.15 76,491.07 5025 - Payroll Taxes/Mandatory 66,802.50 67,647.25 5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 9,500.00 9,000.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5111 - Printing 4,620.00 3,540.00 5112 - Advertising 0.00 0.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 </th <th>_</th> <th></th> <th></th>	_		
5025 - Payroll Taxes/Mandatory 66,802.50 67,647.25 5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 9,500.00 9,000.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,900.00 5111 - Paper, Supplies 4,620.00 3,540.00 5112 - Advertising 0.00 0.00 5120 - Postage & Mailing 20,900.00 17,100.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00	•	•	•
5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 9,500.00 9,000.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5111 - Paper, Supplies 4,620.00 3,540.00 5112 - Advertising 0.00 0.00 5120 - Postage & Mailing 20,900.00 17,100.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00 0.00		•	
5035 - Software - Support & Licensing 9,500.00 9,000.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5110 - Paper, Supplies 4,620.00 3,540.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00 0.00		•	
5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5110 - Paper, Supplies 4,620.00 3,540.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00 0.00	•		
5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5110 - Paper, Supplies 4,620.00 3,540.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00 0.00	• • • • • • • • • • • • • • • • • • • •	•	
5070 - Utilities 660.00 780.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 2,000.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5110 - Paper, Supplies 4,620.00 3,540.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5120 - Postage & Mailing 20,900.00 17,100.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00 0.00			
5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 0.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5110 - Paper, Supplies 4,620.00 3,540.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5120 - Postage & Mailing 20,900.00 17,100.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5165 - BOD - Education 0.00 0.00			
5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 0.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5110 - Paper, Supplies 4,620.00 3,540.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5120 - Postage & Mailing 20,900.00 17,100.00 5130 - Education, Dues 8,000.00 8,000.00 5150 - Audit Fees & Consultation 0.00 0.00 5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00			
5080 - Building Improvements 0.00 0.00 1610 Fixed Assets 0.00 2,000.00 5090 - F/E Lease 1,857.00 2,100.00 5100 - F/E Maintenance 2,090.00 2,910.00 5109 - Small Furn & Equipment 2,000.00 2,000.00 5110 - Paper, Supplies 4,620.00 3,540.00 5111 - Printing 4,428.00 2,670.00 5112 - Advertising 0.00 0.00 5120 - Postage & Mailing 20,900.00 17,100.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00	•		
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5120 - Postage & Mailing 20,900.00 17,100.00 5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00	•	•	
5130 - Education, Dues 8,000.00 8,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00	•		
5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00		-	
5150 - Audit Fees & Consultation 0.00 0.00 5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00	·	•	
5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00	•		
5165 - BOD - Education 0.00 0.00			
	• •		
5,7 55.55			
5180 - Legal Fees 0.00 0.00	•	•	0.00
	_		0.00
			0.00
	• •	0.00	0.00
	•	0.00	0.00
5210 - Supplemental Help 0.00 0.00	5210 - Supplemental Help	0.00	0.00
	• •		0.00
		0.00	0.00

TOTAL 1,061,368.48 1,078,604.97

BUSINESS PERSONAL PROPERTY	DETAIL	
5010 325-000 Salaries & Wages		729,768.43
5020 325-000 Payroll Related Expenses		129,821.41
5021 325-000 TCDRS		75,166.15
5025 325-000 Payroll Taxes/Mandatory		66,802.50
5030 325-000 Computer Expense		0.00
5035 325-000 Software Support & Licensing NADA/J.D.Power -online with inventory (includes all) Misc - software	8,500.00 1,000.00	9,500.00
5055 325-000 Vehicle Insurance		0.00
5060 325-000 Gas/Oil/Maintenance		0.00
5070 325-000 Utilities Communication	660.00	660.00
5072 325-000 Building - Maintenance		0.00
5075 325-000 Janitorial		0.00
5080 325-000 Building Improvements		0.00

BUSINESS PE	RSONAL PROPERTY	DETAIL	
Fixed Assets		0.00	0.00
5090 325-000 F/E Lease Ricoh copier M	MPC4504EX bc8992 + property tax	1,857.00	1,857.00
5100 325-000 F/E Maintenance Ricoh copier M	MPC4504EX bc8992	2,090.00	2,090.00
5109 325-000 Small Furn & Equipme Chairs replace Misc furniture		500.00 1,500.00	2,000.00
5110 325-000 Paper, Supplies 60 Boxes lette Misc Supplies		2,100.00 2,520.00	4,620.00
5111 325-000 Printing 100 Boxes envelopment 10 Boxes envelopment Business card Business card	s (11)	3,500.00 300.00 528.00 100.00	4,428.00

BUSINESS PERSONAL PROPERTY	DETAIL	
5112 325-000 Advertising		0.00
5120 325-000 Postage & Mailing 19,000 Renditions @ .55 (GD) 0.55 19,000 19,000 Notice of Value @ .55 (GD 0.55 19,000	10,450.00 10,450.00	20,900.00
5130 325-000 Education, Dues Appraisal workshops, conferences, exams, etc.	8,000.00	8,000.00
5140 325-000 Bonding/Insurance		0.00
5150 325-000 Audit Fees & Consultation		0.00
5160 325-000 Chief Appraiser - Education, Dues		0.00
5165 325-000 Board of Directors - Education		0.00
5170 325-000 Books, Publications, Subscriptions Airpac - Aircraft Value Reference NADA-Older Used Car guide VREF Ind - Aircraft listing (online) IAAO Property Assessment Valuation (2) InfoNation-TexAuto Tax Guide Misc publications, etc.	75.00 75.00 105.00 200.00 5,000.00 300.00	5,755.00
5180 325-000 Legal Fees		0.00

	BUSINESS PERSONAL PROPERTY	DETAIL	
<u>5182</u> <u>325-000</u>	Arbitration		0.00
<u>5190</u> <u>325-000</u>	Appraisal Review Board		0.00
<u>5199</u> <u>325-000</u>	Taxpayer Liaison Expense		0.00
5200 325-000	<u>Professional Services</u>		0.00
<u>5210</u> <u>325-000</u>	Supplemental Help		0.00
<u>5225</u> <u>325-000</u>	Interest		0.00
<u>5250</u> <u>325-000</u>	Contingency		0.00
		Total Operating Expenses	59,810.00
		Total Wages and Payroll Related Exp	859,589.83
		Total Payroll Taxes Mandatory	66,802.50
		TCDRS	75,166.15
		Total Business Personal Property	1,061,368.48

		CURRENT
COMMERCIAL		BUDGET
5010 - Salaries & Wages	754,195.80	641,310.06
5020 - Payroll Related Expense	129,885.44	108,928.38
5021- TCDRS	77,682.17	66,054.93
5025 - Payroll Taxes/Mandatory	69,342.68	58,730.24
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	80,360.00	77,000.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	6,518.00	6,518.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	0.00	0.00
5090 - F/E Lease	1,325.00	1,325.00
5100 - F/E Maintenance	3,420.00	3,420.00
5109 - Small Furn & Equipment	4,300.00	4,300.00
5110 - Paper, Supplies	4,662.00	4,662.00
5111 - Printing	1,570.00	1,570.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	11,550.00	9,450.00
5130 - Education, Dues	13,500.00	11,905.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	3,260.00	3,260.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	420,000.00	410,000.00
5210 - Supplemental Help	12,000.00	12,000.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL 1,593,571.10 1,420,433.61

	COMMERCIAL	DETAIL	
5010 300-000	Salaries & Wages		754,195.80
5020 300-000	Payroll Related Expenses		129,885.44
5021 300-000	<u>TCDRS</u>		77,682.17
5025 300-000	Payroll Taxes/Mandatory		69,342.68
5030 300-000	Computer Expense		0.00
<u>5035</u> <u>300-000</u>	Software Support & Licensing		80,360.00
	Marshall & Swift - Commercial Estimator (2)	2,900.00	
	Marshall & Swift - Valuation serv combo (2)	1,600.00	
	Misc. software, Realty Rates.com, etc.	3,000.00	
	Axiometrics Inc -apartment/housing floor plans	6,500.00	
	Real Capital Analytics	15,000.00	
	TREPP	48,000.00	
	Acrobat Pro 14x240	3,360.00	
5055 300-000	Vehicle Insurance		0.00
5060 300-000	Gas/Oil/Maintenance		0.00
5070 300-000	Utilities Communication Auto Communication	798.00 5,720.00	6,518.00
5072 300-000	Building - Maintenance		0.00

COMMERCIAL	DETAIL	
5075 300-000 Janitorial		0.00
5080 300-000 Building Improvements		0.00
Fixed Assets		0.00
5090 300-000 F/E Lease Copier Canon C350iF bc7510 + property tax	1,325.00	1,325.00
5100 300-000 F/E Maintenance Copier Canon C350iF bc7510 HP T2500 plotter bc7471 Service Time Stamp	1,300.00 2,000.00 120.00	3,420.00
5109 300-000 Small Furn & Equipment Chair replacement (2) Cameras (6) Misc furniture - replacements	500.00 1,800.00 2,000.00	4,300.00
5110 300-000 Paper, Supplies 50 Boxes letter paper 4 Boxes legal paper Misc Supplies @ \$20x13x12	1,350.00 192.00 3,120.00	4,662.00

	COMMERCIAL	DETAIL	
5111 300-000	Printing 50 Boxes envelopes window 10 Boxes envelopes regular Business cards (14) Business cards salaried	250.00 520.00 700.00 100.00	1,570.00
<u>5112</u> <u>300-000</u>	Advertising		0.00
<u>5120</u> <u>300-000</u>	Postage & Mailing 21,000 Appraisal notices @ .55 (GI 0.55 21,000	11,550.00	11,550.00
<u>5130</u> <u>300-000</u>	Education, Dues Appraisal workshops, conferences, exams, etc.	13,500.00	13,500.00
<u>5140</u> <u>300-000</u>	Bonding/Insurance		0.00
<u>5150</u> <u>300-000</u>	Audit Fees & Consultation		0.00
5160 300-000	Chief Appraiser - Education, Dues		0.00
5165 300-000	Board of Directors - Education		0.00
<u>5170</u> <u>300-000</u>	Books, Publications, Subscriptions El Paso Mapsco (14) State Comptrollers - Code books (14) FW Dodge - Dodge Reports & updates Polk Directory Misc publications, etc.	308.00 252.00 750.00 450.00 1,500.00	3,260.00

	COMMERCIAL	DETAIL	
<u>5180</u> <u>300-000</u>	<u>Legal Fees</u>		0.00
5182 300-000	Arbitration		0.00
5190 300-000	Appraisal Review Board		0.00
5199 300-000	<u>Taxpayer Liaison Expense</u>		0.00
5200 300-000	Professional Services Wardlaw Appraisal Group Market Information Analysis	400,000.00 20,000.00	420,000.00
5210 300-000	Supplemental Help	12,000.00	12,000.00
5225 300-000	<u>Interest</u>		0.00
5250 300-000	Contingency	<u>-</u>	0.00
		Total Operating Expenses	562,465.00
		Total Wages and Payroll Related Exp	884,081.25
		Total Payroll Taxes Mandatory	69,342.68
		TCDRS	77,682.17
		Total Commercial	1,593,571.10

CURRENT RESIDENTIAL BUDGET 5010 - Salaries & Wages **1,697,846.49** 1,635,704.36 5020 - Payroll Related Expense 296.819.87 290,287.02 5021- TCDRS 174,878.19 168,477.55 5025 - Payroll Taxes/Mandatory 154,544.90 148,804.49 5030 - Computer Expense 0.00 0.00 5035 - Software - Support & Licensing 15.758.00 15.758.00 5055 - Vehicle Insurance 0.00 0.00 5060 - Gas/Oil/Maintenance 0.00 0.00 5070 - Utilities 6.518.00 8.078.00 5072 - Building - Maintenance 0.00 0.00 5075 - Janitorial 0.00 0.00 5080 - Building Improvements 0.00 0.00 1610... Fixed Assets 0.00 0.00 5090 - F/E Lease 4,600.00 4,600.00 5100 - F/E Maintenance 5,800.00 5,800.00 5109 - Small Furn & Equipment 10,000.00 10,000.00 5110 - Paper, Supplies 8,534.00 7,060.00 5111 - Printing 7,704.00 7,668.00 5112 - Advertising 0.00 0.00 5120 - Postage & Mailing 71,000.00 63,000.00 5130 - Education, Dues 40,000.00 25,000.00 5140 - Bonding/Insurance 0.00 0.00 5150 - Audit Fees & Consultation 0.00 0.00 5160 - Chief Appraiser - Education, Dues 0.00 0.00 5165 - BOD - Education 0.00 0.00 5170 - Books, Publications, Subscriptions 2,631.00 2.631.00 5180 - Legal Fees 0.00 0.00 5182 - Arbitration 0.00 0.00 5190 - Appraisal Review Board 0.00 0.00 5199 - Liaison Expense 0.00 0.00 5200 - Professional Services 25,000.00 20,000.00 5210 - Supplemental Help 0.00 0.00 5225 - Interest 0.00 0.00 5250 - Contingency 0.00 0.00

TOTAL 2,521,634.45 2,412,868.42

<u>RESIDENTIAL</u>	DETAIL	
5010 600-000 Salaries & Wages		1,697,846.49
5020 600-000 Payroll Related Expenses		296,819.87
5021 600-000 TCDRS		174,878.19
5025 600-000 Payroll Taxes/Mandatory		154,544.90
5030 600-000 Computer Expense		0.00
5035 600-000 Software Support & Licensing Resid Marshall & Swift Residential Cost Handbook combo (2) Resid NADA - Manufactured Mobile homes -software (5) CoreLogic Licences 2 7,004.00	1,400.00 350.00 14,008.00	15,758.00
5055 600-000 Vehicle Insurance		0.00
5060 600-000 Gas/Oil/Maintenance		0.00
2021 600-000 Key Gov't Finance (CAMA)		0.00
2022 600-000 Mortgage Payments		0.00
5070 600-000 Utilities Communications Auto Communications	798.00 5,720.00	6,518.00
5072 600-000 Building - Maintenance		0.00

RESIDENTIAL	DETAIL	
5075 600-000 Janitorial		0.00
5080 600-000 Building Improvements		0.00
<u>Fixed Assets</u>		0.00
5090 600-000 F/E Lease		4,600.00
Canon ImageRunners, IRC6575i bc8669;	2,900.00	•
IRC5535i bc8730 + property tax	1,700.00	
5100 600-000 F/E Maintenance		5,800.00
Canon ImageRunners, IRC6575i bc8669;	2,000.00	
IRC5535i bc8730 + property tax HP DesignJet T3500 Plotter bc8977	1,000.00 2,800.00	
The Designate 10000 Flotter 500077	2,000.00	
5109 600-000 Small Furn & Equipment		10,000.00
Chairs -replacements	1,000.00	
Cameras - replacements (10)	2,900.00	
Heavy duty stapler-EPCAD stamp	850.00	
Guest chairs (replacement) (6)	1,500.00	
Fax machine (replacement)	750.00	
Replacements -staplers, broken furn, scanners, printers, etc	3,000.00	
5110 600-000 Paper, Supplies		8,534.00
74 Boxes paper letter	2,664.00	
Misc supplies @ \$15x32x12mos	5,760.00	
Toner for fax machine uf-4500	110.00	

RESIDENTIAL	DETAIL	
5111 600-000 Printing 688 Boxes envelopes window 8 Boxes envelopes regular 28 Boxes envelopes business reply 2 Boxes business cards (salaried) 30 Boxes business cards	5,200.00 416.00 448.00 200.00 1,440.00	7,704.00
5112 600-000 Advertising		0.00
5120 600-000 Postage & Mailing 125,000 Appraisal Notices @ .55 (0.55 125,000 15,000 Mfg.Home Renditions 0.55 15,000 @.55 (GD)	62,750.00 8,250.00	71,000.00
5130 600-000 Education, Dues Appraisal workshops, conferences, exams, etc.	40,000.00	40,000.00
5140 600-000 Bonding/Insurance		0.00
5150 600-000 Audit Fees & Consultation		0.00
5160 600-000 Chief Appraiser - Education, Dues		0.00
5165 600-000 Board of Directors - Education		0.00
5170 600-000 Books, Publications, Subscriptions Polk City Directory Cole Directory El Paso Mapso Street guides (30) State Comptrollers-Code/Law books Connect Manufactured Housing Misc. publications	380.00 900.00 560.00 306.00 335.00 150.00	2,631.00

	RESIDENTIAL	DETAIL	
<u>5180</u> <u>600-00</u>	Legal Services		0.00
<u>5182</u> <u>600-00</u>	<u>Arbitration</u>		0.00
<u>5190</u> <u>600-00</u>	Appraisal Review Board		0.00
<u>5199</u> <u>600-00</u>	Taxpayer Liaison Expense		0.00
5200 600-00	Professional Services Appraisal Services	25,000.00	25,000.00
5210 600-00	Supplemental Help		0.00
5225 600-00	<u>Interest</u>		0.00
5250 600-00	<u>Contingency</u>	_	0.00
		Total Operating Expenses	197,545.00
		Total Wages and Payroll Related Exp	1,994,666.36
		Total Payroll Taxes Mandatory	154,544.90
		TCDRS	174,878.19
		Total Residential	2,521,634.45

		CURRENT
<u>STATISTICS</u>		BUDGET
5010 - Salaries & Wages	252,841.42	302,043.47
5020 - Payroll Related Expense	37,212.76	45,488.90
5021- TCDRS	26,042.67	31,110.48
5025 - Payroll Taxes/Mandatory	22,228.14	26,378.99
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	21,929.00	21,050.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	0.00	0.00
5090 - F/E Lease	2,100.00	2,100.00
5100 - F/E Maintenance	3,000.00	3,000.00
5109 - Small Furn & Equipment	1,900.00	1,900.00
5110 - Paper, Supplies	1,200.00	720.00
5111 - Printing	196.00	250.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	7,000.00	7,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	1,835.00	1,835.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	2,000.00	2,000.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	30,000.00	22,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL	409,484.99	466,876.85

<u>STATISTICS</u>	DETAIL	
5010 350-000 Salaries & Wages		252,841.42
5020 350-000 Payroll Related Expenses		37,212.76
5021 350-000 TCDRS		26,042.67
5025 350-000 Payroll Taxes/Mandatory		22,228.14
5030 350-000 Computer Expense		0.00
5035 350-000 Software Support & Licensing Co-Star licenses for commercial sales data (2stat, 1comm, 1litg) M&S/CoreLogic - Commercial Estimators (2) M&S/CoreLogic - Residential Estimators (2) NCSS. LLC 4 licenses @ \$389/each ESRI 10/1/20-9/30/21	13,450.00 3,128.00 2,585.00 1,556.00 1,210.00	21,929.00
5055 350-000 Vehicle Insurance		0.00
5060 350-000 Gas/Oil/Maintenance		0.00
5070 350-000 <u>Utilities</u>		0.00
5072 350-000 Building - Maintenance		0.00
5075 350-000 Janitorial		0.00
5080 350-000 Building Improvements		0.00
<u>Fixed Assets</u>		0.00

	<u>STATISTICS</u>	DETAIL	
<u>5090</u>	350-000 F/E Lease Copier Ricoh MPC4504 bc8427 + property tax	2,100.00	2,100.00
<u>5100</u>	350-000 F/E Maintenance Copier Ricoh MPC4504 bc8427	3,000.00	3,000.00
<u>5109</u>	350-000 Small Furn & Equipment Chair(s) replacement Misc (replacement) camera, furniture, etc.	900.00 1,000.00	1,900.00
<u>5110</u>	350-000 Paper, Supplies Misc supplies @ \$25x4x12	1,200.00	1,200.00
<u>5111</u>	350-000 Printing 2 Business cards 1 Business cards salaried	96.00 100.00	196.00
<u>5112</u>	350-000 Advertising		0.00
<u>5120</u>	350-000 Postage & Mailing		0.00
<u>5130</u>	350-000 Education, Dues Education, dues, conf., seminars, etc	7,000.00	7,000.00
<u>5140</u>	350-000 Bonding/Insurance		0.00

		STATISTICS	DETAIL	
<u>5150</u>	<u>350-000</u>	Audit Fees & Consultation		0.00
<u>5160</u>	350-000	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	350-000	Board of Directors - Education		0.00
<u>5170</u>	350-000	Publications, Subscriptions 3 IAAO - Property Assessment Valuation -3rd edition books 3 IAAO - Fundamentals of Mass Appraisal books State Comptrollers - 3 sets Code/Law books Hotel Transaction Almanac & Hotel Invsmnt Barometer PWC - Korpacz R/E Investor Survey RealtyRates.com subscription	210.00 210.00 90.00 700.00 400.00 225.00	1,835.00
<u>5180</u>	350-000	<u>Legal Fees</u>		0.00
<u>5182</u>	350-000	Arbitration Also includes any arbitrations that Statistical will be a part of.		2,000.00
<u>5190</u>	350-000	Appraisal Review Board		0.00
<u>5199</u>	350-000	Taxpayer Liaison Expense		0.00
<u>5200</u>	350-000	Professional Services Capitalization Rate Study Fee for appraisals	15,000.00 15,000.00	30,000.00

		<u>STATISTICS</u>	DETAIL	
<u>5210</u>	350-000	Supplemental Help		0.00
<u>5225</u>	350-000	<u>Interest</u>		0.00
<u>5250</u>	350-000	Contingency	0.00	0.00
			Total Operating Expenses	71,160.00
			Total Wages and Payroll Related Exp	290,054.19
			Total Payroll Taxes Mandatory	22,228.14
			TCDRS	26,042.67
			Total Statistics	409,484.99

GEOGRAPHIC INFORMATION SYSTEMS		CURRENT BUDGET
5010 - Salaries & Wages	539,629.66	496,379.60
5020 - Payroll Related Expense	92,781.07	90,678.12
5021- TCDRS	55,581.85	51,127.10
5025 - Payroll Taxes/Mandatory	46,704.32	43,120.43
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	46,738.13	52,350.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	0.00	0.00
5090 - F/E Lease	8,820.00	9,510.00
5100 - F/E Maintenance	2,350.00	3,690.00
5109 - Small Furn & Equipment	1,100.00	1,600.00
5110 - Paper, Supplies	3,907.00	3,800.00
5111 - Printing	580.00	567.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	82.50	82.50
5130 - Education, Dues	5,974.00	5,800.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	613.50	900.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL	804,862.03	759,604.75

GEOGRAPHIC INFORMATION SYSTEMS	DETAIL	
5010 500-000 Salaries & Wages		539,629.66
5020 500-000 Payroll Related Expenses		92,781.07
5021 500-000 TCDRS		55,581.85
5025 500-000 Payroll Taxes/Mandatory		46,704.32
5030 500-000 Computer Expense		0.00
why lower that	an last year	
Software Support & Licensing GIS ESRI - software maintenance Comm ESRI - software maintenance Resrch ESRI - software maintenance Adm-clssrm ESRI - software maintenance Stats ESRI - software maintenance Resid ESRI - software maintenance IT ESRI - software maintenance GIS SHI - autoCAD LT desktop GIS Arc_GIS_online 20 licenses (1pack=10licenses) @ \$2500ea GIS TTI TRZ CAD Data licenses	3,296.00 0.00 0.00	46,738.13
5055 500-000 Vehicle Insurance		0.00
5060 500-000 Gas/Oil/Maintenance		0.00
5070 500-000 Utilities		0.00
5072 500-000 Building - Maintenance		0.00

	GEOGRAPHIC INFORMATION SYSTEMS	DETAIL	
5075 500-000	<u>Janitorial</u>		0.00
5080 500-000	Building Improvements		0.00
Fixed Assets			0.00
5090 500-000	F/E Lease Ricoh - copier MPC4550EX bc8808 + property tax HP 1700MFP 44" Plotter/Scanner + property tax	2,520.00 6,300.00	8,820.00
<u>5100</u> <u>500-000</u>	F/E Maintenance Ricoh - copier MPC4504EX bc8808 HP 1700MFP 44" Plotter/Scanner	1,350.00 1,000.00	2,350.00
<u>5109</u> <u>500-000</u>	Small Furn & Equipment Chairs replacement (1) Printer replacement Hard drives external 4TB (1) @ \$150	150.00 800.00 150.00	1,100.00
<u>5110</u> <u>500-000</u>	Paper, Supplies 20 Boxes letter paper 38 Rolls 24 x 150 paper 16 Rolls 36 x 150 paper Misc supplies @ \$15x10x12	700.00 1,197.00 210.00 1,800.00	3,907.00

	GEOGRAPHIC INFORMATION SYSTEMS	DETAIL	
<u>5111</u> <u>500-000</u>	Printing Business cards -salaried Business cards 5 x 2times	100.00 480.00	580.00
<u>5112</u> <u>500-000</u>	Advertising		0.00
5120 500-000	Postage & Mailing Return to sender (Deeds) mail 150 @ .55	82.50	82.50
<u>5130</u> <u>500-000</u>	Education, Dues ESRI conference, training	5,974.00	5,974.00
<u>5140</u> <u>500-000</u>	Bonding/Insurance		0.00
<u>5150</u> <u>500-000</u>	Audit Fees & Consultation		0.00
<u>5160</u> <u>500-000</u>	Chief Appraiser - Education, Dues		0.00
<u>5165</u> <u>500-000</u>	Board of Directors - Education		0.00
<u>5170</u> <u>500-000</u>	Publications, Subscriptions ESRI ArcMap Pro (10)	613.50	613.50
<u>5180</u> <u>500-000</u>	Legal Fees		0.00

		GEOGRAPHIC INFORMATION SYSTEMS	DETAIL	
<u>5182</u>	<u>500-000</u>	Arbitration		0.00
<u>5190</u>	500-000	Appraisal Review Board		0.00
<u>5199</u>	500-000	Taxpayer Liaison Expense		0.00
<u>5200</u>	500-000	<u>Professional Services</u>		0.00
<u>5210</u>	500-000	Supplemental Help		0.00
<u>5225</u>	500-000	<u>Interest</u>		0.00
<u>5250</u>	500-000	Contingency		0.00
			Total Operating Expenses	70,165.13
			Total Wages and Payroll Related Exp	632,410.72
			Total Payroll Taxes Mandatory	46,704.32
			TCDRS	55,581.85
			 Total GIS	804,862.03

		CURRENT
INFORMATION TECHNOLOGY		BUDGET
FOAO Colorias 9 Marca	455 000 00	004 000 00
5010 - Salaries & Wages	455,866.82	394,692.60
5020 - Payroll Related Expense	65,174.40	63,618.39
5021- TCDRS	46,954.28	40,653.34
5025 - Payroll Taxes/Mandatory	39,090.83	34,057.80
5030 - Computer Expense	10,000.00	8,000.00
5035 - Software - Support & Licensing	276,150.00	293,050.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	14,298.00	2,000.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	21,500.00	12,000.00
5090 - F/E Lease	197,048.84	188,150.00
5100 - F/E Maintenance	91,700.00	90,900.00
5109 - Small Furn & Equipment	21,000.00	21,500.00
5110 - Paper, Supplies	2,100.00	2,100.00
5111 - Printing	100.00	97.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	1,500.00	5,000.00
5130 - Education, Dues	15,600.00	15,100.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	400.00	800.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	208,000.00	305,700.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL 1,466,483.16 1,477,419.13

5010 700-000 Salaries & Wages 455,866.82 5020 700-000 Payroll Related Expenses 65,174.40 5021 700-000 TCDRS 46,954.28 5025 700-000 Payroll Taxes/Mandatory 39.090.83 5030 700-000 Computer Expense 10,000.00 Computer maintenance parts & supplies 5,500.00 Toner/ink for plotters (Comm, GIS, Resid) 2,500.00 iPad Accessories 2,000.00 5035 700-000 Software Support & Licensing 276,150.00 Dynamic.Sof SDK Kit 600.00 Data Security Plus - File Server Analyzer 1,800.00 SQL Sentry - SQL Performance Monitor Maintenance 2,700.00 SHI - Microsoft Enterprise agreement 190.000.00 DigiCert - Digital Certificate Maintenance 2,000.00 Global Protect VPN 1,550.00 Bing Custom Search - Website 500.00 Zoho - Network Infrastructure Monitor 1,000.00 Umbrella Web Filtering & Secure Internet 8,000.00 Malware Protection and Threat Security 12,200.00 Adobe Creative Cloud 1,900.00 Security Log Collector-Identify/Montor Security in Network 3,500.00 Acrobat Pro DC-Creat Forms/Modify PDF 6,500.00 Adobe Captive-Creat Video Trainings 400.00 Mobile Device Mgt-Install Windows Updates 5,300.00 Cisco ISE - Secure WiFi for Visitors 2,200.00 External IP Monitoring 300.00 SecureDock - Securely send/receive sensitive documents 1,000.00 12,200.00 Palo Alto Cortex Palo Alto Networks Firewall Maintenance 5,000.00 Cloud Backup Storage 9,500.00 ATT Voice SDK for Arb Audio Visual Announcer 0.00 Misc. software 8,000.00

DETAIL

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY	DETAIL	
5055 700-000 Vehicle Insurance		0.00
5060 700-000 Gas/Oil/Maintenance		0.00
5070 700-000 Utilities		14,298.00
Communications Hot Spots (2)	1,500.00	
Communications	798.00	
Wireless Service for iPads (Verizon)	12,000.00	
5072 700-000 Building - Maintenance		0.00
5075 700-000 Janitorial		0.00
5080 700-000 Building Improvements		0.00
Fixed Assets		21,500.00
Misc. computer equipment	12,000.00	
Cisco Data Router (upgrade)	9,500.00	
5090 700-000 F/E Lease		197,048.84
Dell Precision 3430 SFF (4yr)	8,927.16	
Dell UltraSharp 24 (4yr)	1,469.28	
Dell Precision 3430 SFF - i5 (4yr)	38,786.28	
Dell 24 Monitor - P2419H (4yr)	14,959.92	
Data Center (4yr)	55,006.20	
Local Backup Hardware Infrastructure - Lease (4yr)	27,600.00	
SHI/Apple 25 iPad Pro 12.9 tablet	11,500.00	
Storage Enclosure Expansion - Lease (3yr)	8,300.00	
Wireless Access Points	3,800.00	
Hosted VoIP Service	26,700.00	

	INFORMATION TECHNOLOGY	DETAIL	
5100 700-000	F/E Maintenance		91,700.00
	Sigma SMARTnet 8x5xNBD(SNT)Bundle Maint Contract	30,000.00	,
	Server room - Libiert UPS maintenance	8,000.00	
	Fire Suppression system maint	1,400.00	
	Fujitsu scanners maint. bc6395,6040,8851,8999,9000	2,500.00	
	Spectrum Technologies - Printer Maintenance	39,000.00	
	Dell - Compellent Storage Device - Maintenance	10,800.00	
<u>5109</u> <u>700-000</u>	Small Furn & Equipment Misc computer equipment Leica Disto D810 Laser Measurement Tool (x25)	21,000.00 0.00	21,000.00
<u>5110</u> <u>700-000</u>	Paper, Supplies Misc supplies @ \$25x7x12 mos	2,100.00	2,100.00
<u>5111</u> <u>700-000</u>	Printing Business card - salaried	100.00	100.00
<u>5112</u> <u>700-000</u>	Advertising		0.00

		INFORMATION TECHNOLOGY	DETAIL	
<u>5120</u>	700-000	Postage & Mailing Returning PC Equipment to Dell iPad ship return	0.00 1,500.00	1,500.00
<u>5130</u>	700-000	Education, Dues Software Development Conferences (6) Net+, Cisco, Microsoft, SQL Certifications Records management	13,000.00 2,500.00 100.00	15,600.00
<u>5140</u>	700-000	Bonding/Insurance		0.00
<u>5150</u>	700-000	Audit Fees & Consultation		0.00
<u>5160</u>	700-000	Chief Appraiser - Education, Dues		0.00
<u>5165</u>	700-000	Board of Directors - Education		0.00
<u>5170</u>	700-000	Books, Publications, Subscriptions Books & subscriptions (software development,sys adm,deploymnt)	400.00	400.00
<u>5180</u>	700-000	<u>Legal Fees</u>		0.00
<u>5182</u>	700-000	Arbitration		0.00
<u>5190</u>	700-000	Appraisal Review Board		0.00
<u>5199</u>	700-000	Taxpayer Liaison Expense		0.00

	INFORMATION TECHNOLOGY	DETAIL	
Pictometry contract	F200 700 000 Professional Comisso		209 000 00
Disaster Recovery Service 55,000.00 17 Security Training 3,800.00 2,800.00 17 Security Training 3,800.00 1,200.00		145,000,00	206,000.00
IT Security Training			
External Vulnerability Test			
Cisco Data Router Installation 1,200.00 Pictometry Flight 0.00 Spectrum Tech-deploying PC's Return Ready PC's 0.00			
Pictometry Flight 0.00 Spectrum Tech-deploying PC's Return Ready PC's 0.00			
Spectrum Tech-deploying PC's Return Ready PC's 0.00			
5210 700-000 Supplemental Help 0.00 5225 700-000 Interest 0.00 5250 700-000 Contingency 0.00 Total Operating Expenses 859,396.84 Total Wages and Payroll Related Exp Total Payroll Taxes Mandatory 521,041.22 39,090.83			
5225 700-000 Interest 0.00 5250 700-000 Contingency 0.00 Total Operating Expenses 859,396.84 Total Wages and Payroll Related Exp 521,041.22 Total Payroll Taxes Mandatory 39,090.83	opedium rediracpioying r o's Netam reday r o's	0.00	
5250 700-000 Contingency 0.00 Total Operating Expenses 859,396.84 Total Wages and Payroll Related Exp 521,041.22 Total Payroll Taxes Mandatory 39,090.83	5210 700-000 Supplemental Help		0.00
5250 700-000 Contingency 0.00 Total Operating Expenses 859,396.84 Total Wages and Payroll Related Exp 521,041.22 Total Payroll Taxes Mandatory 39,090.83			
Total Operating Expenses 859,396.84 Total Wages and Payroll Related Exp 521,041.22 Total Payroll Taxes Mandatory 39,090.83	5225 700-000 Interest		0.00
Total Operating Expenses 859,396.84 Total Wages and Payroll Related Exp 521,041.22 Total Payroll Taxes Mandatory 39,090.83			
Total Operating Expenses 859,396.84 Total Wages and Payroll Related Exp 521,041.22 Total Payroll Taxes Mandatory 39,090.83			
Total Wages and Payroll Related Exp 521,041.22 Total Payroll Taxes Mandatory 39,090.83	5250 700-000 Contingency	_	0.00
Total Payroll Taxes Mandatory 39,090.83		Total Operating Expenses	859,396.84
	Т	otal Wages and Payroll Related Exp	521,041.22
TCDRS 46 954 28		Total Payroll Taxes Mandatory	39,090.83
105NG 40,004.20		TCDRS	46,954.28

Total Information Technology 1,466,483.16

		CURRENT
RESEARCH		BUDGET
5010 - Salaries & Wages	518,349.58	597,001.03
5020 - Payroll Related Expense	74,477.16	90,968.69
5021- TCDRS	53,390.01	61,491.11
5025 - Payroll Taxes/Mandatory	44,458.64	51,344.98
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	389,310.07	391,391.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610 Fixed Assets	12,000.00	3,000.00
5090 - F/E Lease	3,200.00	3,200.00
5100 - F/E Maintenance	2,700.00	1,700.00
5109 - Small Furn & Equipment	1,500.00	1,500.00
5110 - Paper, Supplies	3,000.00	3,000.00
5111 - Printing	7,150.00	7,150.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	12,000.00	12,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	500.00	500.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	85,050.28	80,005.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL 1,207,085.74 1,304,251.82

	<u>RESEARCH</u>	DETAIL	
<u>5010</u> <u>725-000</u>	Salaries & Wages		518,349.58
5020 725-000	Payroll Related Expenses		74,477.16
<u>5021</u> <u>725-000</u>	TCDRS		53,390.01
<u>5025</u> <u>725-000</u>	Payroll Taxes/Mandatory		44,458.64
5030 725-000	Computer Expense		0.00
<u>5035</u> <u>725-000</u>	Software Support & Licensing	070.00	389,310.07
	DRI -Pinnacle Studio upgrade & data extractor PDF Form Software	270.00 700.00	
	Adobe Creative Suite Upgrade	2,000.00	
	Acrobat Pro License, maint, upgrade	900.00	
	UE Studio upgrade (full suite)	600.00	
	CAMA Maintenance (TrueAuto)	320,977.00	
	M&S Comm Estimator for Pacs (TrueAuto) - 14,081 prop *.47	6,618.07	
	PACS Customization	50,000.00	
	Policies and Procedures Document Managing Software	3,500.00	
	WireCast -replace BOD multimedia software	1,720.00	
	TNT website maintenance/ hosting	1,525.00	
	Misc software	500.00	

		RESEARCH	DETAIL	
<u>5055</u>	<u>725-000</u>	Vehicle Insurance		0.00
<u>5060</u>	<u>725-000</u>	Gas/Oil/Maintenance		0.00
<u>5070</u>	<u>725-000</u>	<u>Utilities</u>		0.00
<u>5072</u>	725-000	Building - Maintenance		0.00
<u>5075</u>	<u>725-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	725-000	Building Improvements		0.00
<u>Fixed</u>	<u>Assets</u>	BOD multimedia hardware (replacement)	12,000.00	12,000.00
<u>5090</u>	<u>725-000</u>	F/E Lease Canon Adv C5255 bc8333 + property taxes	3,200.00	3,200.00
<u>5100</u>	725-000	F/E Maintenance Canon Adv C5255 bc8333 Time stamp machines repairs	2,200.00 500.00	2,700.00
<u>5109</u>	725-000	Small Furn & Equipment Chair (replacements) - 2 Misc. (time stamp, printers, elec staplers, etc) replacements	500.00 1,000.00	1,500.00

	RESEARCH	DETAIL	
<u>5110</u> 725-000	Paper, Supplies Misc supplies @ \$25x10x12	3,000.00	3,000.00
<u>5111</u> <u>725-000</u>	Printing 886 Boxes envelopes #10 window	7,150.00	7,150.00
<u>5112</u> <u>725-000</u>	Advertising		0.00
<u>5120</u> <u>725-000</u>	Postage & Mailing		0.00
<u>5130</u> <u>725-000</u>	Education, Dues Education, dues, conf, seminars, etc	12,000.00	12,000.00
<u>5140</u> <u>725-000</u>	Bonding/Insurance		0.00
<u>5150</u> <u>725-000</u>	Audit Fees & Consultation		0.00
<u>5160</u> <u>725-000</u>	Chief Appraiser - Education, Dues		0.00
<u>5165</u> <u>725-000</u>	Board of Directors - Education		0.00
<u>5170</u> <u>725-000</u>	Publications, Subscriptions IT books, publications, Code/Law books	500.00	500.00

			RESEARCH			DETAIL	
<u>5180</u>	725-000	<u>Legal F</u>	- ees				0.00
<u>5182</u>	<u>725-000</u>	<u>Arbitra</u>	<u>tion</u>				0.00
<u>5190</u>	<u>725-000</u>	Apprais	sal Review Board				0.00
<u>5199</u>	<u>725-000</u>	Taxpay	<u>/er Liaison Expense</u>				0.00
<u>5200</u>	<u>725-000</u>	Profes	sional Services Mailing service - bulk mailing, printing	forms	(GD) rate		85,050.28
		ARB	Board orders	30,000	0.68		
		BPP	Renditions	24,194	0.62	15,000.28	
		BPP	Appraisal Notices	26,000	0.05	1,300.00	
		Comm	Appraisal Notices	16,000	0.05	800.00	
		Deeds	Homestead exemptions	30,000	0.48	14,400.00	
		Resid	MH Renditions			0.00	
				11,000	0.48	13,750.00	
		Resid	Appraisal Notices	275 , 000	0.05		
			Variverge address scrub/CASS 4 times a yr.			1,400.00	
		Research	Go-Direct/Variverge pre-sort data changes			8,000.00	
			Go-Direct/Variverge - additional forms			10,000.00	
<u>5210</u>	725-000	Supple	mental Help				0.00
<u>5225</u>	725-000	Interes	<u>.t</u>				0.00
<u>5250</u>	<u>725-000</u>	Conting	gency			_	0.00
					Total Op	perating Expenses	516,410.35
				Total	Wages and P	ayroll Related Exp	592,826.75
					Total Payroll	Taxes Mandatory	44,458.64
					-	TCDRS	53,390.01
						Total Research	1,207,085.74

EL PASO CENTRAL APPRAISAL DISTRICT 2020- 2021 Current Budget

WAGES		8,086,082.41	7,735,674.35
PAYROLL RELATED EXPENSES		1,309,593.59	1,271,677.42
WAGES/PAYROLL RELATED EXPENSES TOTAL	-	9,395,676.01	9,007,351.77
PAYROLL TAXES/MANDATORY		1,086,088.94	1,004,398.77
TCDRS		832,863.73	796,774.45
OPERATING EXPENSES		4,198,325.32	4,235,798.00
Per BOD - CONTINGENCY	Salaries & Wages, Payrol related,	0.00	314,883.73
CONTINGENCY 10%	Operating Expenses	419,832.53	423,579.80
TOTAL WAGES AND OPERATING EXPENSES		15,932,786.53	15.782.786.52
PENSION UNFUNDED LIABILITY		150,000.00	150,000.00
STRATEGIC PLAN FOR REAL PROPERTY		0.00	150,000.00
MISC. INCOME		(50,000.00)	(50,000.00)
GRAND TOTAL		16,032,786.53	16,032,786.53

DEPARTMENTAL RECAP

	2020 - 2021	Current Budget
ADMINISTRATION	3,527,989.70	3,688,600.22
LITIGATION	1,398,868.48	1,352,676.63
APPRAISAL REVIEW BOARD	970,807.30	939,427.71
DEEDS	696,907.05	780,979.47
RECORDS/ARCHIVES	423,724.04	401,042.93
BUSINESS PERSONAL PROPERTY	1,061,368.48	1,078,604.97
COMMERCIAL	1,593,571.10	1,420,433.61
RESIDENTIAL	2,521,634.45	2,412,868.42
STATISTICS	409,484.99	466,876.85
GEOGRAPHIC INFORMATION SYSTEMS	804,862.03	759,604.75
INFORMATION SYSTEMS	1,466,483.16	1,477,419.13
RESEARCH	1,207,085.74	1,304,251.82
TOTAL WAGES & OPERATING EXP.	16,082,786.53	16,082,786.53
MISC. INCOME	(50,000.00)	(50,000.00)
Total Budget billable to Taxing Entities	16,032,786.53	16,032,786.53



SALARY SCHEDULE 2020/2021

NO.					PAYROLL RELATED
POS	DOSITION	CALAD	V D /	NICE	
	POSITION	SALAR'			EXPENSE
1	Executive Director/Chief Appraiser			by BOD	9,668
1	Taxpayer Liaison			by BOD	9,291
1	Assistant Chief Appraiser	107,100	-	162,800	9,586
1	Chief Financial Officer	107,100	-	162,800	9,569
1	Chief HR Officer	107,100	-	162,800	9,563
1	Director of Administrative Services	91,500	-	137,300	9,536
1	Director of Litigation & Appeals	91,500	-	137,300	9,536
1	Director of Appraisal Services	91,500	-	137,300	9,536
1	Network Manager	78,200	-	115,700	9,454
1	Application Support Manager	78,200	-	115,700	9,475
1	GIS Manager	78,200	-	115,700	9,476
1	Business Pers Prop Manager	66,800	-	97,500	9,430
1	Commercial Manager	66,800	-	97,500	9,430
1	Residential Property Manager	66,800	-	97,500	9,429
1	Litigation Coordinator	66,800	-	97,500	9,428
1	ARB Coordinator	66,800	-	97,500	9,428
1	Statistics Coordinator	66,800	-	97,500	9,415
1	Records Supervisor	66,800	-	97,500	9,427
1	Deeds & Exemptions Coordinator	66,800	-	97,500	9,412
1	Training Facilitator	66,800	-	97,500	9,394
1	HR Team Leader	66,800	-	97,500	9,378
1	Administration Coordinator	66,800	-	97,500	9,364
1	Computer Program Analyst	57,100	-	82,200	9,375
2	Data Analyst	57,100	-	82,200	9,375 -9406
2	Software Developer	57,100	-	82,200	9,372 - 9,375
1	Senior Software Engineer	57,100	-	82,200	9,372
1	Database Administrator	57,100	-	82,200	9,375
4	Business Analyst	57,100	-	82,200	9,379 - 9,406
1	Systems Security Administrator	48,800	-	69,200	9,323
13	Lead Appraiser IV	50,960	-	73,840	9,348 - 9,363
10	Appraiser IV	45,240	-	64,480	9,308 - 9,344
4	Entry Appraiser IV	40,040	-	56,160	9,293 - 9,305
3	GIS/P&S Specialist II	45,240	-	64,480	9332 - 9,333
1	Financial Specialist	45,240	-	64,480	9,313
2	GIS/P&S Specialist I	40,040	-	56,160	9,313 - 9,,314
6	Appraiser III	40,040	-	56,160	9,293 - 9,305
1	Legal Assistant	40,040	-	56,160	9,313
2	Fiscal Clerk II	40,040	-	56,160	9,325 - 9,332
1	Executive Assistant	40,040	-	56,160	9,295
10	Appraiser II	35,360	-	48,880	9,275 - 9,301
1	Maintenance Supervisor	35,360	-	48,880	9,297
1	Administrative IT Support Technician	35,360	-	48,880	9,297
1	Project Specialist	35,360	-	48,000	9,285
1	Desktop Support Technician	35,360	-	48,880	9,297
2	Appraisal Rec Spec II	35,360	-	48,880	9,303 - 9,310
7	Field Specialist	31,200	-	42,640	9,274 - 9,289
1	GIS Records Specialist	31,200	-	42,640	9,282
1	Litigation Specialist	35,360		48,880	9,296
30	Appraisal Records Specialist	31,200	-	42,640	9,269 - 9,288
1	Maintenance II	31,200	-	42,640	9,282
3	Customer Service Representative II	31,200	-	42,640	9,282
1	Accounting Clerk	27,560	-	36,920	9,253
3	Customer Service Representative I	27,560	-	36,920	9,253 - 9,258
1	Receptionist	24,440	-	32,240	9,256
141	TOTAL				



EL PASO CENTRAL APPRAISAL DISTRICT

CAPITAL EXPENDITURES FOR FISCAL YEAR 2020/2021

TOTAL CAPITAL EXPENDITURES

39,000.00

ADMINISTRATION

1610 Replacements 2,000.00 1610 Alphacard Pro 700 ID Card System 3,500.00

LITIGATION

1610

BUSINESS PERSONAL PROPERTY

1610

INFORMATION TECHNOLOGY

1620 Misc. computer equipment12,000.001620 Cisco Data Router (upgrade)9,500.00

RESEARCH

1610 BOD multimedia hardware (replacement) 12,000.00



EL PASO CENTRAL APPRAISAL DISTRICT PAYMENT SCHEDULE BY TAXING ENTITY FOR THE FISCAL YEAR 10/1/2020 - 9/30/2021

	EL PASO COUNTY TAXING ENTITIES	PERCENTAGE OF TOTAL COUNTY TAX LEVY	BUDGET LEVY BASED ON CAD 2020/21 BUDGET	QUARTERLY
1	ANTHONY ISD	0.1784%	28,602.49	7,150.62
2	ANTHONY, TOWN OF	0.1052%	16,866.49	4,216.62
3	CANUTILLO ISD	2.7095%	434,408.35	108,602.09
4	CITY OF EL PASO	25.5914%	4,103,014.53	1,025,753.63
5	CLINT ISD	1.4742%	236,355.34	59,088.84
6	CLINT, TOWN OF	0.0393%	6,300.89	1,575.22
7	COUNTY OF EL PASO	16.5261%	2,649,594.33	662,398.58
8	EL PASO COMMUNITY COLLEGE	4.9138%	787,819.06	196,954.77
9	EL PASO COUNTY EMER SERV DIST #1	0.2326%	37,292.26	9,323.07
10	EL PASO COUNTY EMER SERV DIST #2	0.2883%	46,222.52	11,555.63
11	EL PASO COUNTY TORNILLO W.I.D.	0.0080%	1,282.62	320.66
12	EL PASO COUNTY WATER C.I.D. #4	0.0251%	4,024.23	1,006.06
13	EL PASO ISD	16.3995%	2,629,296.83	657,324.21
14	FABENS ISD	0.2138%	34,278.10	8,569.53
15	HACIENDA DEL NORTE	0.0145%	2,324.75	581.19
16	HORIZON CITY	0.4197%	67,289.61	16,822.40
17	HORIZON REGIONAL MUNICIPAL UTILITY DIST	0.6355%	101,888.36	25,472.09
18	LOWER VALLEY WATER DISTRICT	0.2453%	39,328.43	9,832.11
19	PASEO DEL ESTE MUD # 1	0.0100%	1,603.28	400.82
20	PASEO DEL ESTE MUD # 2	0.0728%	11,671.87	2,917.97
21	PASEO DEL ESTE MUD # 3	0.1203%	19,287.44	4,821.86
22	PASEO DEL ESTE MUD # 4	0.0012%	192.39	48.10
23	PASEO DEL ESTE MUD # 5	0.0894%	14,333.31	3,583.33
24	PASEO DEL ESTE MUD # 6	0.0018%	288.59	72.15
25	PASEO DEL ESTE MUD # 7	0.0141%	2,260.62	565.16
26	PASEO DEL ESTE MUD # 8	0.1142%	18,309.44	4,577.36
27	PASEO DEL ESTE MUD # 9	0.0320%	5,130.49	1,282.62
28	PASEO DEL ESTE MUD # 10	0.1046%	16,770.29	4,192.57
29	PASEO DEL ESTE MUD # 11	0.0320%	5,130.49	1,282.62
30	SAN ELIZARIO ISD	0.2128%	34,117.77	8,529.44
31	SAN ELIZARIO CITY	0.0661%	10,597.67	2,649.42
32	SOCORRO ISD	11.4466%	1,835,208.94	458,802.24
33	SOCORRO, TOWN OF	0.6963%	111,636.29	27,909.07
34	TORNILLO ISD	0.0883%	14,156.95	3,539.24
35	UNIVERSITY MEDICAL CENTER	9.4376%	1,513,110.26	378,277.57
36	VINTON, TOWN OF	0.0697%	11,174.85	2,793.71
37	YSLETA ISD	7.3700%	1,181,616.37	295,404.09
	TOTALS	100.0000%	16,032,786.53	4,008,196.63

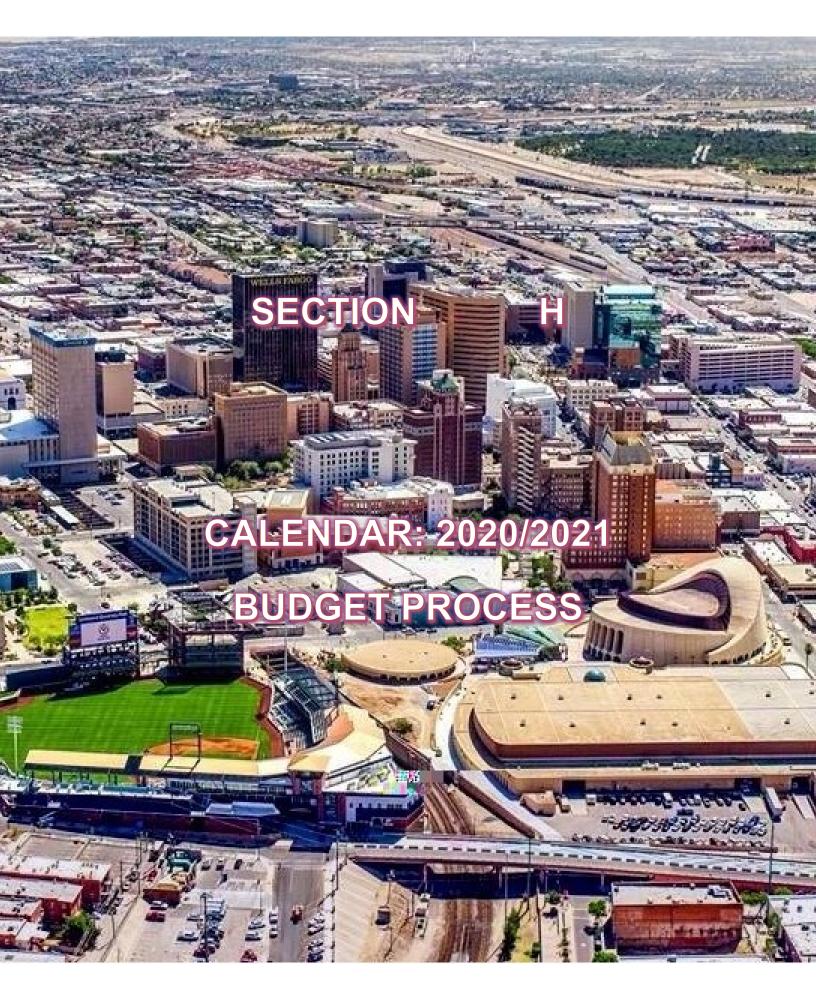
PLEASE NOTE:

These percentages are based on the 2019 levies currently being used for quarterly billing. At the time this budget is implemented, the first quarterly billing will be based on 2019 levies. The second and subsequent quarterly billings will be based on the most current 2020 levy and any necessary adjustments for the first quarter will be made at that time.



EL PASO CENTRAL APPRAISAL DISTRICT 5 YEAR - STRATEGIC PLAN FOR REAL PROPERTY

Project	Cost Estimate	Description	Location	Objective / Notes
FY 2020 / 2021				
Vehicles	0			
Total FY 2021	0			
FY 2021 / 2022	Cost			
Vehicles	210,000	Replace 7 vehicles @ \$30,000 ea.	EPCAD	Staggered replacement
Total FY 2022	210,000			
FY 2022 / 2023				
Solar panels	150,000	Purchase solar panels	Roof of building	Minimize electrical cost
Total FY 2023	150,000			
FY 2023 / 2024				
Parking Lot	75,000	Add protective coating	Rear parking lot	Control moisture penetration into building
Parking Lots	20,000	Asphalt Resurface & Restriping	Front & rear parking lots	nst noor tear Maintenance
Landscape	20,000	Re-landscape property	Entire property	Make property more appealing to staff and public
Total FY 2024	175,000			
FY 2024 / 2025				
Roof	200,000	Repair or replace roof membrane	Roof	Maintenance
Total FY 2025	200,000			
FY 2025 / 2026				
Building	100,000	Paint building exterior and new signage	Building exterior	Need exterior painting and signage replacement
Total FY 2026	100,000			



EPCAD 2020/2021 BUDGET PROCESS CALENDAR

Executive Director & Management staff meet to discuss goals and objectives based on the tax calendar, previous year experience, current needs and long-term goals.	October-December
Based on previous discussion with staff and Board and agreed upon objectives, departments begin compiling budgets.	January
Executive Director, Division Directors and Chief Financial Officer review proposed departmental budgets for accuracy, duplications, conformance to overall District objectives.	February-March
Budget Advisory Committee Reviews Preliminary Budget. ***********************************	March 11, 2020
Preliminary Budget submitted to Board of Directors. Preliminary Budget to taxing entities. ***********************************	March 13 March 13
Board Budget Advisory Committee meets for second review of preliminary budget and makes additional changes if deemed necessary and prudent.	March 16 – April 16
Preliminary Budget reviewed by entire board and date set for public hearing. (Budget Workshop.)	April 23 Budget Workshop May 7 Budget Workshop
No later than the 10 th day before a public hearing.	
(1) a written notice of the date, time and place fixed for the hearing shall be delivered by the Secretary of the Board to the presiding officer of the governing body of each taxing unit participating in the District; and	May 11
(2) The Chief Appraiser shall give notice of the public hearing in a 1/4 page ad in a newspaper of general circulation setting out the time, date and place of the public hearing and setting out a summary of the proposed budget.	May 10
Public hearing and final Board review of preliminary budget with possible adoption. Budget must be adopted by June 15, 2020. Substantial compliance with Property Tax Code.	May 21, Board Meeting
As soon as possible, taxing entities provided with copies of the adopted budget for their review and use in their budget process.	Following Adoption
If governing bodies of a majority of the voting entities (school districts, County and incorporated towns and cities) adopt resolutions disapproving the budget and file them with the Secretary of the Board within 30 days after its adoption, the budget does not take effect.	30 Days Following Adoption
The Board shall adopt a new budget within 30 days of the disapproval.	30 Days After Disapproval



EPCAD Organizational Chart

