



EL PASO CENTRAL APPRAISAL DISTRICT

2021/2022 BUDGET

ADOPTED

May 20, 2021

Dinah L. Kilgore, R.P.A.
EXECUTIVE DIRECTOR/CHIEF APPRAISER
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(915) 780-2000



State of Texas §
 §
 County of El Paso §

EL PASO CENTRAL APPRAISAL DISTRICT RESOLUTION

**ADOPTING THE 2021/2022 OPERATING BUDGET FOR THE
 EL PASO CENTRAL APPRAISAL DISTRICT**

BE IT RESOLVED by the Board of Directors of the El Paso Central Appraisal District that the District Operating Budget for the year **2021/2022** be adopted and approved in the total amount of **\$18,037,132.49**. The Board hereby adopts the attached Budget detail with the understanding that the assignment of funds by the Budget Categories or Budget Accounts are estimates only. Funds may be used between categories or accounts on an as-needed basis, with the exception of the contingency account, which requires Board approval prior to allocation of funds from said contingency account as per prior Board action.

BE IT FURTHER RESOLVED that this Budget for the year **2021/2022** be allocated to the taxing entities participating in the El Paso Central Appraisal District, based on each entity's most current levy for the year in which the Budget was prepared – **2021**.

ADOPTED this 20th day of May, 2021.


 Walter Miller, Chairman
 El Paso Central Appraisal District
 Board of Directors

ATTEST:


 Eduardo Mena, Secretary
 El Paso Central Appraisal District
 Board of Directors

Mission Statement

The mission of the El Paso Central Appraisal District is to accurately and equitably interpret the market value of all taxable property in El Paso County.

Philosophy

It is the philosophy of the El Paso Central Appraisal District that, when treated fairly and with professionalism, the public is willing to pay their fair share to support the services provided by local government.

Motto

“Professionals Putting People First”



TABLE OF CONTENTS

<u>DESCRIPTION</u>	<u>SECTION / PAGE</u>
BUDGET SUMMARY.....	A / 1
THREE-YEAR (PAST, CURRENT & PROPOSED) LINE ITEM COMPARISON	B / 17
TAXING ENTITY PAYMENT SCHEDULE	C / 21
BUDGET DETAIL	D / 25
STAFF POSITIONS/SALARY SCHEDULE	E / 93
CAPITAL EXPENDITURE LISTING	F / 97
STRATEGIC PLAN FOR REAL PROPERTY AND VEHICLES	G / 101
CALENDAR, 2019/2020 BUDGET PROCESS	H / 105
ORGANIZATIONAL CHART	I / 109



SECTION A

BUDGET SUMMARY



BUDGET SUMMARY

The primary function of the El Paso Central Appraisal District is **to provide a timely and accurate appraisal roll to the taxing entities of El Paso while providing quality service to the taxpayers of El Paso in the most cost effective manner possible.** The El Paso Central Appraisal District (EPCAD) has received two awards from the International Association of Assessment Officers: the Public Information Program Award in 2011 and the Certificate of Excellence for Assessment Administration (CEAA) in 2012. EPCAD recertified the CEAA in 2018. The CEAA allows EPCAD to bypass some of the Texas Comptroller requirements through the Methods and Assistance Program (MAP). EPCAD has received a perfect score (100% rating) for the 2011, 2013, 2015, 2017, and 2019 MAP reviews.

The El Paso Central Appraisal District is supported entirely by the participating taxing entities of El Paso County.

The **2021/2022, Adopted Budget** reflects a **12.50% increase** of the **2020/2021 Adopted Budget**. Payroll and all related expenses project a **9.64% increase**. Operating expenses project an **18.70% increase**. Contingency fund reflects an **18.70% increase**.

The overall summary by account for the **2021/2022 Adopted Budget** includes a breakdown of each EPCAD department.

5010 – Salaries & Wages

2020-21: \$8,086,082.41

2021-22: \$8,743,263.94

Increase: \$657,181.53

Budget category has **increased by 8.13%** from the current year's budget. The percentage of **Overtime** is **1.72%** or **\$150,322.28**. The Budget includes a **Step Adjustment** of **1.82%** or **\$158,951.94**, a **Merit/Competency** of **1.85%** or **\$162,130.97**, and a **Market Adjustment** of **3.71%** or **\$324,261.95**. Overtime is necessary to comply with the Texas Property Tax Code, which involves meeting deadlines and extended hours for property owners to appeal their value. Step increases are required for employees that successfully pass appraisal level and designation exams, and Merit increases are required to award employees for above average competency in their position. Market increases are to honor the dedication and hard work of the staff, who worked continually throughout the Covid-19 pandemic. On May 11, 2020, the EPCAD office was open to the public to conduct protest hearings, which resulted in the early Certification of the Appraisal Roll to the Taxing Units on July 20, 2020. Appraisal Districts are considered an essential organization by the State of Texas.

5020 – Payroll Related Expenses

2020-21: \$1,309,593.59

2021-22: \$1,473,273.30

Increase: \$163,679.71

	<u>2020-2021</u>	<u>2021-2022</u>	<u>Difference</u>
Health Insurance:	\$1,237,613.40	\$1,395,037.08	\$157,423.68
Vision Insurance:	\$0.00	\$0.00	\$0.00
Dental Insurance:	\$37,460.88	\$41,961.60	\$4,500.72
Life Insurance:	\$9,038.00	\$9,038.00	\$0.00
Disability Insurance:	\$22,452.63	\$24,207.94	\$1,755.31
Employee Assistance Program:	\$3,028.68	\$3,028.68	\$0.00

Major influence is the anticipated increase in cost of Health Insurance. Coverage for dependents is 100% employee responsibility. Vision is a purchase option for employees.

5021 – Texas County and District Retirement System (TCDRS)

2020-21: \$832,863.73

2021-22: \$1,003,726.70

Increase: \$170,862.97

The 2021/2022 budget separates the TCERS contributions from the Payroll Related Expenses. TCERS actuarial studies and budgeted wages and salaries determine the contribution.

5025 – Payroll Taxes/Obligations

2020-21: \$1,086,088.94

2021-22: \$1,185,257.69

Increase: \$99,168.75

The 2021/2022 budget separates the Payroll Taxes from the Payroll Related Expenses. The Payroll Tax increase is a direct effect of the increase in Salaries and Wages. Retirees are reported as an obligation.

5030 – Computer Expense

2020-21: \$10,000.00

2021-22: \$10,000.00

Increase/Decrease: \$0.00

Budget category consists of computer maintenance parts and supplies, and toner for the plotters used by GIS/Mapping, Commercial, and Residential Departments. The plotters are essential to produce maps and construction drawings for field inspections.

5035 – Software – Support & Licensing

2020-21: \$885,940.20 2021-22: \$970,685.00 Increase: \$84,744.80

Budget category includes all software, licensing, and maintenance requirements for computer systems. The following software, support and licensing represents the largest line items.

True Automation CAMA Maintenance Agreement:	\$224,086.00
Microsoft Enterprise Agreement:	\$190,000.00
PACS Customization:	\$50,000.00
Trepp Analytics:	\$49,500.00
ESRI Software Maintenance:	\$43,442.00
Mobile Cloud Hosting:	\$36,918.00
VMWare – Hypervisor:	\$34,800.00
CoreLogic Licenses:	\$28,250.00
Real Capitol Analytics:	\$22,000.00
PACS Mobile Device:	\$20,990.00

5055 – Vehicle Insurance

2020-21: \$17,162.00 2021-22: \$17,162.00 Increase/Decrease: \$0.00

The increase is due to higher insurance rates for the newer vehicles. Approximately 25% of the EPCAD fleet is over 10 years old. The vehicles are replaced systematically based on the schedule identified by the Strategic Plan.

5060 – Gas/Oil/Maintenance (Vehicle)

2020-21: \$45,000.00 2021-22: \$49,000.00 Increase: \$4,000.00

The cost of fuel and maintenance services has increased.

5070 – Utilities

2020-21: \$200,000.00 2021-22: \$188,672.00 Decrease: (\$11,328.00)

Utility costs continue to decrease due to EPCAD's commitment to energy conservation.

5072 – Building Maintenance

2020-21: \$127,874.00 2021-22: \$133,386.00 Increase: \$5,512.00

Budget category estimates a small increase for 2021/2022 fiscal year. The maintenance staff has made an effective effort in managing costs.

5075 – Janitorial

2020-21: \$7,140.00

2021-22: \$7,140.00

Increase/Decrease: \$0.00

EPCAD no longer out-sources this service and continues to benefit from the use of in-house janitorial staff.

1610 – Fixed Assets

2020-21: \$39,000.00

2021-22: \$68,580.00

Increase: \$29,580.00

The fixed assets increased due to the upgrade of the Board of Directors (BOD) multimedia hardware, \$20,000.00. The multimedia hardware is used to video tape BOD meetings and provide an efficient virtual environment for meetings.

5090 – F/E Lease

2020-21: \$239,485.84

2021-22: \$290,933.48

Increase: \$51,447.64

Budget category is affected by the need to upgrade EPCAD's data storage appliance, \$52,000.00. Leasing allows EPCAD to acquire new product and keep up with new technology without having to dispose of outdated equipment.

5100 – F/E Maintenance

2020-21: \$129,155.00

2021-22: \$105,169.00

Decrease: (\$23,986.00)

Based on historical costs the F/E Maintenance category is estimated to decrease for the 2021/2022 fiscal year.

5109 – Small Furniture & Equipment

2020-21: \$61,100.00

2021-22: \$56,000.00

Decrease: (\$5,100.00)

Annually small equipment and miscellaneous furniture purchases are required to replace broken or obsolete items. For the second straight year EPCAD anticipates a decrease in cost to replace small furniture and equipment.

5110 – Paper, Supplies

2020-21: \$66,385.00

2021-22: \$70,064.00

Increase: \$3,679.00

Supplies are a constant requirement, and this budget category is subject to yearly fluctuation. EPCAD anticipates an increase in paper supplies for the 2021/2022 fiscal year.

5111 – Printing

2020-21: \$36,565.00

2021-22: \$36,260.00

Decrease: (\$305.00)

Printing is a constant requirement, and this budget category is subject to yearly fluctuation. EPCAD anticipates a small decrease in printing requirements for the 2021/2022 fiscal year.

5112 – Advertising Required by Law

2020-21: \$21,000.00

2021-22: \$21,000.00

Increase/Decrease: \$0.00

EPCAD publishes quarter page ads in local newspapers several times a year, as mandated by the Property Tax Code. New legislation effective 2018 requires that advertising required by the Property Tax Code be listed as a separate line item.

5113 – Advertising

2020-21: \$37,317.00

2021-22: \$37,317.00

Increase/Decrease: \$0.00

As part of the Public Relations Plan, EPCAD utilizes newspaper and radio advertising by scheduling public service announcements alerting property owners of coming deadlines and requirements. Periodically, newspaper ads are published to solicit applications from citizens for the Appraisal Review Board as requested by the local administrative district judge.

5120 – Postage & Mailing

2020-21: \$176,566.50

2021-22: \$232,723.50

Increase: \$56,157.00

Due to home prices increasing at a rate atypical over recent years and the volatility in commercial properties, a reappraisal of all property is planned for 2022. Low home inventory continues to cause home prices to rise, and the fluctuating economy is directly affecting commercial properties. The 86th Texas Legislature passed new notice requirements. Property owners who may qualify for a homestead exemption get a notice. Property owners whose exemption was removed get a notice. Property owners may request that Appraisal Review Board appointment letters be sent by certified mail. EPCAD is now required to mail postcards to all taxpayers to comply with the new Truth-in-Taxation requirements.

5130 – Education, Dues

2020-21: \$178,624.00

2021-22: \$179,719.00

Increase: \$1,095.00

The bulk of this account are for the training and registration of appraisers. All appraisers register with the Texas Department of Licensing and Regulation (TDLR). TDLR mandates the recertification of all registrants every two years (24 months). Section 5.04 (b) of the Texas Property Tax Code stipulates an appraisal district reimburse an employee for any costs associated with courses or training programs sponsored or approved by TDLR.

Since 2008, and whenever possible, EPCAD hosts in-house courses. EPCAD opens these in-house courses to other appraisal districts as well as the local taxing entities such as the City of El Paso. EPCAD has obtained TDLR teacher certification for several senior members of staff in order to save on increasing travel costs. However, when in-house training is not available, travel is required.

The account also includes statutory training for ARB members provided by the Office of the Comptroller (Section 5.041, Texas Property Tax Code).

Please note, that since TDLR assumed the role of licensing for appraisers, the shift towards the International Association of Assessing Officers (IAAO) classes is becoming more prevalent. Appraisers and appraisal districts must now adhere to IAAO Standards. Because IAAO courses are costly, EPCAD has hosted 1 to 2 courses annually to save on travel costs. Four staff members obtained the AAS designation and three have obtained the RES designation through IAAO. The same staff members are near completion of the required course work for the CAE designation. To maintain the designation, IAAO designees are required to fulfil the required continuing education credits.

5140 – Bonding & Insurance

2020-21: \$27,531.00

2021-22: \$27,606.00

Increase: \$75.00

Texas Municipal League (TML) is the carrier for EPCAD's Liability Insurance and subject to the rates established by claims incurred by the pool. The Liability Insurance rates have an estimated small net increase for the 2021/2022 fiscal year. This account also includes the cost of public notaries.

5150 – Audit Fee & Consultation

2020-21: \$23,690.00

2021-22: \$23,690.00

Increase/Decrease: \$0.00

The Audit Fee and Consultation category is budgeted for the mandated yearly financial audit of the El Paso Central Appraisal District and accounting consulting services.

5160 – Chief Appraiser Education, Dues

2020-21: \$19,425.00

2021-22: \$19,425.00

Increase/Decrease: \$0.00

The Executive Director's contract encourages the Executive Director to maintain active attendance and participation in appropriate professional meetings at the local, regional and state levels. This includes dues, memberships and registrations associated with the position of Executive Director/Chief Appraiser. The Chief Appraiser must be a Registered Professional Appraiser (RPA) and take specific chief appraiser courses to recertify every 24 months.

5165 – Board of Directors Education, Dues

2020-21: \$8,000.00

2021-22: \$8,000.00

Increase/Decrease: \$0.00

The El Paso Central Appraisal District Board of Directors receive specialized training concerning their duties and responsibilities. Board Members may attend educational conferences to further their knowledge of the Texas Property Tax System and the issues related to appraisal districts.

5170 – Books, Publications, Subscriptions

2020-21: \$16,950.50

2021-22: \$17,816.00

Increase: \$865.50

A library of professional textbooks and publications are maintained and available to staff. EPCAD also subscribes to services that provide necessary sales and income information. EPCAD must purchase the Texas Property Tax Code, provided to all appraisers, and the Texas Property Tax Law books. EPCAD is also required to purchase the Uniform Standards of Professional Appraisal Practice (USPAP) published by the Appraisal Foundation (TAF). All Texas registered appraisers are mandated to operate under USPAP guidelines.

5180 – Legal Services

2020-21: \$500,000.00

2021-22: \$641,200.00

Increase: \$141,200.00

Recently district courts require the mediation of cases before proceeding to trial. The Appraisal Review Board (ARB) has experienced increased legal costs due to training, consultation and the use of subpoena power. Property owners are increasingly filing lawsuits under the equity provision of the Property Tax Code Section 42.26. This section allows property owners to bypass the market value argument. New House Bill 380 allows property owners, through court action, a determination by the ARB that was denied previously due to lack of jurisdiction. In the event that the cost of legal services exceeds the budget, with approval by the Board of Directors (BOD), EPCAD may utilize the Litigation Reserve. No funds from the 2019/2020 excess revenue was encumbered for the Litigation Reserve. The current balance of the Litigation Reserve is \$429,826.89.

5182 – Arbitration

2020-21: \$22,250.00

2021-22: \$25,300.00

Increase: \$3,050.00

In lieu of filing a lawsuit in district court, property owners may file for binding arbitration. Binding arbitration requires staff to prepare reports and present cases before a state certified arbitrator. In the event a case is decided in favor of the property owner, EPCAD must reimburse the filing fees.

5190 – Appraisal Review Board

2020-21: \$335,200.00

2021-22: \$336,900.00

Increase: \$1,700.00

The Appraisal Review Board category reflects a small increase in cost of Appraisal Review Board hearings. With home prices increasing at an atypical rate over recent years, and commercial properties fluctuating due to economic conditions, a reappraisal of all properties is planned for 2022. A substantial increase of protests typically corresponds to a reappraisal.

5199 – Liaison Services

2020-21: \$5,350.00

2021-22: \$5,400.00

Increase: \$50.00

Section 6.052 of the Texas Property Tax Code establishes this position for counties with a population greater than 120,000. The Taxpayer Liaison Officer (TLO) assists the public for any dispute not involving matters protested under Section 41.41. The TLO provides information and materials to the public, reports at each Board of Directors Meeting all suggestions and comments filed with the officer, and provides clerical assistance to the local administrative district judge.

5200 – Professional Services

2020-21: \$910,414.28

2021-22: \$1,352,934.62

Increase: \$442,520.34

Budget category includes services for appraisal, mail, imagery, police, and disaster recovery. The following represents the largest line items.

Wardlaw Appraisal Group (Contracted Appraisal Firm):	\$420,000.00
Mailing Service:	\$227,030.00
Pictometry (Ortho and Oblique Imagery):	\$210,000.00
Police Protection:	\$176,177.00
Pictometry Change Finder:	\$100,000.00
Disaster Recovery:	\$72,000.00

EPCAD is proposing to make annual flights for aerial photography. The Change Finder is needed to help meet statutory requirements for property inspections. The Disaster Recovery is being expanded to include offsite backups and immutable backups.

5210 Supplemental Help/Temps

2020-21: \$51,200.00

2021-22: \$51,200.00

Increase/Decrease: \$0.00

Budget category represents cost of utilizing temporary help. The 2021/2022 fiscal year continues a new program implemented in 2017 employing supplemental help to replace vacated positions. The plan allows EPCAD to evaluate employee performance before hiring to a permanent position. EPCAD continues to support Vocational Occupational Education (VOE) training programs.

5225 – Interest

2020-21: \$0.00

2021-22: \$0.00

Increase/Decrease: \$0.00

EPCAD has no interest charges.

5250 Contingency

2020-21: \$419,832.53

2021-22: \$498,328.26

Increase: \$78,495.73

Appraisal Districts cannot carry over fund balances. At the end of the fiscal year, the taxing entities receive unused funds in the form of a credit towards the next quarterly payment. Section 6.06(j) of the Texas Property Tax Code states; *If the total amount of the payments made or due to be made by the taxing units participating in a appraisal district exceeds the amount actually spent or obligated to be spent during the fiscal year for which the payments were made, the chief appraiser shall credit the excess amount against each taxing unit's allocated payments for the following year in proportion to the amount of each unit's budget allocation for the fiscal year for which the payments were made.*

The 2021/2022 Budget has an operating expense contingency fund based on 10% of the operating expenses. The 10% contingency provides protection against unexpected maintenance or repairs and emergency circumstances.

Any funds taken from contingency require approval by the Board of Directors. The Board of Directors posts the date of the meeting that will discuss the contingency request. In emergencies, the use of contingency funds requires approval by the Chairman of the Board and affirmation by majority vote of the Board in subsequent meeting.

Pension Unfunded Liability

2020-21: \$150,000.00 2021-22: \$50,000.00 Decrease: (\$100,000.00)

EPCAD plans to contribute to the TCDRS pension unfunded liability.

Strategic Plan for Real Property and Vehicles

2020-21: \$0.00 2021-22: \$150,000.00 Increase: \$150,000.00

The EPCAD budgeted for the replacement of five (5) vehicles as stipulated in the strategic plan for the 2021/202 fiscal year.

Projected Interest/Miscellaneous Income

2020-21: (\$50,000.00) 2021-22: (\$50,000.00) Increase/Decrease: \$0.00

The projected \$50,000 in interest and miscellaneous income is an estimated amount. This amount offsets the cost of the total budget to the participating taxing entities. This account includes the Rendition Penalties collected by and received from the Consolidated Tax Office and charges for record requests under the Open Records Act/Texas Public Information Act.

Encumbered Funds

The El Paso Central Appraisal District Board of Directors in accordance with Section 6.06 (j), of the Texas Property Tax Code and AG Opinion GA-1040 obligated revenue excess to the following reserves:

Litigation Reserve (May 21, 2020)

		<u>Encumber</u>	<u>Utilized</u>	<u>Balance</u>
2020/2021:	Sept. 17, 2020	\$0.00	Pending	\$429,826.89
2019/2020:	Sept. 19, 2019	\$0.00	\$149,621.27	\$429,826.89
2018/2019:	Sept. 20, 2018	\$500,000.00	\$97,427.98	\$579,448.16
2017/2018:	Sept. 09, 2017	\$400,000.00	\$223,123.86	\$176,876.14
2016/2017:	Sept. 09, 2016	\$450,000.00	\$450,000.00	\$0.00

Special Budget Provisions

Under-Funded Items

Over-funded items may be allocated to support under-funded items.

Contracts

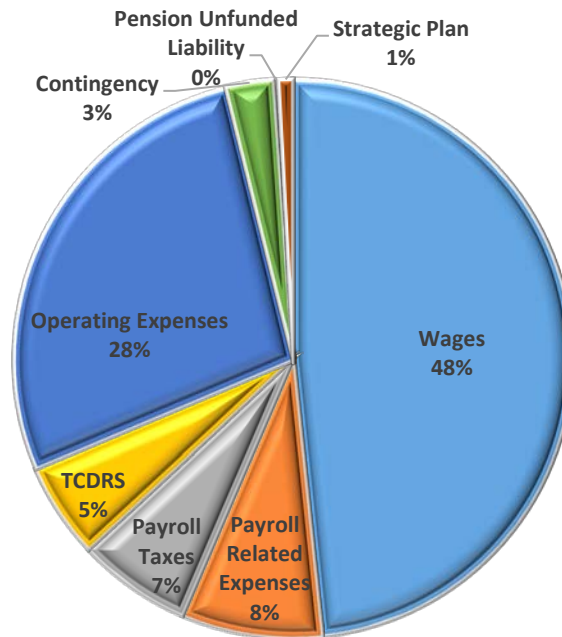
Notwithstanding anything to the contrary, contracts at or below budgeted amounts, require no Board of Directors' action. Contracts over \$25,000 must be presented to the Board of Directors for approval.

Occurrence of Over-funded TCDRS

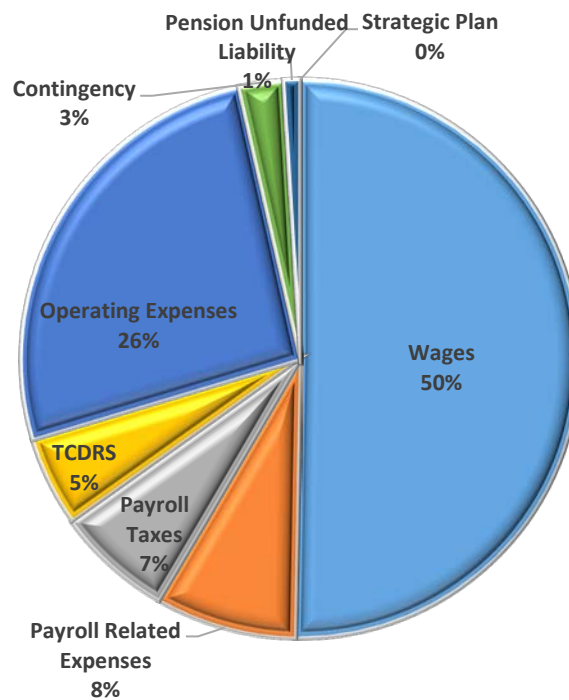
Excess balance will be contributed to the unfunded liability. No Board of Directors' action required.

BUDGET DISTRIBUTION BY CATEGORY

2021/2022 Budget Category Distribution

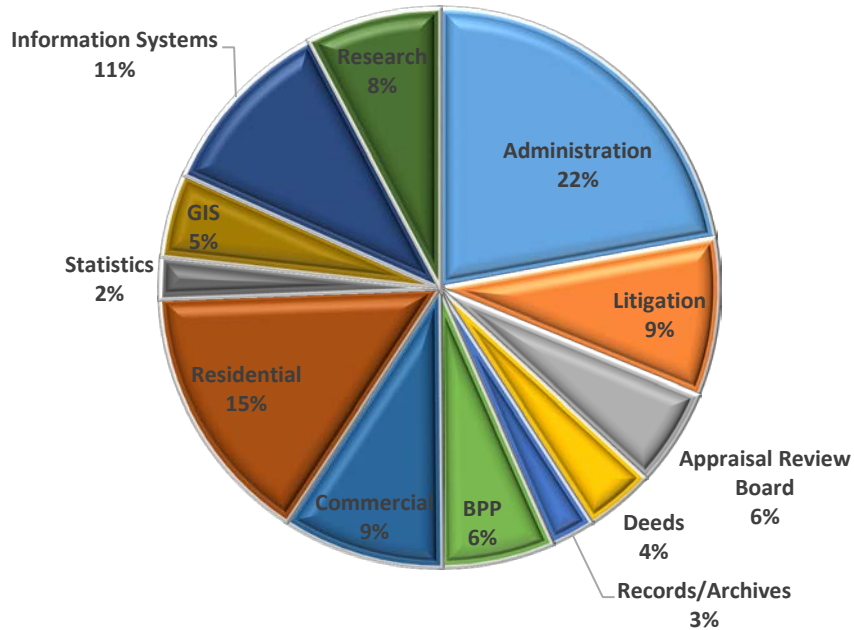


2020/2021 Budget Category Distribution

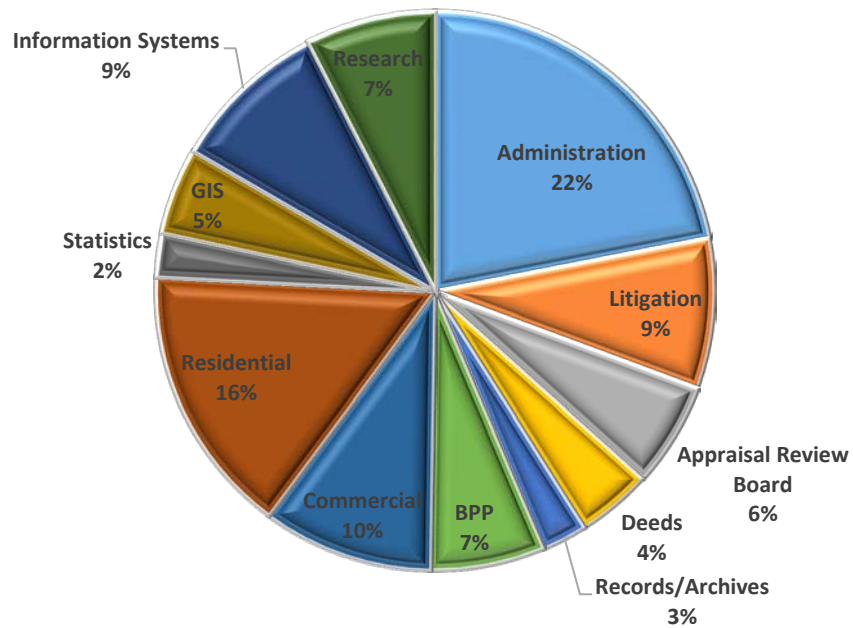


BUDGET DISTRIBUTION BY DEPARTMENT

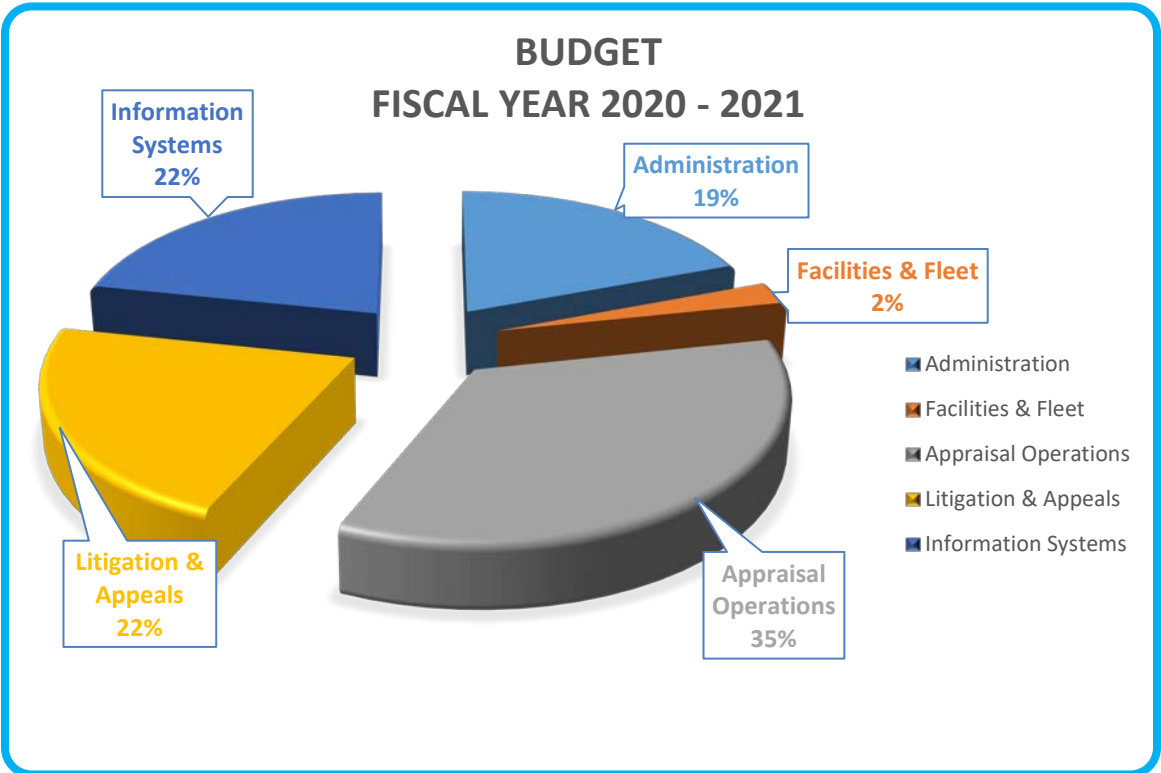
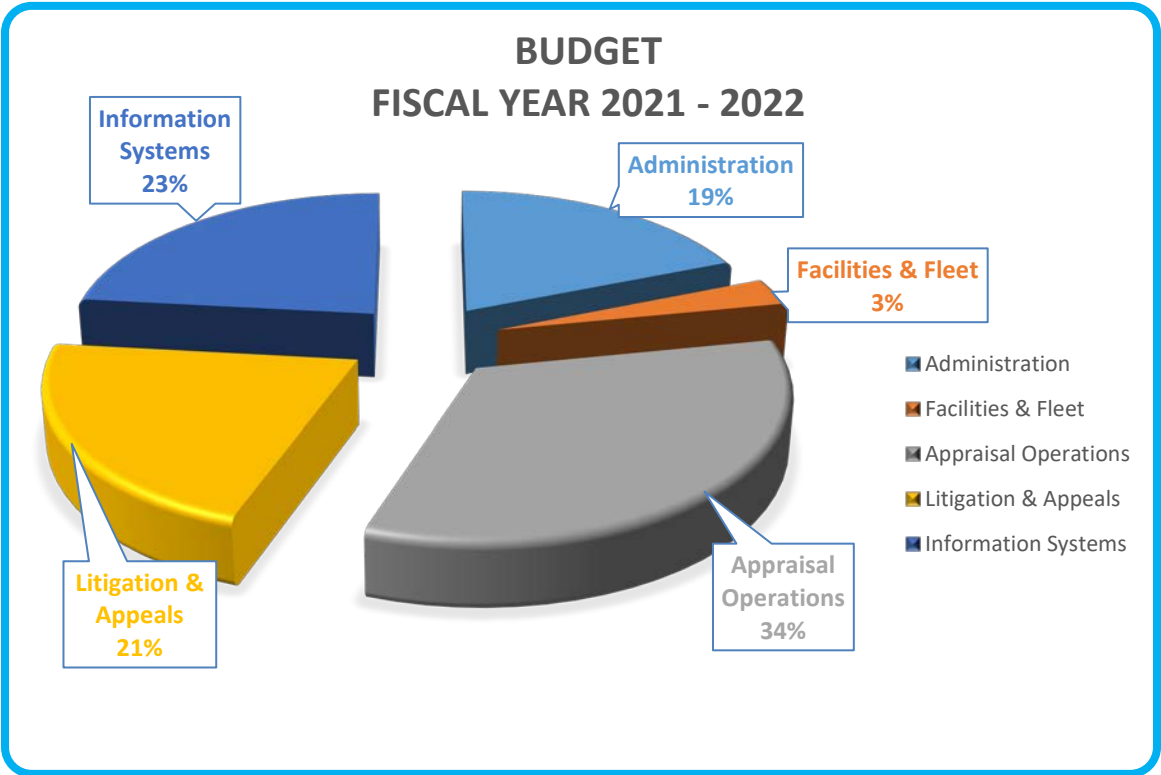
2021/2022 Budget Department Distribution



2020/2021 Budget Department Distribution



BUDGET DISTRIBUTION BY FUNCTION





SECTION B
THREE-YEAR
(PAST, CURRENT & PROPOSED)
LINE ITEM COMPARISON:
2019/2020, 2020/2021, 2021/2022

EL PASO CENTRAL APPRAISAL DISTRICT
BUDGET COMPARISON
2019/2020 - 2020/2021 - 2021/2022

	2019/2020 APPROVED BUDGET	2019/2020 ACTUAL EXPENSES	2020/2021 CURRENT BUDGET	2021/2022 ADOPTED BUDGET	Increase/Decrease % amt	
Salaries & Wages	7,735,674.35	7,735,674.35	8,086,082.41	8,743,263.94	8.13%	657,181.53
Payroll Related Expenses	1,271,677.42	1,236,376.61	1,309,593.59	1,473,273.30	12.50%	163,679.71
TCDRS	796,774.45	796,774.45	832,863.73	1,003,726.70	20.52%	170,862.97
Fed, State Payroll Taxes, etc (mandat	1,004,398.77	921,432.45	1,086,088.94	1,185,257.69	9.13%	99,168.75
Total	10,808,525.00	10,690,257.86	11,314,628.68	12,405,521.64	9.64%	1,090,892.96
OPERATING EXPENSES						
Computer Expense	8,000.00	6,385.82	10,000.00	10,000.00	0.00%	0.00
Software - Support & Licensing	900,064.00	759,023.49	885,940.20	970,685.00	9.57%	84,744.80
Vehicle :	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Insurance	16,345.00	13,006.56	17,162.00	17,162.00	0.00%	0.00
Gas/Oil/Maintenance	63,000.00	28,721.61	45,000.00	49,000.00	8.89%	4,000.00
Building :	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Utilities	210,000.00	170,415.23	200,000.00	188,672.00	-5.66%	(11,328.00)
Maintenance	115,372.00	108,786.11	127,874.00	133,386.00	4.31%	5,512.00
Janitorial	6,800.00	57,563.06	7,140.00	7,140.00	0.00%	0.00
Furniture & Equipment :	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Assets	24,400.00	200,887.42	39,000.00	68,580.00	75.85%	29,580.00
Lease	230,900.00	282,723.44	239,485.84	290,933.48	21.48%	51,447.64
Maintenance	128,915.00	100,793.29	129,155.00	105,169.00	-18.57%	(23,986.00)
Small Furn & Equip	61,700.00	77,412.36	61,100.00	56,000.00	-8.35%	(5,100.00)
Paper, Supplies	60,000.00	67,632.42	66,385.00	70,064.00	5.54%	3,679.00
Printing	33,693.00	13,429.15	36,565.00	36,260.00	-0.83%	(305.00)
Advertising Req. by law	20,000.00	19,046.84	21,000.00	21,000.00	0.00%	0.00
Advertising	35,540.00	25,057.38	37,317.00	37,317.00	0.00%	0.00
Postage/Mailing	160,000.00	176,568.55	176,566.50	232,723.50	31.81%	56,157.00
Education, Dues	151,620.00	105,804.60	178,624.00	179,719.00	0.61%	1,095.00
Bonding/General Insurance	26,635.00	24,107.37	27,531.00	27,606.00	0.27%	75.00
Audit & Consultation	22,800.00	21,510.00	23,690.00	23,690.00	0.00%	0.00
Chief Appraiser Education, Dues	18,500.00	7,051.07	19,425.00	19,425.00	0.00%	0.00
Board of Directors Education	6,000.00	3,187.66	8,000.00	8,000.00	0.00%	0.00
Publications, Subscriptions	17,942.00	13,258.28	16,950.50	17,816.00	5.11%	865.50
Legal Services	500,000.00	649,621.27	500,000.00	641,200.00	28.24%	141,200.00
Arbitration	17,750.00	14,150.00	22,250.00	25,300.00	13.71%	3,050.00
Appraisal Review Board	335,925.00	260,375.00	335,200.00	336,900.00	0.51%	1,700.00
Liaison Services	41,550.00	4,526.67	5,350.00	5,400.00	0.93%	50.00
Professional Services	971,147.00	853,120.76	910,414.28	1,352,934.62	48.61%	442,520.34
Supplemental Help/Temps	51,200.00	27,137.26	51,200.00	51,200.00	0.00%	0.00
Encumbered Funds-Litigation		(149,621.27)				
Litigation Reserve						
<hr/>						
TOTAL OPERATING EXPENSES	4,235,798.00	3,941,681.40	4,198,325.32	4,983,282.60	18.70%	784,957.28
Contingency Fund	738,463.53	220,626.45	419,832.53	498,328.26	18.70%	78,495.73
Pension Unfunded Liability	150,000.00	150,000.00	150,000.00	50,000.00	-66.67%	(100,000.00)
Strategic Plan for Real Property	150,000.00	124,851.23	0.00	150,000.00	0.00%	150,000.00
<hr/>						
GRAND TOTAL EXPENSES	16,082,786.53	15,127,416.94	16,082,786.53	18,087,132.49	12.46%	2,004,345.96
<hr/>						
Projected Interest/Misc. Income	(50,000.00)		(50,000.00)	(50,000.00)	0.00%	0.00
Budget amount billable to Taxing Ent	16,032,786.53	15,127,416.94	16,032,786.53	18,037,132.49	12.50%	2,004,345.96

0.00%

EL PASO CENTRAL APPRAISAL DISTRICT
BUDGET FOR FISCAL YEAR 2021/2022
October 1, 2021 - September 30, 2022

5010 - Salaries & Wages

8,743,263.94

A listing of positions and salary ranges is in Section "D" of this report.

Administration	1,323,316.80
Litigation	683,696.00
Appraisal Review Board	398,756.80
Deeds	430,372.80
Records/Archives	267,259.20
Business Personal Property	711,568.00
Commercial	723,049.60
Residential	1,591,844.80
Statistics	244,899.20
Geographical Information System	533,748.80
Information Technology	530,358.40
Research	508,726.40
sub-total	7,947,596.80
Proposed over time	150,322.28
Proposed Step Adjustment	158,951.94
Proposed Merit /Competency	162,130.97
Proposed Mkt Adjustment	324,261.95
TOTAL	<u>8,743,263.94</u>

5020 - Payroll Related Expenses

1,473,273.30

	Budget <u>2019/2020</u>	Current Budget <u>2020/2021</u>	Proposed <u>2021/2022</u>
Health	1,189,440.00	1,237,613.40	1,395,037.08
Vision	0.00	0.00	0.00
Dental	48,720.00	37,460.88	41,961.60
Life	9,180.00	9,038.00	9,038.00
Disability	21,330.22	22,452.63	24,207.94
Employee Assistance Program, misc	3,007.20	3,028.68	3,028.68
TOTAL	1,271,677.42	1,309,593.59	1,473,273.30

Payroll Related Expenses by Department

Administration	178,694.50
Litigation	94,553.68
Appraisal Review Board	93,721.88
Deeds	114,382.57
Records/Archives	62,485.40
Business Personal Property	146,056.05
Commercial	146,089.57
Residential	323,457.21
Statistics	41,851.72
Geographic Information System	104,400.15
Information Technology	83,821.85
Research	83,758.70
	<u>1,473,273.30</u>



SECTION C

TAXING ENTITY PAYMENT SCHEDULE

EL PASO CENTRAL APPRAISAL DISTRICT

PAYMENT SCHEDULE BY TAXING ENTITY FOR THE FISCAL YEAR 10/1/2021 - 9/30/2022

	EL PASO COUNTY TAXING ENTITIES	PERCENTAGE OF TOTAL COUNTY TAX LEVY	BUDGET LEVY BASED ON CAD 2021/22 BUDGET	QUARTERLY
	*****	*****	*****	*****
1	ANTHONY ISD	0.1688%	30,446.68	7,611.67
2	ANTHONY, TOWN OF	0.1046%	18,866.84	4,716.71
3	CANUTILLO ISD	2.6724%	482,024.33	120,506.08
4	CITY OF EL PASO	25.2069%	4,546,601.95	1,136,650.49
5	CLINT ISD	1.5465%	278,944.25	69,736.06
6	CLINT, TOWN OF	0.0409%	7,377.19	1,844.30
7	COUNTY OF EL PASO	16.3516%	2,949,359.76	737,339.94
8	EL PASO COMMUNITY COLLEGE	4.8116%	867,874.67	216,968.67
9	EL PASO COUNTY EMER SERV DIST #1	0.2444%	44,082.75	11,020.69
10	EL PASO COUNTY EMER SERV DIST #2	0.2705%	48,790.44	12,197.61
11	EL PASO COUNTY TORNILLO W.I.D.	0.0077%	1,388.86	347.22
12	EL PASO COUNTY WATER C.I.D. #4	0.0220%	3,968.17	992.04
13	EL PASO ISD	16.8168%	3,033,268.49	758,317.12
14	FABENS ISD	0.2104%	37,950.13	9,487.53
15	HACIENDA DEL NORTE	0.0141%	2,543.24	635.81
16	HORIZON CITY	0.4264%	76,910.33	19,227.58
17	HORIZON REGIONAL MUNICIPAL UTILITY DIST	0.6326%	114,102.90	28,525.73
18	LOWER VALLEY WATER DISTRICT	0.3125%	56,366.04	14,091.51
19	PASEO DEL ESTE MUD # 1	0.0111%	2,002.12	500.53
20	PASEO DEL ESTE MUD # 2	0.0697%	12,571.88	3,142.97
21	PASEO DEL ESTE MUD # 3	0.1263%	22,780.90	5,695.23
22	PASEO DEL ESTE MUD # 4	0.0019%	342.71	85.68
23	PASEO DEL ESTE MUD # 5	0.0895%	16,143.23	4,035.81
24	PASEO DEL ESTE MUD # 6	0.0076%	1,370.82	342.71
25	PASEO DEL ESTE MUD # 7	0.0174%	3,138.46	784.62
26	PASEO DEL ESTE MUD # 8	0.1181%	21,301.85	5,325.46
27	PASEO DEL ESTE MUD # 9	0.0817%	14,736.34	3,684.09
28	PASEO DEL ESTE MUD # 10	0.1006%	18,145.36	4,536.34
29	PASEO DEL ESTE MUD # 11	0.0313%	5,645.62	1,411.41
30	SAN ELIZARIO ISD	0.2135%	38,509.28	9,627.32
31	SAN ELIZARIO CITY	0.0650%	11,724.14	2,931.04
32	SOCORRO ISD	11.3227%	2,042,290.40	510,572.60
33	SOCORRO, TOWN OF	0.6938%	125,141.63	31,285.41
34	TORNILLO ISD	0.0882%	15,908.75	3,977.19
35	UNIVERSITY MEDICAL CENTER	9.3250%	1,681,962.60	420,490.65
36	VINTON, TOWN OF	0.0662%	11,940.58	2,985.15
37	YSLETA ISD	7.7097%	1,390,608.80	347,652.20
<hr/>				
	TOTALS	100.0000%	18,037,132.49	4,509,283.12
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PLEASE NOTE:

These percentages are based on the 2020 levies currently being used for quarterly billing. At the time this budget is implemented, the first quarterly billing will be based on 2020 levies. The second and subsequent quarterly billings will be based on the most current 2021 levy and any necessary adjustments for the first quarter will be made at that time.



<u>ADMINISTRATION</u>		CURRENT BUDGET
5010 - Salaries & Wages	1,443,707.57	1,319,026.09
5020 - Payroll Related Expenses	178,694.50	158,835.09
5021- TCDRS	165,737.63	135,856.93
5025 - Payroll Taxes/mandatory	542,544.70	484,516.06
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	43,381.00	42,538.00
5055 - Vehicle Insurance	17,162.00	17,162.00
5060 - Gas/Oil/Maintenance	49,000.00	45,000.00
5070 - Utilities	171,212.00	171,356.00
5072 - Building - Maintenance	133,386.00	127,874.00
5075 - Janitorial	7,140.00	7,140.00
5080 - Building Improvements	0.00	0.00
1610.. Fixed Assets	17,000.00	5,500.00
5090 - F/E Lease	10,120.00	10,035.00
5100 - F/E Maintenance	11,184.00	10,700.00
5109 - Small Furn & Equipment	9,800.00	9,800.00
5110 - Paper, Supplies	27,274.00	24,430.00
5111 - Printing	3,000.00	3,000.00
5112 - Advertising Required by Law	21,000.00	21,000.00
5113 - Advertising	37,317.00	37,317.00
5120 - Postage & Mailing	22,184.00	22,184.00
5130 - Education, Dues	54,320.00	49,320.00
5140 - Bonding/Insurance	27,006.00	27,006.00
5150 - Audit Fees & Consultation	23,690.00	23,690.00
5160 - Chief Appraiser - Education, Dues	19,425.00	19,425.00
5165 - BOD - Education	8,000.00	8,000.00
5170 - Books, Publications, Subscriptions	1,345.00	1,345.00
5180 - Legal Fees	21,200.00	7,000.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	197,326.62	129,901.00
5210 - Supplemental Help	39,200.00	39,200.00
5225 - Interest	0.00	0.00
5250 - Contingency	498,328.26	419,832.53
Pension Unfunded Liability	50,000.00	150,000.00
Strategic Plan for Real Property	150,000.00	0.00
TOTAL	4,000,685.28	3,527,989.70

ADMINISTRATION**DETAIL**

<u>5010</u>	<u>000-000</u>	<u>Salaries & Wages</u>		1,443,707.57
<u>5020</u>	<u>000-000</u>	<u>Payroll Related Expenses</u>		178,694.50
<u>5021</u>	<u>000-000</u>	<u>TCDRS</u>		165,737.63
<u>5025</u>	<u>000-000</u>	<u>Payroll Taxes/Mandatory</u>		542,544.70
		State, Federal, etc	542,544.70	
<u>5030</u>	<u>000-000</u>	<u>Computer Expense</u>		0.00
			0.00	
<u>5035</u>	<u>000-000</u>	<u>Software Support & Licensing</u>		43,381.00
	Acctg	SolutionTech- MS Dynamics accounting software support	3,950.00	
	Acctg	Sage Software - fixed assets & inventory maint & upgrade	6,372.00	
	Acctg	Sierra CompSol - CeleriTime maint	2,900.00	
	Acctg	Max Q - check writer maintenance, support	450.00	
	Acctg	DynamicTech-Microsoft dynamic customization & training	10,500.00	
	Acctg	Auto Doc Mail Plug-In FOR P/R	189.00	
	Acctg	Acrobat Pro 5x240	1,200.00	
	HR	Bamboo HR program annual support	16,920.00	
	HR	ID Suite Professional 11	900.00	
<u>5055</u>	<u>000-000</u>	<u>Vehicle Insurance</u>		17,162.00
		25 vehicle fleet	17,162.00	
<u>5060</u>	<u>000-000</u>	<u>Gas/Oil/Maintenance</u>		49,000.00
		25 vehicle fleet	33,100.00	
		KD vehicle allow	10,000.00	
		SPOT Gen3 Orange Annual Plan	5,900.00	

ADMINISTRATION**DETAIL**

<u>5070</u>	<u>000-000</u>	<u>Utilities</u>		171,212.00
		Electric	86,000.00	
		Water	12,500.00	
		Gas	5,500.00	
		Internet Transtelco -CAD (300MBPS)	25,300.00	
		Cable - Time Warner/Spectrum	2,749.00	
		ATT -fire,fax,burglary,911,elev phones,DSL backup	27,365.00	
		Conterra - long distance	9,000.00	
		Repairs, communication, etc.	2,000.00	
		Communication	798.00	
<u>5072</u>	<u>000-000</u>	<u>Building - Maintenance</u>		133,386.00
		El Paso Disposal	10,526.00	
		PC Automated - HVAC maint & repairs	65,100.00	
		Elevator Repair & Maint.	8,820.00	
		Pest control	1,134.00	
		Stanley - security monitoring	11,540.00	
		Stanley - bldg security access	5,933.00	
		Stanley - outside security monitoring & annual maint	7,650.00	
		Stanley - shooter detection monitoring	4,331.00	
		General maintenance & inspections	18,352.00	
<u>5075</u>	<u>000-000</u>	<u>Janitorial</u>		7,140.00
		Janitorial supplies	7,140.00	
<u>5080</u>	<u>000-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				17,000.00
	ADM	Replacements	2,000.00	
	HR	Mamava POD - lactation solution	15,000.00	
<u>5090</u>	<u>000-000</u>	<u>F/E Lease</u>		10,120.00
		ACCTNG Canon C357iF bc9300 + property tax	1,100.00	
		APPR RM Ricoh MP7503SP bc7530 + property tax	4,120.00	
	ADM	Ricoh MP C4504 bc8678 + property tax	2,200.00	
	ADM	Replacement + property tax	2,700.00	

ADMINISTRATION**DETAIL**

<u>5100</u>	<u>000-000</u>	<u>F/E Maintenance</u>		11,184.00
		ACCTNG Canon C357iF bc9300	1,784.00	
		APPR RM Ricoh MP7503SP bc7530	1,700.00	
		ADM Ricoh MP C4504 bc8678	2,200.00	
		HR AlphaCard - ID system	500.00	
		Misc equipment	5,000.00	
<u>5109</u>	<u>000-000</u>	<u>Small Furn & Equipment</u>		9,800.00
		Chair replacements (4)	1,000.00	
		Replacements -staplers, date mach,scanners, printers, etc	7,000.00	
		Janitorial	1,000.00	
		Standing desk (2)	800.00	
<u>5110</u>	<u>000-000</u>	<u>Paper, Supplies</u>		27,274.00
		First aid supplies/kitchen	2,000.00	
		Boxes letter paper 122	4,514.00	
		Boxes legal paper 6	510.00	
		Kitchen/cleaning supplies, BOD	3,500.00	
		Bank charges, toner for fax machine	1,900.00	
		Coffee, sugar, cream, cups, towels	2,900.00	
		HR Employee recognition, Service Awards, etc	2,750.00	
		DK BOD approved expenses	5,000.00	
		Misc supplies @ \$25x14x12 mos	4,200.00	
<u>5111</u>	<u>000-000</u>	<u>Printing</u>		3,000.00
		Letterhead, business cards	2,000.00	
		Checks, misc forms	1,000.00	
<u>5112</u>	<u>000-000</u>	<u>Advertising - Req. by Law</u>		21,000.00
		Bids, public/taxpayer information, etc. :		
		Newspaper	21,000.00	

ADMINISTRATION**DETAIL**

<u>5113</u>	<u>000-000</u>	<u>Advertising</u>		37,317.00
		PSA, public/taxpayer information	37,317.00	
<u>5120</u>	<u>000-000</u>	<u>Postage & Mailing</u>		22,184.00
		Regular mail/certified mail	13,666.00	
		Overnight mail	2,000.00	
		US Postmaster business reply permit fee #70000	240.00	
		US Postmaster business reply maint fee #70001	788.00	
		US Postmaster reply postage permit #2855	240.00	
		Replenish reply postage permit #2855	5,250.00	
<u>5130</u>	<u>000-000</u>	<u>Education, Dues</u>		54,320.00
		Administrative workshops, seminars, dues, required memberships (organization/individuals) CPE's - CEU's	34,820.00	
	HR	Membership, training, etc.	9,000.00	
	Acctng	Membership, training, etc. -acctng	4,500.00	
	Adm	Materials for classes	1,500.00	
	HR	Leadership Academy	4,500.00	
<u>5140</u>	<u>000-000</u>	<u>Bonding/Insurance</u>		27,006.00
		Errors & Omissions	10,408.00	
		General Liability	6,066.00	
		Crime employee dishonesty	900.00	
		Crime forgery	188.00	
		Crime theft, destruction	386.00	
		Crime computer fraud	226.00	
		Real & Personal Property	8,688.00	
		Notary Bond renewals	144.00	
<u>5150</u>	<u>000-000</u>	<u>Audit Fees & Consultation</u>		23,690.00
		Audit	18,690.00	
		Consultation	5,000.00	
<u>5160</u>	<u>000-000</u>	<u>Chief Appraiser - Education, Dues</u>		19,425.00
		CEUs, conferences, professional dues	19,425.00	

ADMINISTRATION**DETAIL**

<u>5165</u>	<u>000-000</u>	<u>Board of Directors - Education</u>		8,000.00
		BOD 2 X 1 conferences @ \$2,000	4,000.00	
		BOD 2 X 1 conferences @ \$2,000	4,000.00	
<u>5170</u>	<u>000-000</u>	<u>Publications, Subscriptions</u>		1,345.00
		Texas Comptrollers -Code Law Books (7 sets)	175.00	
		El Paso Times / El Paso Inc subscription/ WTC, etc	400.00	
		Cox Austin Newspaper	145.00	
		Misc subscriptions/course,review books/manuals	625.00	
<u>5180</u>	<u>000-000</u>	<u>Legal Fees</u>		21,200.00
		Administrative (H.R., Contracts)	21,200.00	
<u>5182</u>	<u>000-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>000-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>000-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>000-000</u>	<u>Professional Services</u>		197,326.62
		Police service - 52 weeks (2 officers hearings days)	176,177	
		Other (Employee testing,background, interpreting, etc.) &		
		TX co-op membership fee & resume site	2,750.00	
		PayScale	18,400.00	
<u>5210</u>	<u>000-000</u>	<u>Supplemental Help</u>		39,200.00
		2 person X 8 hrs X 6 months	31,200.00	
		VOE Program part time temps (all depts)	8,000.00	
<u>5225</u>	<u>000-000</u>	<u>Interest</u>		0.00

ADMINISTRATION**DETAIL**

5250 000-000 Contingency

10% of operating expenses

498,328.26

Total Operating Expenses 971,672.62

Pension Unfunded Liability

50,000.00

Strategic Plan for Real Property

150,000.00

Replace 5 vehicles @ 30,000

150,000.00

Total Wages and Payroll Related Exp 1,622,402.07

Total Payroll Taxes Mandatory 542,544.70

TCDRS 165,737.63

Contingency 498,328.26

Total Administration 4,000,685.28

<u>LITIGATION</u>		CURRENT BUDGET
5010 - Salaries & Wages	744,107.51	665,943.79
5020 - Payroll Related Expense	94,553.68	84,009.96
5021- TCDRS	85,423.54	68,592.21
5025 - Payroll Taxes/Mandatory	63,497.27	57,337.52
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	2,944.00	1,500.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	650.00	650.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	1,003.00	1,400.00
5100 - F/E Maintenance	2,004.00	1,720.00
5109 - Small Furn & Equipment	5,000.00	5,000.00
5110 - Paper, Supplies	2,670.00	2,670.00
5111 - Printing	400.00	400.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	1,200.00	1,200.00
5130 - Education, Dues	14,000.00	20,000.00
5140 - Bonding/Insurance	75.00	75.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	300.00	120.00
5180 - Legal Fees	600,000.00	468,000.00
5182 - Arbitration	25,300.00	20,250.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		1,643,128.00 1,398,868.48

LITIGATION**DETAIL**

<u>5010</u>	<u>275-000</u>	<u>Salaries & Wages</u>		744,107.51
<u>5020</u>	<u>275-000</u>	<u>Payroll Related Expenses</u>		94,553.68
<u>5021</u>	<u>275-000</u>	<u>TCDRS</u>		85,423.54
<u>5025</u>	<u>275-000</u>	<u>Payroll Taxes/Mandatory</u>		63,497.27
<u>5030</u>	<u>275-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>275-000</u>	<u>Software Support & Licensing</u>		2,944.00
		M&S / CoreLogic - Commercial Estimator 7	2,944.00	
<u>5055</u>	<u>275-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>275-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>275-000</u>	<u>Utilities</u>		650.00
		1 ATT Hot Spot	650.00	
<u>5072</u>	<u>275-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>275-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>275-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
			0.00	

LITIGATION**DETAIL**

<u>5090</u>	<u>275-000</u>	<u>F/E Lease</u>		1,003.00
		Copier Canon C357iF bc#9333 & property tax	1,003.00	
<u>5100</u>	<u>275-000</u>	<u>F/E Maintenance</u>		2,004.00
		Copier Ricoh C357iF bc9333	1,884.00	
		Service Time Stamp	120.00	
<u>5109</u>	<u>275-000</u>	<u>Small Furn & Equipment</u>		5,000.00
		Chairs (replacement)	1,000.00	
		Misc. furniture replacement	3,500.00	
		DVD burner	500.00	
<u>5110</u>	<u>275-000</u>	<u>Paper, Supplies</u>		2,670.00
		30 Boxes letter paper	1,050.00	
		Misc supplies @ \$15x9x12mos	1,620.00	
<u>5111</u>	<u>275-000</u>	<u>Printing</u>		400.00
		Business cards salaried 3	200.00	
		Business cards 4	200.00	
<u>5112</u>	<u>275-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>275-000</u>	<u>Postage & Mailing</u>		1,200.00
		Certified Letters - Arbitrations/Lawsuits	1,200.00	
<u>5130</u>	<u>275-000</u>	<u>Education, Dues</u>		14,000.00
		Texas A&M Legal seminar -5 & conferences, dues, courses	14,000.00	
<u>5140</u>	<u>275-000</u>	<u>Bonding/Insurance</u>		75.00
		Notary renewals	75.00	

LITIGATION**DETAIL**

<u>5150</u>	<u>275-000</u>	<u>Audit Fees & Consultation</u>						0.00
<u>5160</u>	<u>275-000</u>	<u>Chief Appraiser - Education, Dues</u>						0.00
<u>5165</u>	<u>275-000</u>	<u>Board of Directors - Education</u>						0.00
<u>5170</u>	<u>275-000</u>	<u>Publications, Subscriptions</u>						300.00
		State Comptroller - Code/Law books (4sets)				240.00		
		Border Region Modeling				60.00		
<u>5180</u>	<u>275-000</u>	<u>Legal Fees</u>						600,000.00
		Lawsuits, appraisal fees				600,000.00		
<u>5182</u>	<u>275-000</u>	<u>Arbitration</u>						25,300.00
		Arbitration 24 cases @ \$450.00	24	450.00		10,800.00		
		Arbitration 10 cases @ \$1450.00	10	1,450.00		14,500.00		
<u>5190</u>	<u>275-000</u>	<u>Appraisal Review Board</u>						0.00
<u>5199</u>	<u>275-000</u>	<u>Taxpayer Liaison Expense</u>						0.00
<u>5200</u>	<u>275-000</u>	<u>Professional Services</u>						0.00
<u>5210</u>	<u>275-000</u>	<u>Supplemental Help</u>						0.00
<u>5225</u>	<u>275-000</u>	<u>Interest</u>						0.00

LITIGATION

DETAIL

5250 275-000 Contingency

0.00

Total Operating Expenses 655,546.00

Total Wages and Payroll Related Exp 838,661.19

Total Payroll Taxes Mandatory 63,497.27

TCDRS 85,423.54

Total Litigation 1,643,128.01

APPRAISAL REVIEW BOARDCURRENT
BUDGET

5010 - Salaries & Wages	439,744.63	400,882.99
5020 - Payroll Related Expense	93,721.88	83,283.47
5021- TCDRS	50,482.68	41,290.95
5025 - Payroll Taxes/Mandatory	38,183.09	35,141.89
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	2,157.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	0.00	0.00
5100 - F/E Maintenance	500.00	500.00
5109 - Small Furn & Equipment	3,500.00	3,500.00
5110 - Paper, Supplies	4,252.00	4,252.00
5111 - Printing	9,458.00	9,019.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	19,797.00	19,025.00
5130 - Education, Dues	5,000.00	5,000.00
5140 - Bonding/Insurance	300.00	225.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	380.00	380.00
5180 - Legal Fees	20,000.00	25,000.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	336,900.00	335,200.00
5199 - Liaison Expense	5,400.00	5,350.00
5200 - Professional Services	600.00	600.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL

1,028,219.28 970,807.30

APPRAISAL REVIEW BOARD**DETAIL**

<u>5010</u>	<u>100-000</u>	<u>Salaries & Wages</u>	439,744.63
<u>5020</u>	<u>100-000</u>	<u>Payroll Related Expenses</u>	93,721.88
<u>5021</u>	<u>100-000</u>	<u>TCDRS</u>	50,482.68
<u>5025</u>	<u>100-000</u>	<u>Payroll Taxes/Mandatory</u>	38,183.09
<u>5030</u>	<u>100-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>100-000</u>	<u>Software Support & Licensing</u>	0.00
<u>5055</u>	<u>100-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>100-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>100-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>100-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>100-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>100-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			0.00
<u>5090</u>	<u>100-000</u>	<u>F/E Lease</u>	0.00

APPRAISAL REVIEW BOARD**DETAIL**

<u>5100</u>	<u>100-000</u>	<u>F/E Maintenance</u>		500.00
		Service Time Stamp Machines	500.00	
<u>5109</u>	<u>100-000</u>	<u>Small Furn & Equipment</u>		3,500.00
		Chairs 3 (replacements) Panel Rooms	900.00	
		Replacements -staplers, date mach, scanners, etc	2,000.00	
		Chairs 2 (replacements) Office staff	600.00	
<u>5110</u>	<u>100-000</u>	<u>Paper, Supplies</u>		4,252.00
		20 Boxes paper letter	700.00	
		Misc supplies @ \$22x8x12mos	2,112.00	
		125-000 Misc supplies @ \$4x30x12mos ARB members	1,440.00	
<u>5111</u>	<u>100-000</u>	<u>Printing</u>		9,458.00
		42 Boxes ARB window envelopes	1,092.00	
		3 Boxes regular envelopes	162.00	
		5 Boxes ARB letterhead	55.00	
		3 Boxes letterhead bond	216.00	
		5,000 Notice of Protest	275.00	
		3,000 Motion to Correct 25/25c	93.00	
		3,000 Motion to Correct 25/25d	93.00	
		14,000 ARB Rules & Taxpayer Information	490.00	
		14,000 Rights & Remedies - folded	1,078.00	
		8,000 Notice of Right to Arbitration - folded	784.00	
		Business cards - salaried	200.00	
		Tri-fold ARB Forms (12,000 x .41)	4,920.00	
<u>5112</u>	<u>100-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>100-000</u>	<u>Postage & Mailing</u>		19,797.00
		12,500 mailings @ .57	7,125.00	
		3,200 Certified mail @ 3.55 + postage 0.41	12,672.00	

APPRAISAL REVIEW BOARD

DETAIL

<u>5130</u>	<u>100-000</u>	<u>Education, Dues</u>		5,000.00
		ARB department coordinator & staff	5,000.00	
<u>5140</u>	<u>100-000</u>	<u>Bonding/Insurance</u>		300.00
		Notary renewal	300.00	
<u>5150</u>	<u>100-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>100-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>100-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>100-000</u>	<u>Publications, Subscriptions</u>		380.00
		State Comptrollers - Tax books (16 sets)	320.00	
		State Comptrollers - Code books (5)	60.00	
<u>5180</u>	<u>125-000</u>	<u>Legal Fees</u>		20,000.00
		Legal services	20,000.00	
<u>5182</u>	<u>100-000</u>	<u>Arbitration</u>		0.00

APPRAISAL REVIEW BOARDDETAIL

<u>5190</u>	<u>100-000</u>	<u>Appraisal Review Board</u>	<u>memb</u>	<u>days</u>			336,900.00
		Chair person 94 days @ \$200/day	1	94	200.00	18,800.00	
		ARB secretary 94 days @ \$200/day	1	94	200.00	18,800.00	
		OCTOBER 12 members x 5 days @ \$150/day	12	5	150.00	9,000.00	
		NOVEMBER TO MAY 20 members x 24 days @ \$150/day	20	24	150.00	72,000.00	
		JUNE TO AUGUST 26 members x 46 days @ \$150/day	26	46	150.00	179,400.00	
		SEPTEMBER 6 members x 6 days @ \$150/day	6	6	150.00	5,400.00	
		Training & Orientation ARB Attorney:					
		Training by ARB Attorney/John Trabold			5,000.00	5,000.00	
		State Compt 33 members x 4 days @ \$150/day	33	4	150.00	19,800.00	
		State Comptroller - new members fees	10		50.00	500.00	
		State Comptroller - continued education fees	35		50.00	1,750.00	
		Special Meetings - 10 Members (Open Records/Memo)	10	1	150.00	1,500.00	
		Special Meetings - 33 Members (Adopt ARB Rules)	33	1	150.00	4,950.00	
<u>5199</u>	<u>100-000</u>	<u>Taxpayer Liaison Expense</u>					5,400.00
		Education, travel, dues, etc.				5,000.00	
		Business cards, parking, etc				400.00	
<u>5200</u>	<u>125-000</u>	<u>Professional Services</u>					600.00
		Background checks -new Board members				600.00	
<u>5210</u>	<u>100-000</u>	<u>Supplemental Help</u>					0.00
<u>5225</u>	<u>100-000</u>	<u>Interest</u>					0.00

APPRAISAL REVIEW BOARD

DETAIL

5250 100-000 Contingency

0.00

Total Operating Expenses 406,087.00

Total Wages and Payroll Related Exp 533,466.50

Total Payroll Taxes Mandatory 38,183.09

TCDRS 50,482.68

Total Appraisal Review Board 1,028,219.28

<u>DEEDS</u>		CURRENT BUDGET
5010 - Salaries & Wages	477,631.10	475,695.92
5020 - Payroll Related Expense	114,382.57	101,747.46
5021- TCDRS	54,832.05	48,996.68
5025 - Payroll Taxes/Mandatory	41,800.49	41,778.98
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	1,003.00	1,100.00
5100 - F/E Maintenance	2,884.00	2,500.00
5109 - Small Furn & Equipment	500.00	500.00
5110 - Paper, Supplies	3,555.00	3,730.00
5111 - Printing	2,107.00	2,167.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	6,050.00	6,050.00
5130 - Education, Dues	4,345.00	1,955.00
5140 - Bonding/Insurance	225.00	225.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	111.00	93.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	10,368.00	10,368.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		719,794.20 696,907.05

DEEDS**DETAIL**

<u>5010</u>	<u>400-000</u>	<u>Salaries & Wages</u>	477,631.10
<u>5020</u>	<u>400-000</u>	<u>Payroll Related Expenses</u>	114,382.57
<u>5021</u>	<u>400-000</u>	<u>TCDRS</u>	54,832.05
<u>5025</u>	<u>400-000</u>	<u>Payroll Taxes/Mandatory</u>	41,800.49
<u>5030</u>	<u>400-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>400-000</u>	<u>Software Support & Licensing</u>	0.00
<u>5055</u>	<u>400-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>400-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>400-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>400-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>400-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>400-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			0.00

DEEDS**DETAIL**

<u>5090</u>	<u>400-000</u>	<u>F/E Lease</u>		1,003.00
		Canon copier C357iF bc#9334 + property tax	1,003.00	
<u>5100</u>	<u>400-000</u>	<u>F/E Maintenance</u>		2,884.00
		Canon copier C357iF bc#9334	1,884.00	
		Canon copier C355iF bc8771	1,000.00	
<u>5109</u>	<u>400-000</u>	<u>Small Furn & Equipment</u>		500.00
		Chairs, etc.	500.00	
<u>5110</u>	<u>400-000</u>	<u>Paper, Supplies</u>		3,555.00
		50 Boxes paper letter	1,575.00	
		Misc supplies @ \$15x11x12mos	1,980.00	
<u>5111</u>	<u>400-000</u>	<u>Printing</u>		2,107.00
		15 Boxes envelopes window-Homestead exemption	495.00	
		6 Boxes envelopes regular	312.00	
		15,000 Exemption slips	93.00	
		2 Boxes letterhead bond	140.00	
		Business cards salaried (1)	97.00	
		Business cards (10)	470.00	
		10 Boxes envelopes window # 10 w/permit	500.00	
		Receipt forms	0.00	
<u>5112</u>	<u>400-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>400-000</u>	<u>Postage & Mailing</u>		6,050.00
		11,000 Homestead exemptions @ .55 (GD)	6,050.00	
		11,000 0.55		

DEEDS**DETAIL**

<u>5130</u>	<u>400-000</u>	<u>Education, Dues</u>		4,345.00
		TAAO, TDLR membership, TDLR Law rule updates,	4,000.00	
		Records mangement workshop	300.00	
		EPCAD Course 30 Ethics	45.00	
<u>5140</u>	<u>400-000</u>	<u>Bonding/Insurance</u>		225.00
		Notary renewals 3 @ \$75	225.00	
<u>5150</u>	<u>400-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>400-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>400-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>400-000</u>	<u>Publications, Subscriptions</u>		111.00
		State Comptroller's-Code book (4 set)	75.00	
		State Comptroller's-Law book (1 set)	36.00	
		Polk City Directory book	0.00	
<u>5180</u>	<u>400-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>400-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>400-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>400-000</u>	<u>Taxpayer Liaison Expense</u>		0.00

DEEDS**DETAIL**

<u>5200</u>	<u>400-000</u>	<u>Professional Services</u>						10,368.00
		Homestead verification on-line access						
		6 users @ \$144 ea/mo	12	6	144.00	10,368.00		
<u>5210</u>	<u>400-000</u>	<u>Supplemental Help</u>						0.00
<u>5225</u>	<u>400-000</u>	<u>Interest</u>						0.00
<u>5250</u>	<u>400-000</u>	<u>Contingency</u>						0.00
								<hr/>
Total Operating Expenses								31,148.00
Total Wages and Payroll Related Exp								592,013.68
Total Payroll Taxes Mandatory								41,800.49
TCDRS								54,832.05
Total Deeds								<hr/> <hr/>
								719,794.21

RECORDS/ARCHIVESCURRENT
BUDGET

5010 - Salaries & Wages	294,735.81	276,035.41
5020 - Payroll Related Expense	62,485.40	55,545.50
5021- TCDRS	33,835.67	28,431.65
5025 - Payroll Taxes/Mandatory	25,582.95	24,142.49
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	1,080.00	0.00
5090 - F/E Lease	9,849.00	8,000.00
5100 - F/E Maintenance	2,532.00	2,675.00
5109 - Small Furn & Equipment	500.00	500.00
5110 - Paper, Supplies	4,030.00	3,280.00
5111 - Printing	251.00	251.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	22,960.00	23,075.00
5130 - Education, Dues	575.00	275.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	20.00	18.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	2,810.00	1,495.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL

461,246.84 **423,724.04**

RECORDS/ARCHIVES**DETAIL**

<u>5010</u>	<u>200-000</u>	<u>Salaries & Wages</u>	294,735.81
<u>5020</u>	<u>200-000</u>	<u>Payroll Related Expenses</u>	62,485.40
<u>5021</u>	<u>200-000</u>	<u>TCDRS</u>	33,835.67
<u>5025</u>	<u>200-000</u>	<u>Payroll Taxes/Mandatory</u>	25,582.95
<u>5030</u>	<u>200-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>200-000</u>	<u>Software Support & Licensing</u>	0.00
<u>5055</u>	<u>200-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>200-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>200-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>200-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>200-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>200-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			1,080.00
		Heavy Duty Paper Trimmer	1,080.00

RECORDS/ARCHIVES**DETAIL**

<u>5090</u>	<u>200-000</u>	<u>F/E Lease</u>					9,849.00
		Ricoh copier MPC4500 + property tax				2,103.00	
		Centormail Scale C120BS				6,786.00	
		Mail meter -Qtrly				960.00	
<u>5100</u>	<u>200-000</u>	<u>F/E Maintenance</u>					2,532.00
		Ricoh copier MPC4500				557.00	
		Mailing & Shipping - mail machines maint.				1,975.00	
<u>5109</u>	<u>200-000</u>	<u>Small Furn & Equipment</u>					500.00
		Chairs replacement (1)				500.00	
<u>5110</u>	<u>200-000</u>	<u>Paper, Supplies</u>					4,030.00
		10 Boxes letter copy paper				350.00	
		200 Boxes storage				450.00	
		200 Boxes DVD-Rs				1,800.00	
		Blades for paper trimmer				350.00	
		Misc supplies @ \$15x6x12mos				1,080.00	
<u>5111</u>	<u>200-000</u>	<u>Printing</u>					251.00
		Business cards				97.00	
		2 Boxes envelopes window # 10 w/logo				50.00	
		2 Boxes regular envelopes				104.00	
<u>5112</u>	<u>200-000</u>	<u>Advertising</u>					0.00
<u>5120</u>	<u>200-000</u>	<u>Postage & Mailing</u>					22,960.00
	deeds	3,000 Certified return receipt \$6.43 + postage .55				20,940.00	
		(Legislative requirement)	6.43	0.55	3,000		
		Mailing&Shipping - meter chip/card				625.00	
		Mailing&Shipping - print head				100.00	
		Misc. supplies for mail machine-tape, ink, etc				1,295.00	

RECORDS/ARCHIVES**DETAIL**

<u>5130</u>	<u>200-000</u>	<u>Education, Dues</u>		575.00
		TAAO, TDLR membership, workshop, dues, etc	275.00	
		Records Management Workshop	300.00	
<u>5140</u>	<u>200-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>200-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>200-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>200-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>200-000</u>	<u>Publications, Subscriptions</u>		20.00
		State Comptrollers - Tax Code (1 set)	20.00	
<u>5180</u>	<u>200-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>200-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>200-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>200-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>200-000</u>	<u>Professional Services</u>		2,810.00
		Commercial Records rent & service	900.00	
		Paper shredding	960.00	
		Comm Rec - shred records	950.00	

RECORDS/ARCHIVES**DETAIL**

<u>5210</u>	<u>200-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>200-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>200-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	44,607.00
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Total Wages and Payroll Related Exp	357,221.21
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Total Payroll Taxes Mandatory	25,582.95
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TCDRS	33,835.67
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Total Records/Archives	<u><u>461,246.83</u></u>
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BUSINESS PERSONAL PROPERTYCURRENT
BUDGET

5010 - Salaries & Wages	789,432.21	729,768.43
5020 - Payroll Related Expense	146,056.05	129,821.41
5021- TCDRS	90,626.82	75,166.15
5025 - Payroll Taxes/Mandatory	71,525.09	66,802.50
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	9,000.00	9,500.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	798.00	660.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	6,500.00	0.00
5090 - F/E Lease	2,100.00	1,857.00
5100 - F/E Maintenance	2,500.00	2,090.00
5109 - Small Furn & Equipment	1,700.00	2,000.00
5110 - Paper, Supplies	4,116.00	4,620.00
5111 - Printing	3,835.00	4,428.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	26,400.00	20,900.00
5130 - Education, Dues	9,000.00	8,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	5,750.00	5,755.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL

1,169,339.17 1,061,368.48

BUSINESS PERSONAL PROPERTY**DETAIL**

<u>5010</u>	<u>325-000</u>	<u>Salaries & Wages</u>		789,432.21
<u>5020</u>	<u>325-000</u>	<u>Payroll Related Expenses</u>		146,056.05
<u>5021</u>	<u>325-000</u>	<u>TCDRS</u>		90,626.82
<u>5025</u>	<u>325-000</u>	<u>Payroll Taxes/Mandatory</u>		71,525.09
<u>5030</u>	<u>325-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>325-000</u>	<u>Software Support & Licensing</u>		9,000.00
		NADA/J.D.Power -online with inventory (includes all)	8,000.00	
		Misc - software	1,000.00	
<u>5055</u>	<u>325-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>325-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>325-000</u>	<u>Utilities</u>		798.00
		Communication	798.00	
<u>5072</u>	<u>325-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>325-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>325-000</u>	<u>Building Improvements</u>		0.00

BUSINESS PERSONAL PROPERTY**DETAIL**

<u>Fixed Assets</u>					6,500.00
	Fujitsu fi-7700 Duplex Scanner 100PPM	1	6,500.00	6,500.00	
<u>5090</u>	<u>325-000</u>	<u>F/E Lease</u>			2,100.00
	Ricoh copier MPC4504EX bc8992 + property tax			2,100.00	
<u>5100</u>	<u>325-000</u>	<u>F/E Maintenance</u>			2,500.00
	Ricoh copier MPC4504EX bc8992			2,500.00	
<u>5109</u>	<u>325-000</u>	<u>Small Furn & Equipment</u>			1,700.00
	Chairs replacement (2)			400.00	
	Flexispot 41" Standing Desk			900.00	
	Chairs (2)			400.00	
<u>5110</u>	<u>325-000</u>	<u>Paper, Supplies</u>			4,116.00
	60 Boxes letter paper			2,100.00	
	Misc Supplies @ \$12x14x12			2,016.00	
<u>5111</u>	<u>325-000</u>	<u>Printing</u>			3,835.00
	100 Boxes envelopes window			1,500.00	
	10 Boxes envelopes regular			520.00	
	Business cards (13)			715.00	
	Business cards salaried			100.00	
	Misc (fieldwork door notices)			1,000.00	
<u>5112</u>	<u>325-000</u>	<u>Advertising</u>			0.00

BUSINESS PERSONAL PROPERTY**DETAIL**

<u>5120</u>	<u>325-000</u>	<u>Postage & Mailing</u>				26,400.00
		24,000 Renditions @ .55 (GD)	0.55	24,000	13,200.00	
		24,000 Notice of Value @ .55 (GD)	0.55	24,000	13,200.00	
<u>5130</u>	<u>325-000</u>	<u>Education, Dues</u>				9,000.00
		Appraisal workshops, conferences, exams, etc.			9,000.00	
<u>5140</u>	<u>325-000</u>	<u>Bonding/Insurance</u>				0.00
<u>5150</u>	<u>325-000</u>	<u>Audit Fees & Consultation</u>				0.00
<u>5160</u>	<u>325-000</u>	<u>Chief Appraiser - Education, Dues</u>				0.00
<u>5165</u>	<u>325-000</u>	<u>Board of Directors - Education</u>				0.00
<u>5170</u>	<u>325-000</u>	<u>Books, Publications, Subscriptions</u>				5,750.00
		Airpac - Aircraft Value Reference			75.00	
		NADA-Older Used Car guide			75.00	
		VREF Ind - Aircraft listing (online)			100.00	
		IAAO Property Assessment Valuation (2)			200.00	
		InfoNation-TexAuto Tax Guide			5,000.00	
		Misc publications, etc.			300.00	
<u>5180</u>	<u>325-000</u>	<u>Legal Fees</u>				0.00
<u>5182</u>	<u>325-000</u>	<u>Arbitration</u>			0.00	

BUSINESS PERSONAL PROPERTY**DETAIL**

<u>5190</u>	<u>325-000</u>	<u>Appraisal Review Board</u>	0.00
<u>5199</u>	<u>325-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
<u>5200</u>	<u>325-000</u>	<u>Professional Services</u>	0.00
<u>5210</u>	<u>325-000</u>	<u>Supplemental Help</u>	0.00
<u>5225</u>	<u>325-000</u>	<u>Interest</u>	0.00
<u>5250</u>	<u>325-000</u>	<u>Contingency</u>	0.00

Total Operating Expenses	71,699.00
Total Wages and Payroll Related Exp	935,488.27
Total Payroll Taxes Mandatory	71,525.09
TCDRS	90,626.82
Total Business Personal Property	<u><u>1,169,339.17</u></u>

<u>COMMERCIAL</u>		CURRENT BUDGET
5010 - Salaries & Wages	799,986.73	754,195.80
5020 - Payroll Related Expense	146,089.57	129,885.44
5021- TCDRS	91,838.48	77,682.17
5025 - Payroll Taxes/Mandatory	72,859.08	69,342.68
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	88,060.00	80,360.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	2,298.00	6,518.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	1,003.00	1,325.00
5100 - F/E Maintenance	3,504.00	3,420.00
5109 - Small Furn & Equipment	4,000.00	4,300.00
5110 - Paper, Supplies	4,662.00	4,662.00
5111 - Printing	1,575.00	1,570.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	11,550.00	11,550.00
5130 - Education, Dues	11,905.00	13,500.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	3,910.00	3,260.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	435,000.00	420,000.00
5210 - Supplemental Help	12,000.00	12,000.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		1,690,240.86 1,593,571.10

COMMERCIAL**DETAIL**

<u>5010</u>	<u>300-000</u>	<u>Salaries & Wages</u>		799,986.73
<u>5020</u>	<u>300-000</u>	<u>Payroll Related Expenses</u>		146,089.57
<u>5021</u>	<u>300-000</u>	<u>TCDRS</u>		91,838.48
<u>5025</u>	<u>300-000</u>	<u>Payroll Taxes/Mandatory</u>		72,859.08
<u>5030</u>	<u>300-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>300-000</u>	<u>Software Support & Licensing</u>		88,060.00
		Marshall & Swift - Commercial Estimator (2)	2,900.00	
		Marshall & Swift - Valuation serv combo (1)	800.00	
		Misc. software, Realty Rates.com, etc.	3,000.00	
		Axiometrics Inc -apartment/housing floor plans	6,500.00	
		Real Capital Analytics	22,000.00	
		TREPP	49,500.00	
		Acrobat Pro 14x240	3,360.00	
<u>5055</u>	<u>300-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>300-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>300-000</u>	<u>Utilities</u>		2,298.00
		Communication	798.00	
		Auto Communication	1,500.00	
<u>5072</u>	<u>300-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>300-000</u>	<u>Janitorial</u>		0.00

COMMERCIAL**DETAIL**

<u>5080</u>	<u>300-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
5090	300-000	F/E Lease		1,003.00
		Copier Canon C357iF bc9335 + property tax	1,003.00	
5100	300-000	F/E Maintenance		3,504.00
		Copier Canon C357iF bc9335	1,884.00	
		HP T2500 plotter bc7471	1,500.00	
		Service Time Stamp	120.00	
5109	300-000	Small Furn & Equipment		4,000.00
		Chair replacement (2)	500.00	
		Cameras (6)	1,500.00	
		Misc furniture - replacements	2,000.00	
5110	300-000	Paper, Supplies		4,662.00
		50 Boxes letter paper	1,350.00	
		4 Boxes legal paper	192.00	
		Misc Supplies @ \$20x13x12	3,120.00	
5111	300-000	Printing		1,575.00
		50 Boxes envelopes window	255.00	
		10 Boxes envelopes regular	520.00	
		Business cards (14)	700.00	
		Business cards salaried	100.00	

COMMERCIALDETAIL

<u>5112</u>	<u>300-000</u>	<u>Advertising</u>					0.00
<u>5120</u>	<u>300-000</u>	<u>Postage & Mailing</u>					11,550.00
		21,000 Appraisal notices @ .55 (G	0.55	21,000		11,550.00	
<u>5130</u>	<u>300-000</u>	<u>Education, Dues</u>					11,905.00
		Appraisal workshops, conferences, exams, etc.				11,905.00	
<u>5140</u>	<u>300-000</u>	<u>Bonding/Insurance</u>					0.00
<u>5150</u>	<u>300-000</u>	<u>Audit Fees & Consultation</u>					0.00
<u>5160</u>	<u>300-000</u>	<u>Chief Appraiser - Education, Dues</u>					0.00
<u>5165</u>	<u>300-000</u>	<u>Board of Directors - Education</u>					0.00
<u>5170</u>	<u>300-000</u>	<u>Books, Publications, Subscriptions</u>					3,910.00
		El Paso Mapsco (14)				308.00	
		State Comptrollers - Code books (14)				252.00	
		FW Dodge - Dodge Reports & updates				1,500.00	
		Polk Directory				350.00	
		Misc publications, etc.				1,500.00	
<u>5180</u>	<u>300-000</u>	<u>Legal Fees</u>					0.00
<u>5182</u>	<u>300-000</u>	<u>Arbitration</u>					0.00

COMMERCIAL**DETAIL**

<u>5190</u>	<u>300-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>300-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>300-000</u>	<u>Professional Services</u>		435,000.00
		Wardlaw Appraisal Group	420,000.00	
		Market Information Analysis	15,000.00	
<u>5210</u>	<u>300-000</u>	<u>Supplemental Help</u>		12,000.00
			12,000.00	
<u>5225</u>	<u>300-000</u>	<u>Interest</u>		0.00
<u>5250</u>	<u>300-000</u>	<u>Contingency</u>		0.00
				<hr/>
			Total Operating Expenses	579,467.00
			Total Wages and Payroll Related Exp	946,076.30
			Total Payroll Taxes Mandatory	72,859.08
			TCDRS	91,838.48
			Total Commercial	<u><u>1,690,240.86</u></u>

<u>RESIDENTIAL</u>		CURRENT BUDGET
5010 - Salaries & Wages	1,763,062.95	1,697,846.49
5020 - Payroll Related Expense	323,457.21	296,819.87
5021- TCDRS	202,399.63	174,878.19
5025 - Payroll Taxes/Mandatory	158,796.41	154,544.90
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	40,000.00	15,758.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	9,918.00	6,518.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	4,600.00	4,600.00
5100 - F/E Maintenance	5,800.00	5,800.00
5109 - Small Furn & Equipment	10,000.00	10,000.00
5110 - Paper, Supplies	10,000.00	8,534.00
5111 - Printing	7,704.00	7,704.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	122,000.00	71,000.00
5130 - Education, Dues	40,000.00	40,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	2,500.00	2,631.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	45,000.00	25,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		2,745,238.20 2,521,634.45

RESIDENTIAL**DETAIL**

<u>5010</u>	<u>600-000</u>	<u>Salaries & Wages</u>				1,763,062.95
<u>5020</u>	<u>600-000</u>	<u>Payroll Related Expenses</u>				323,457.21
<u>5021</u>	<u>600-000</u>	<u>TCDRS</u>				202,399.63
<u>5025</u>	<u>600-000</u>	<u>Payroll Taxes/Mandatory</u>				158,796.41
<u>5030</u>	<u>600-000</u>	<u>Computer Expense</u>				0.00
<u>5035</u>	<u>600-000</u>	<u>Software Support & Licensing</u>				40,000.00
	Resid	Marshall & Swift Residential Cost Handbook combo (2)			1,400.00	
	Resid	NADA - Manufactured Mobile homes -software (5)			350.00	
		CoreLogic Licences+Overage	4	7,062.50	28,250.00	
		Tran Union LLC			10,000.00	
<u>5055</u>	<u>600-000</u>	<u>Vehicle Insurance</u>				0.00
<u>5060</u>	<u>600-000</u>	<u>Gas/Oil/Maintenance</u>				0.00
<u>2021</u>	<u>600-000</u>	<u>Key Gov't Finance (CAMA)</u>				0.00
<u>2022</u>	<u>600-000</u>	<u>Mortgage Payments</u>				0.00
<u>5070</u>	<u>600-000</u>	<u>Utilities</u>				9,918.00
		Communications			798.00	
		Auto Communications			9,120.00	
<u>5072</u>	<u>600-000</u>	<u>Building - Maintenance</u>				0.00
<u>5075</u>	<u>600-000</u>	<u>Janitorial</u>				0.00

RESIDENTIAL**DETAIL**

5080 600-000 Building Improvements 0.00

Fixed Assets 0.00

5090 600-000 F/E Lease 4,600.00

Canon ImageRunners, IRC6575i bc8669 2,900.00

IRC5535i bc8730 + property tax 1,700.00

5100 600-000 F/E Maintenance 5,800.00

Canon ImageRunners, IRC6575i bc8669 2,000.00

IRC5535i bc8730 1,000.00

HP DesignJet T3500 Plotter bc8977 2,800.00

5109 600-000 Small Furn & Equipment 10,000.00

Chairs -replacements 1,000.00

Cameras - replacements (10) 2,900.00

Heavy duty stapler-EPCAD stamp 850.00

Guest chairs (replacement) (6) 1,500.00

Fax machine (replacement) 750.00

Replacements -staplers, broken furn, scanners, printers, etc 3,000.00

5110 600-000 Paper, Supplies 10,000.00

115 Boxes paper letter 4,025.00

Misc supplies @ \$15x32x12mos 5,760.00

Toner for fax machine uf-4500 215.00

RESIDENTIAL**DETAIL**

<u>5111</u>	<u>600-000</u>	<u>Printing</u>							7,704.00
		688 Boxes envelopes window				5,200.00			
		8 Boxes envelopes regular				416.00			
		28 Boxes envelopes business reply				448.00			
		2 Boxes business cards (salaried)				200.00			
		30 Boxes business cards				1,440.00			
<u>5112</u>	<u>600-000</u>	<u>Advertising</u>							0.00
<u>5120</u>	<u>600-000</u>	<u>Postage & Mailing</u>							122,000.00
		125,000 Appraisal Notices @ .55 (0.55	125,000		68,750.00			
		15,000 Mfg.Home Renditions	0.55	15,000		8,250.00			
		@.55 (GD)							
		Residential Postcards	0.36	125,000		45,000			
<u>5130</u>	<u>600-000</u>	<u>Education, Dues</u>							40,000.00
		Appraisal workshops, conferences, exams, etc.				40,000.00			
<u>5140</u>	<u>600-000</u>	<u>Bonding/Insurance</u>							0.00
<u>5150</u>	<u>600-000</u>	<u>Audit Fees & Consultation</u>							0.00
<u>5160</u>	<u>600-000</u>	<u>Chief Appraiser - Education, Dues</u>							0.00
<u>5165</u>	<u>600-000</u>	<u>Board of Directors - Education</u>							0.00
<u>5170</u>	<u>600-000</u>	<u>Books, Publications, Subscriptions</u>							2,500.00
		InfoUSA-City Directory				350.00			
		Cole Directory				800.00			
		El Paso Mapso Street guides (30)				559.00			
		State Comptrollers-Code/Law books				306.00			
		Connect Manufactured Housing				335.00			
		Misc. publications				150.00			

RESIDENTIAL**DETAIL**

<u>5180</u>	<u>600-000</u>	<u>Legal Services</u>		0.00
<u>5182</u>	<u>600-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>600-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>600-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>600-000</u>	<u>Professional Services</u>		45,000.00
		Appraisal Services	35,000.00	
		VariVerge	10,000.00	
<u>5210</u>	<u>600-000</u>	<u>Supplemental Help</u>		0.00
<u>5225</u>	<u>600-000</u>	<u>Interest</u>		0.00
<u>5250</u>	<u>600-000</u>	<u>Contingency</u>		0.00
				<hr/>
			Total Operating Expenses	297,522.00
			Total Wages and Payroll Related Exp	2,086,520.16
			Total Payroll Taxes Mandatory	158,796.41
			TCDRS	202,399.63
				<hr/>
			Total Residential	<u><u>2,745,238.20</u></u>

<u>STATISTICS</u>		CURRENT BUDGET
5010 - Salaries & Wages	269,970.52	252,841.42
5020 - Payroll Related Expense	41,851.72	37,212.76
5021- TCDRS	30,992.62	26,042.67
5025 - Payroll Taxes/Mandatory	23,553.49	22,228.14
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	22,963.00	21,929.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	798.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	2,100.00	2,100.00
5100 - F/E Maintenance	2,000.00	3,000.00
5109 - Small Furn & Equipment	300.00	1,900.00
5110 - Paper, Supplies	1,200.00	1,200.00
5111 - Printing	100.00	196.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	5,000.00	7,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	2,000.00	1,835.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	2,000.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	30,000.00	30,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		432,829.35 409,484.99

<u>STATISTICS</u>			<u>DETAIL</u>
<u>5010</u>	<u>350-000</u>	<u>Salaries & Wages</u>	269,970.52
<u>5020</u>	<u>350-000</u>	<u>Payroll Related Expenses</u>	41,851.72
<u>5021</u>	<u>350-000</u>	<u>TCDRS</u>	30,992.62
<u>5025</u>	<u>350-000</u>	<u>Payroll Taxes/Mandatory</u>	23,553.49
<u>5030</u>	<u>350-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>350-000</u>	<u>Software Support & Licensing</u>	22,963.00
		Co-Star licenses for commercial sales data (2stat, 1comm, 1litg)	14,594.00
		M&S/CoreLogic - Commercial Estimators (2)	3,128.00
		M&S/CoreLogic - Residential Estimators (2)	2,585.00
		NCSS. LLC 4 licenses @ \$389/each	1,556.00
		ESRI 10/1/21-9/30/22	1,100.00
<u>5055</u>	<u>350-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>350-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>350-000</u>	<u>Utilities</u>	798.00
		Communications	798.00
<u>5072</u>	<u>350-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>350-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>350-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			0.00

STATISTICS**DETAIL**

<u>5090</u>	<u>350-000</u>	<u>F/E Lease</u>		2,100.00
		Copier Ricoh MPC4504 bc8427 + property tax	2,100.00	
<u>5100</u>	<u>350-000</u>	<u>F/E Maintenance</u>		2,000.00
		Copier Ricoh MPC4504 bc8427	2,000.00	
<u>5109</u>	<u>350-000</u>	<u>Small Furn & Equipment</u>		300.00
		Chair(s) replacemnt	0.00	
		Misc (replacement) camera,furniture, etc.	300.00	
<u>5110</u>	<u>350-000</u>	<u>Paper, Supplies</u>		1,200.00
		Misc supplies @ \$25x4x12	1,200.00	
<u>5111</u>	<u>350-000</u>	<u>Printing</u>		100.00
		2 Business cards	0.00	
		1 Business cards salaried	100.00	
<u>5112</u>	<u>350-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>350-000</u>	<u>Postage & Mailing</u>		0.00
<u>5130</u>	<u>350-000</u>	<u>Education, Dues</u>		5,000.00
		Education, dues, conf., seminars, etc	5,000.00	
<u>5140</u>	<u>350-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>350-000</u>	<u>Audit Fees & Consultation</u>		0.00

STATISTICS**DETAIL**

<u>5160</u>	<u>350-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>350-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>350-000</u>	<u>Publications, Subscriptions</u>		2,000.00
		3 IAAO - Property Assessment Valuation -3rd edition books	168.00	
		3 IAAO - Fundamentals of Mass Appraisal books	168.00	
		State Comptrollers - 3 sets Code/Law books	120.00	
		Hotel Transaction Almanac & Hotel Invsmt Barometer	700.00	
		PWC - Korpacz R/E Investor Survey	600.00	
		RealtyRates.com subscription	224.00	
		Border Region Modeling	20.00	
<u>5180</u>	<u>350-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>350-000</u>	<u>Arbitration</u>		0.00
		Also includes any arbitrations that Statistical will be a part of.		
<u>5190</u>	<u>350-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>350-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>350-000</u>	<u>Professional Services</u>		30,000.00
		Capitalization Rate Study	15,000.00	
		Fee for appraisals	15,000.00	
<u>5210</u>	<u>350-000</u>	<u>Supplemental Help</u>		0.00
<u>5225</u>	<u>350-000</u>	<u>Interest</u>		0.00

STATISTICS

DETAIL

<u>5250</u>	<u>350-000</u>	<u>Contingency</u>		0.00
			0.00	<hr/>
		Total Operating Expenses		66,461.00
		Total Wages and Payroll Related Exp		311,822.24
		Total Payroll Taxes Mandatory		23,553.49
		TCDRS		30,992.62
		Total Statistics		<u><u>432,829.35</u></u>

GEOGRAPHIC INFORMATION SYSTEMSCURRENT
BUDGET

5010 - Salaries & Wages	590,942.85	539,629.66
5020 - Payroll Related Expense	104,400.15	92,781.07
5021- TCDRS	67,840.24	55,581.85
5025 - Payroll Taxes/Mandatory	50,716.52	46,704.32
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	45,942.00	46,738.13
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	8,820.00	8,820.00
5100 - F/E Maintenance	2,061.00	2,350.00
5109 - Small Furn & Equipment	1,200.00	1,100.00
5110 - Paper, Supplies	3,505.00	3,907.00
5111 - Printing	580.00	580.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	82.50	82.50
5130 - Education, Dues	5,974.00	5,974.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	600.00	613.50
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL**882,664.27** 804,862.03

GEOGRAPHIC INFORMATION SYSTEMS**DETAIL**

<u>5010</u>	<u>500-000</u>	<u>Salaries & Wages</u>		590,942.85
<u>5020</u>	<u>500-000</u>	<u>Payroll Related Expenses</u>		104,400.15
<u>5021</u>	<u>500-000</u>	<u>TCDRS</u>		67,840.24
<u>5025</u>	<u>500-000</u>	<u>Payroll Taxes/Mandatory</u>		50,716.52
<u>5030</u>	<u>500-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>500-000</u>	<u>Software Support & Licensing</u>		45,942.00
		GIS ESRI - software maintenance	43,442.00	
		Comm ESRI - software maintenance		
		Resrch ESRI - software maintenance		
		Adm-clssrm ESRI - software maintenance		
		Stats ESRI - software maintenance		
		Resid ESRI - software maintenance		
		IT ESRI - software maintenance		
		GIS SHI - autoCAD LT desktop	2,500.00	
		GIS Arc_GIS_online	0.00	
		GIS TTI TRZ CAD Data licenses	0.00	
<u>5055</u>	<u>500-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>500-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>500-000</u>	<u>Utilities</u>		0.00
<u>5072</u>	<u>500-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>500-000</u>	<u>Janitorial</u>		0.00

GEOGRAPHIC INFORMATION SYSTEMS**DETAIL**

<u>5080</u>	<u>500-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
<u>5090</u>	<u>500-000</u>	<u>F/E Lease</u>		8,820.00
		Ricoh - copier MPC4504EX bc8808 + property tax	2,520.00	
		HP 1700MFP 44" Plotter/Scanner + property tax	6,300.00	
<u>5100</u>	<u>500-000</u>	<u>F/E Maintenance</u>		2,061.00
		Ricoh - copier MPC4504EX bc8808	500.00	
		HP 1700MFP 44" Plotter/Scanner	1,561.00	
<u>5109</u>	<u>500-000</u>	<u>Small Furn & Equipment</u>		1,200.00
		Chairs replacement (2)	300.00	
		Printer replacement	600.00	
		Hard drives external 4TB (2) @ \$150	300.00	
<u>5110</u>	<u>500-000</u>	<u>Paper, Supplies</u>		3,505.00
		15 Boxes letter paper	525.00	
		36 Rolls 24 x 150 paper	1,000.00	
		15 Rolls 36 x 150 paper	180.00	
		Misc supplies @ \$15x10x12	1,800.00	
<u>5111</u>	<u>500-000</u>	<u>Printing</u>		580.00
		Business cards -salaried	100.00	
		Business cards 5 x 2times	480.00	

GEOGRAPHIC INFORMATION SYSTEMS**DETAIL**

<u>5112</u>	<u>500-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>500-000</u>	<u>Postage & Mailing</u>		82.50
		Return to sender (Deeds) mail 150 @ .55	82.50	
<u>5130</u>	<u>500-000</u>	<u>Education, Dues</u>		5,974.00
		ESRI conference, training	5,974.00	
<u>5140</u>	<u>500-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>500-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>500-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>500-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>500-000</u>	<u>Publications, Subscriptions</u>		600.00
		ESRI ArcMap Pro (10)	600.00	
<u>5180</u>	<u>500-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>500-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>500-000</u>	<u>Appraisal Review Board</u>		0.00

GEOGRAPHIC INFORMATION SYSTEMS**DETAIL**

<u>5199</u>	<u>500-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
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<u>5200</u>	<u>500-000</u>	<u>Professional Services</u>	0.00
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<u>5210</u>	<u>500-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>500-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>500-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	68,764.50
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Total Wages and Payroll Related Exp	695,343.00
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Total Payroll Taxes Mandatory	50,716.52
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TCDRS	67,840.24
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Total GIS	<u><u>882,664.27</u></u>
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INFORMATION TECHNOLOGYCURRENT
BUDGET

5010 - Salaries & Wages	576,211.23	455,866.82
5020 - Payroll Related Expense	83,821.85	65,174.40
5021- TCDRS	66,149.05	46,954.28
5025 - Payroll Taxes/Mandatory	49,014.28	39,090.83
5030 - Computer Expense	10,000.00	10,000.00
5035 - Software - Support & Licensing	325,940.00	276,150.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	2,998.00	14,298.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	41,000.00	21,500.00
5090 - F/E Lease	247,268.48	197,048.84
5100 - F/E Maintenance	68,000.00	91,700.00
5109 - Small Furn & Equipment	18,000.00	21,000.00
5110 - Paper, Supplies	2,100.00	2,100.00
5111 - Printing	100.00	100.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	500.00	1,500.00
5130 - Education, Dues	17,600.00	15,600.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	400.00	400.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	404,800.00	208,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL**1,913,902.90** 1,466,483.16

INFORMATION TECHNOLOGY**DETAIL**

<u>5010</u>	<u>700-000</u>	<u>Salaries & Wages</u>		576,211.23
<u>5020</u>	<u>700-000</u>	<u>Payroll Related Expenses</u>		83,821.85
<u>5021</u>	<u>700-000</u>	<u>TCDRS</u>		66,149.05
<u>5025</u>	<u>700-000</u>	<u>Payroll Taxes/Mandatory</u>		49,014.28
<u>5030</u>	<u>700-000</u>	<u>Computer Expense</u>		10,000.00
		Computer maintenance parts & supplies	7,000.00	
		Toner/ink for plotters (Comm, GIS, Resid)	2,500.00	
		iPad Accessories	500.00	
<u>5035</u>	<u>700-000</u>	<u>Software Support & Licensing</u>		325,940.00
		SQL Sentry - SQL Performance Monitor Maintenance	2,700.00	
		SoftwareOne - Microsoft Enterprise agreement	190,000.00	
		DigiCert - Digital Certificate Maintenance	1,000.00	
		Bing Custom Search - Website	500.00	
		Zoho - Network Infrastructure Monitor	1,000.00	
		Umbrella Web Filtering & Secure Internet	8,200.00	
		Malware Protection and Threat Security	13,500.00	
		Adobe Creative Cloud	1,900.00	
		Security Log Collector-Identify/Monitor Security in Network	3,500.00	
		Acrobat Pro DC-Creat Forms/Modify PDF	7,000.00	
		Adobe Captive-Creat Video Trainings	600.00	
		Mobile Device Mgt-Install Windows Updates	7,000.00	
		Cloud Backup Storage	9,500.00	
		Palo Alto Networks Firewall Maintenance	12,000.00	
		Global Protect VPN	1,550.00	
		External IP Monitoring	300.00	
		DynamicSoft - SDK Kit	500.00	
		SecureDock - Securely send/receive sensitive documents	1,800.00	
		Data Security Plus - File Server Analyzer	1,200.00	
		PasswordState	500.00	
		Cloud Flare (Domain Services)	1,000.00	
		Cloud Video Surveillance	2,400.00	
		VMWare - Hypervisor	34,800.00	
		SignNow - Online Forms	5,500.00	
		Link Managemen Platform	1,550.00	

INFORMATION TECHNOLOGY**DETAIL**

DRI - Pinnacle Studio Upgrade & Data Extractor	270.00
PDF Form Software	700.00
Policies & Procedures Document Managing Software	3,500.00
WireCast - BOD Multimedia Software	1,720.00
DropBox-online cloud storage of ARB Hearings	600.00
HelloFax-Send & Receive faxes from computer	250.00
Vimeo Business Pro-Record ARB Hearings	600.00
Link Analytics & Auditing	300.00
Misc. software	8,500.00

5055 700-000 Vehicle Insurance 0.00

5060 700-000 Gas/Oil/Maintenance 0.00

5070 700-000 Utilities 2,998.00

Communications Hot Spots (2)	700.00
Communications	798.00
Wireless Service for iPads (Verizon)	1,500.00

5072 700-000 Building - Maintenance 0.00

5075 700-000 Janitorial 0.00

5080 700-000 Building Improvements 0.00

Fixed Assets 41,000.00

BOD Multimedia Hardware	20,000.00
Misc. computer equipment	21,000.00

5090 700-000 F/E Lease 247,268.48

Dell Precision 3430 SFF (4yr)	9,731.00
Dell UltraSharp 24 (4yr)	1,602.00
Dell Precision 3430 SFF - i5 (4yr)	38,786.28
Dell 24 Monitor - P2419H (4yr)	16,306.00
Data Center (4yr)	55,006.20

INFORMATION TECHNOLOGY**DETAIL**

Local Backup Hardware Infrastructure - Lease (4yr)	30,084.00
SHI/Apple 25 iPad Pro 12.9 tablet	12,753.00
Storage Appliance--- Lease (5yr)	52,000.00
Wireless Access Points	4,000.00
Hosted VoIP Service	27,000.00

5100 700-000 F/E Maintenance 68,000.00

Sigma SMARTnet 8x5xNBD(SNT)Bundle Maint Contract	15,000.00
Server room - Libiert UPS maintenance	8,000.00
Fire Suppression system maint	1,400.00
Fujitsu scanners maint. Bc8851, 8999, 9000	2,500.00
Spectrum Technologies - Printer Maintenance	41,100.00
Dell - Compellent Storage Device - Maintenance	0.00

5109 700-000 Small Furn & Equipment 18,000.00

Misc computer equipment	18,000.00
Leica Disto D810 Laser Measurement Tool (x25)	0.00

5110 700-000 Paper, Supplies 2,100.00

Misc supplies @ \$25x7x12 mos	2,100.00
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5111 700-000 Printing 100.00

Business card - salaried	100.00
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5112 700-000 Advertising 0.00

INFORMATION TECHNOLOGY**DETAIL**

<u>5120</u>	<u>700-000</u>	<u>Postage & Mailing</u>		500.00
		Returning PC Equipment to Dell	0.00	
		iPad ship return	500.00	
<u>5130</u>	<u>700-000</u>	<u>Education, Dues</u>		17,600.00
		Software Development Conferences (6)	15,000.00	
		Net+, Cisco, Microsoft, SQL Certifications	2,500.00	
		Records management	100.00	
<u>5140</u>	<u>700-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>700-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>700-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>700-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>700-000</u>	<u>Books, Publications, Subscriptions</u>		400.00
		Books & subscriptions (software development,sys adm,deploymnt)	400.00	
<u>5180</u>	<u>700-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>700-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>700-000</u>	<u>Appraisal Review Board</u>		0.00

INFORMATION TECHNOLOGY**DETAIL**

5199 700-000 Taxpayer Liaison Expense 0.00

5200 700-000 Professional Services 404,800.00

Pictometry contract	210,000.00
Disaster Recovery Service	72,000.00
IT Security Training	3,800.00
External Vulnerability Test	3,000.00
Hypervisor Migration Services	16,000.00
Cisco Data Router Installation	0.00
Pictometry Flight	0.00
Spectrum Tech-deploying PC's Return Ready PC's	0.00
Change Finder	100,000.00

5210 700-000 Supplemental Help 0.00

5225 700-000 Interest 0.00

5250 700-000 Contingency 0.00

Total Operating Expenses 1,138,706.48

Total Wages and Payroll Related Exp 660,033.09

Total Payroll Taxes Mandatory 49,014.28

TCDRS 66,149.05

Total Information Technology 1,913,902.90

<u>RESEARCH</u>		CURRENT BUDGET
5010 - Salaries & Wages	553,730.82	518,349.58
5020 - Payroll Related Expense	83,758.70	74,477.16
5021- TCDRS	63,568.30	53,390.01
5025 - Payroll Taxes/Mandatory	47,184.32	44,458.64
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	392,455.00	389,310.07
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	3,000.00	12,000.00
5090 - F/E Lease	3,067.00	3,200.00
5100 - F/E Maintenance	2,200.00	2,700.00
5109 - Small Furn & Equipment	1,500.00	1,500.00
5110 - Paper, Supplies	2,700.00	3,000.00
5111 - Printing	7,150.00	7,150.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	12,000.00	12,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	500.00	500.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	227,030.00	85,050.28
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		1,399,844.14 1,207,085.74

RESEARCH**DETAIL**

<u>5010</u>	<u>725-000</u>	<u>Salaries & Wages</u>		553,730.82
<u>5020</u>	<u>725-000</u>	<u>Payroll Related Expenses</u>		83,758.70
<u>5021</u>	<u>725-000</u>	<u>TCDRS</u>		63,568.30
<u>5025</u>	<u>725-000</u>	<u>Payroll Taxes/Mandatory</u>		47,184.32
<u>5030</u>	<u>725-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>725-000</u>	<u>Software Support & Licensing</u>		392,455.00
	CAMA	CAMA Maintenance (TrueAuto)	224,086.00	
		Remote User Interface	4,099.00	
		GIS Viewer Maintenance	18,575.00	
		Pictometry Interface Maintenance	3,040.00	
		Barcode/OCR Lic Support	2,167.00	
		GIS Appraiser Maint	2,699.00	
		Escrow Account PACS	1,431.00	
		M&S Comm Estimator for Pacs (TrueAuto) - 14,479 prop *.47*1.07	7,281.00	
		PACS Customization	50,000.00	
	MOBILE	PACS Mobile Cloud Hosting	36,918.00	
		PACS Mobile Device	20,990.00	
		PACS Mobile Field Device Server	10,423.00	
		Advanced Mapping Maintennce	3,319.00	
		Disto Integration	2,238.00	
		Class Calculator Maintenace	2,096.00	
	TNT	Property Truth in Taxation	1,593.00	
	OTHER	UE Studio upgrade (full suite)	1,000.00	
		Misc Software	500.00	
<u>5055</u>	<u>725-000</u>	<u>Vehicle Insurance</u>		0.00

RESEARCH**DETAIL**

<u>5060</u>	<u>725-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>725-000</u>	<u>Utilities</u>		0.00
<u>5072</u>	<u>725-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>725-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>725-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				3,000.00
		Desk Rectangular 72X36--Left	3,000.00	
<u>5090</u>	<u>725-000</u>	<u>F/E Lease</u>		3,067.00
		Canon Adv C5550i bc8333 + property taxes	3,067.00	
<u>5100</u>	<u>725-000</u>	<u>F/E Maintenance</u>		2,200.00
		Canon Adv C5550i bc8333	2,200.00	
<u>5109</u>	<u>725-000</u>	<u>Small Furn & Equipment</u>		1,500.00
		Chair (replacements) - 2	500.00	
		Misc. (time stamp, printers, elec staplers, etc) replacements	1,000.00	
<u>5110</u>	<u>725-000</u>	<u>Paper, Supplies</u>		2,700.00
		Misc supplies @ \$25x9x12	2,700.00	

RESEARCH**DETAIL**

<u>5111</u>	<u>725-000</u>	<u>Printing</u>		7,150.00
		886 Boxes envelopes #10 window	7,150.00	
<u>5112</u>	<u>725-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>725-000</u>	<u>Postage & Mailing</u>		0.00
<u>5130</u>	<u>725-000</u>	<u>Education, Dues</u>		12,000.00
		Education, dues, conf, seminars, etc	12,000.00	
<u>5140</u>	<u>725-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>725-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>725-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>725-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>725-000</u>	<u>Publications, Subscriptions</u>		500.00
		IT books, publications, Code/Law books	500.00	
<u>5180</u>	<u>725-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>725-000</u>	<u>Arbitration</u>		0.00

RESEARCH**DETAIL**

5190 725-000 Appraisal Review Board 0.00

5199 725-000 Taxpayer Liaison Expense 0.00

5200 725-000 Professional Services 227,030.00

	<u>Mailing service - bulk mailing, printing</u>	<u>forms</u>	<u>(GD) rate</u>	
ARB	Board orders	20,000	0.68	13,600.00
BPP	Renditions	24,500	0.61	14,945.00
BPP	Appraisal Notices	24,500	0.05	1,225.00
Comm	Appraisal Notices	20,000	0.05	1,000.00
Resid	Appraisal Notices	270,000	0.05	13,500.00
Deeds	HB3630 (formerly Homestead exemptions)	32,000	0.48	15,360.00
Resid	MH Post Cards (Formerly MH Renditions)			4,000.00
Deeds	Exemption Post Cards			40,000.00
Research	SB2 Post Cards			104,000.00
Research	Variverge address scrub/CASS 4 times a yr.			1,400.00
Research	Go-Direct/Variverge pre-sort data changes			8,000.00
	Go-Direct/Variverge - additional forms			10,000.00

5210 725-000 Supplemental Help 0.00

5225 725-000 Interest 0.00

5250 725-000 Contingency 0.00

Total Operating Expenses 651,602.00

Total Wages and Payroll Related Exp 637,489.52

Total Payroll Taxes Mandatory 47,184.32

TCDRS 63,568.30

Total Research 1,399,844.14

EL PASO CENTRAL APPRAISAL DISTRICT**2021- 2022** Current Budget

WAGES	8,743,263.94	8,086,082.41
PAYROLL RELATED EXPENSES	1,473,273.30	1,309,593.59
WAGES/PAYROLL RELATED EXPENSES TOTAL	10,216,537.24	9,395,676.01
PAYROLL TAXES/MANDATORY	1,185,257.69	1,086,088.94
TCDRS	1,003,726.70	832,863.73
OPERATING EXPENSES	4,983,282.60	4,198,325.32
CONTINGENCY 10% Operating Expenses	498,328.26	419,832.53
TOTAL WAGES AND OPERATING EXPENSES	17,887,132.49	15,932,786.53
PENSION UNFUNDED LIABILITY	50,000.00	150,000.00
STRATEGIC PLAN FOR REAL PROPERTY	150,000.00	0.00
MISC. INCOME	(50,000.00)	(50,000.00)
GRAND TOTAL	18,037,132.49	16,032,786.53

DEPARTMENTAL RECAP

	2021 - 2022	Current Budget
<u>ADMINISTRATION</u>	4,000,685.28	3,527,989.70
<u>LITIGATION</u>	1,643,128.01	1,398,868.48
<u>APPRAISAL REVIEW BOARD</u>	1,028,219.28	970,807.30
<u>DEEDS</u>	719,794.21	696,907.05
<u>RECORDS/ARCHIVES</u>	461,246.83	423,724.04
<u>BUSINESS PERSONAL PROPERTY</u>	1,169,339.17	1,061,368.48
<u>COMMERCIAL</u>	1,690,240.86	1,593,571.10
<u>RESIDENTIAL</u>	2,745,238.20	2,521,634.45
<u>STATISTICS</u>	432,829.35	409,484.99
<u>GEOGRAPHIC INFORMATION SYSTEMS</u>	882,664.27	804,862.03
<u>INFORMATION SYSTEMS</u>	1,913,902.90	1,466,483.16
<u>RESEARCH</u>	1,399,844.14	1,207,085.74
TOTAL WAGES & OPERATING EXP.	18,087,132.49	16,082,786.53
MISC. INCOME	(50,000.00)	(50,000.00)
Total Budget billable to Taxing Entities	18,037,132.49	16,032,786.54



SECTION E

STAFF POSITIONS / SALARY SCHEDULE

SALARY SCHEDULE 2021/2022

NO. POS	POSITION	SALARY RANGE	PAYROLL RELATED EXPENSE
1	Executive Director/Chief Appraiser	175,011 Set by BOD	10,776
1	Taxpayer Liaison	41,000 Set by BOD	10,399
1	Assistant Chief Appraiser	114,900 - 165,400	10,694
1	Chief Financial Officer	114,900 - 165,400	10,677
1	Chief Human Resource Officer	114,900 - 165,400	10,671
1	Director of Administrative Services	99,000 - 140,660	10,644
1	Director of Appraisal Services	99,000 - 140,600	10,644
1	Director of Litigation Services	99,000 - 140,600	10,644
1	Application Support Manager	85,300 - 119,500	10,583
1	GIS Manager	85,300 - 119,500	10,584
1	Network Manager	85,300 - 119,500	10,562
1	ARB Procedures Manager	73,500 - 101,500	10,544
1	Business Personal Prop Manager	73,500 - 101,500	10,544
1	Commercial Manager	73,500 - 101,500	10,544
1	Deeds & Exemptions Coordinator	73,500 - 101,500	10,390
1	HR Manager	73,500 - 101,500	10,532
1	Litigation Coordinator	73,500 - 101,500	10,536
1	Records Supervisor	73,500 - 101,500	10,535
1	Residential Property Manager	73,500 - 101,500	10,544
1	Statistical Coordinator	73,500 - 101,500	10,523
1	Administrative Coordinator	63,400 - 86,200	10,472
4	Business Analyst	63,400 - 86,200	10,487 - 10,508
1	Computer Programmer Analyst	63,400 - 86,200	10,484
1	Database Administrator	63,400 - 86,200	10,484
1	Senior Software Engineer	63,400 - 86,200	10,485
2	Software Developer	63,400 - 86,200	10,475 - 10,478
2	Training Facilitator	63,400 - 86,200	10,472 - 10,497
3	Data Analyst	57,100 - 82,200	10,457 - 10,509
12	Lead Appraiser IV	55,952 - 70,512	10,448 - 10,467
1	Systems Security Administrator	54,600 - 73,200	10,460
8	Appraiser IV	50,128 - 62,712	10,413 - 10,448
1	Financial Specialist	50,128 - 62,712	10,427
2	Fiscal Clerk II	50,128 - 62,712	10,435 - 10,442
2	Lead GIS Specialist	50,128 - 62,712	10,441
1	Litigation Appraiser IV	50,128 - 62,712	10,449
7	Entry Appraiser IV	45,032 - 55,848	10,410 - 10,414
2	GIS Specialist II	45,032 - 55,848	10,422 - 10,436
1	Legal Assistant	45,032 - 55,848	10,424
1	Project Coordinator/HR Assistant	40,600 - 52,000	10,405
1	Executive Assistant	40,352 - 49,608	10,403
1	Fleet Facilities Maintenance Lead	40,352 - 49,608	10,409
2	Lead Administrative Specialist	40,352 - 49,608	10,398 - 10,407
1	Administrative IT Support Technician	36,192 - 44,200	10,405
17	Administrative Specialist II	36,192 - 44,200	10,383 - 10,415
2	Application Support Specialist II	36,192 - 44,200	10,383 - 10,408
3	Appraiser III	36,192 - 44,200	10,402 - 10,409
1	Desktop Support Technician	36,192 - 44,200	10,405
1	Fleet Facilities Maintenance II	36,192 - 44,200	10,393
5	GIS Specialist I	36,192 - 44,200	10,397
1	Litigation Specialist II	36,192 - 44,200	10,404
12	Appraiser II	35,360 - 41,662	10,381 - 10,398
1	Application Support Specialist I	32,448 - 39,312	10,375
3	Customer Service Representative II	32,448 - 39,312	10,390
7	Field Specialist	32,448 - 39,312	10,378 - 10,394
1	HR Specialist	32,448 - 39,312	10,375
1	Accounting Clerk	29,120 - 34,944	10,372
6	Administrative Specialist I	29,120 - 34,944	10,374 - 10,377
2	Customer Service Representative I	29,120 - 34,944	10,362
141	TOTAL		



SECTION

F

CAPITAL EXPENDITURE
LISTING

EL PASO CENTRAL APPRAISAL DISTRICT

CAPITAL EXPENDITURES FOR FISCAL YEAR 2021/2022

.....

TOTAL CAPITAL EXPENDITURES

68,580.00

ADMINISTRATION

1610	Replacements	2,000.00
1610	Mamava POD	15,000.00

RECORDS

1610	Heavy Duty Paper Trimmer	1,080.00
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BUSINESS PERSONAL PROPERTY

1620	Fujitsu fi-7700 Duplex Scanner 100PPM (1)	6,500.00
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INFORMATION TECHNOLOGY

1620	BOD multimedia hardware (replacement)	20,000.00
1620	Misc. computer equipment	21,000.00

RESEARCH

1610	Desk Rectangular 72X36--Left	3,000.00
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SECTION G

**STRATEGIC PLAN FOR REAL
PROPERTY AND VEHICLES**

EL PASO CENTRAL APPRAISAL DISTRICT
5 YEAR - STRATEGIC PLAN FOR REAL PROPERTY

Project	Cost Estimate	Description	Location	Objective / Notes
FY 2021 / 2022	Cost			
Vehicles	150,000	Replace 5 vehicles @ \$30,000 ea.	EPCAD	Staggered replacement
Total FY 2022	<u><u>150,000</u></u>			
FY 2022 / 2023				
Solar panels	200,000	Purchase solar panels	Roof of building	Minimize electrical cost
Total FY 2023	<u><u>200,000</u></u>			
FY 2023 / 2024				
Parking Lot	75,000	Add protective coating	Rear parking lot	Control moisture penetration into building first floor rear
Parking Lots	50,000	Asphalt Resurface & Restriping	Front & rear parking lots	Maintenance
Landscape	50,000	Re-landscape property	Entire property	Make property more appealing to staff and public
Total FY 2024	<u><u>175,000</u></u>			
FY 2024 / 2025				
Roof	200,000	Repair or replace roof membrane	Roof	Maintenance
Total FY 2025	<u><u>200,000</u></u>			
FY 2025 / 2026				
Building	100,000	Paint building exterior and new signage	Building exterior	Need exterior painting and signage replacement
Total FY 2026	<u><u>100,000</u></u>			



SECTION H

CALENDAR: 2021/2022

BUDGET PROCESS

EPCAD 2021/2022

BUDGET PROCESS CALENDAR

Executive Director & Management staff meet to discuss goals and objectives based on the tax calendar, previous year experience, current needs and long-term goals.	October-December
Based on previous discussion with staff and Board and agreed upon objectives, departments begin compiling budgets.	January
Executive Director, Division Directors and Chief Financial Officer review proposed departmental budgets for accuracy, duplications, conformance to overall District objectives.	February-March
<p>Budget Advisory Committee Reviews Preliminary Budget. *****</p> <p>Preliminary Budget submitted to Board of Directors. Preliminary Budget to taxing entities. *****</p>	<p>March 1-31 *****</p> <p>March 1-14 March 1-14</p>
Board Budget Advisory Committee meets for second review of preliminary budget and makes additional changes if deemed necessary and prudent.	April 1-15
Preliminary Budget reviewed by entire board and date set for public hearing. (Budget Workshop.)	April 15-30 Budget Workshop
<p>No later than the 10th day before a public hearing.</p> <p>(1) a written notice of the date, time and place fixed for the hearing shall be delivered by the Secretary of the Board to the presiding officer of the governing body of each taxing unit participating in the District; and</p> <p>(2) The Chief Appraiser shall give notice of the public hearing in a 1/4 page ad in a newspaper of general circulation setting out the time, date and place of the public hearing and setting out a summary of the proposed budget.</p>	<p>May 7</p> <p>May 9</p>
Public hearing and final Board review of preliminary budget with possible adoption. Budget must be adopted by June 15, 2020. Substantial compliance with Property Tax Code.	May 20, Board Meeting
As soon as possible, taxing entities provided with copies of the adopted budget for their review and use in their budget process.	Following Adoption
If governing bodies of a majority of the voting entities (school districts, County and incorporated towns and cities) adopt resolutions disapproving the budget and file them with the Secretary of the Board within 30 days after its adoption, the budget does not take effect.	30 Days Following Adoption
The Board shall adopt a new budget within 30 days of the disapproval.	30 Days After Disapproval



SECTION I

ORGANIZATIONAL CHART

