



Minutes from January 16, 2020

The El Paso Central Appraisal District Board of Directors held its regular meeting on Thursday, January 16, 2020, at 5:00 p.m., in the Conference Room of the El Paso Central Appraisal District (EPCAD), 5801 Trowbridge Drive, El Paso, Texas, with the following quorum of eight (8) members present.

1. Freddy Khlayel-Avalos
2. Ronald Lowenfield
3. Eduardo Mena
4. Walter Miller
5. Vincent Perez
6. Laure Searls
7. Chuck Taylor
8. Samuel Trimble

9. Katherine Lucero arrived at 5:28 p.m.

Mr. Joe Longoria of Perdue Brandon Fielder Collins and Mott L. L. P., EPCAD legal counsel, was present for the entire meeting.

The first order of business was to recite the pledge of allegiance to the flag of the United States of America and the pledge of allegiance to the Texas state flag.

AGENDA ITEM 1 - EMPLOYEE RECOGNITIONS / RETIREMENT

Ms. Dinah L. Kilgore, EPCAD Chief Appraiser, acknowledged Ms. Pearl B. Aguilar on her retirement from EPCAD after 21 years of dedicated service.

Ms. Kilgore also acknowledged multiple staff members for achievement of milestone dates in their service to EPCAD.

Mr. Eduardo Perez, 25 years of service. Ms. Lourdes Kane and Mr. Raul Madrigal, 30 years of service. Ms. Angelina 'Angie' Apodaca, Ms. Ana M. Cordova, Ms. Elizabeth A. Dueñas, Ms. Patricia Quinteros, Ms. Ana M. Reyes, Ms. Sandra O. Salinas, and Evangelina 'Vangie' Sanchez for 35 years of service.

Board Chair Laure Searls presented a certificate to each recipient and they were congratulated by the Board and all in attendance.

Ms. Searls announced a change in the order of items to 4, 5, 7, and 9 because Ms. Lucero was running late and wanted to participate in action agenda item 3.

AGENDA ITEM 4 - PUBLIC COMMENT

Ms. Dinah Kilgore stated that no one had signed up to make a public comment.

ACTION AGENDA ITEM 5 - APPROVAL & SIGNING OF MINUTES FROM NOVEMBER 21, 2019 MEETING

Mr. Taylor made a motion to approve the November 21, 2019 Minutes as presented; Mr. Perez seconded; the vote was called and approved.

Mr. Miller abstained from voting.

AGENDA ITEM 7 - TAXPAYER LIAISON REPORT

Ms. Tracy Carter, Taxpayer Liaison Officer (TLO), reported that the Appraisal Review Board (ARB) would be in session on January 21- 24, 2020.

Ms. Carter also stated that the State Comptroller's Appraisal Review Board (ARB) survey results have not yet been made available.

Ms. Carter stated that the State Comptroller's training would be held on April 28-29, 2020.

Ms. Kilgore announced that congratulations were in order for Ms. Carter. She was appointed to the State Comptroller's Property Tax Administration Advisory Board (PTAAB). PTAAB's main task is to advise the Comptroller on issues related to Texas property taxation and management of appraisal districts.

With no questions from the board, this concluded Ms. Carter's report.

ITEM 9 - CHIEF APPRAISER REPORT

Ms. Kilgore, EPCAD Executive Director/Chief Appraiser, informed the board:

- The El Paso County Vehicle Inventory Tax (VIT) penalty reimbursement amount.
- The City Tax Office will have a mobile kiosk in the EPCAD parking lot to accept property tax payments on January 27 - 31, 2020. Ms. Carter, TLO, will be available to guide and assist taxpayers to access their property account information on public-use computers in the EPCAD Deeds and Exemptions Department.
- Ms. Kilgore contacted City representative Claudia Ordaz Perez' office and informed them they can use the EPCAD facility to set-up an informational booth for the 2020 census.

- On February 10, 11, 12, and 14, 2020, EPCAD will partner with UnitedHealth Community Outreach and host a neighborhood outreach presentation for senior citizens.
- During May and June 2020, EPCAD staff will have training available for the taxing entities regarding assisting the TLO with entity tax rates that will be included on EPCAD's website. The TLO will maintain the website, but the information will be provided by the entities.
- In conclusion, Ms. Kilgore congratulated EPCAD staff members Rick Medina, Director of Administrative Services, James Thompson, Director of Appraisal Services, and J. Albert Molina, Director of Litigation and Appeals, for completing all the course requirements and passing the exam to become International Association of Assessing Officers (IAAO) Residential Evaluation Specialists (RES).

Ms. Kilgore distributed news articles of interest

AGENDA ITEM 2 - 2020 BOARD OF DIRECTOR OATH OF OFFICE CEREMONY

The Honorable Eduardo (Eddie) Gamboa of Statutory Probate Court No. 2 of El Paso County officiated in administering the Oath of Office to the Board members and congratulated them all.

ACTION AGENDA ITEM 3 - ELECTION OF OFFICERS FOR 2020 BOARD OF DIRECTORS

- 2.1 Election, Terms, Compensation** The Board shall elect a Chairman and a Secretary at the first meeting of the Board each calendar year {6.04(a)}. The Board shall elect a Vice-Chairman. Each officer shall serve for one calendar year. Board members may not be compensated for service on the Board, but may receive reimbursement for actual and necessary expenses incurred in the performance of their duties {6.04©}.
- 2.2 Chairman** The Chairman shall preside over all meetings of the Board. The Chairman's facsimile signature must appear on all checks issued by the District. (Amended 9-25-80). The Chairman shall call special meetings of The Board {6.04(b)}. The Chairman shall have such other powers and duties as may from time to time be prescribed by the Board.
- 2.3 Secretary** The Secretary shall attend all meetings of the Board and record all of the meetings of the Board and shall perform such other duties as may be prescribed by the Board. All withdrawals or checks issued by the District can be issued with the facsimile signature of the Chairman together with one other signature among four (4) other individuals, those being the Secretary of the Board, the Chief Appraiser, and two (2) other persons designated by the Chief Appraiser. (Amended 10-20-2016).
- 2.4 Vice-Chairman** The Vice-Chairman shall preside in the absence of the Chairman

and shall have other duties as designated by the Chairman.

Chairwoman Searls opened the floor to nominations for Chairman, Vice-Chairman, and Secretary.

Mr. Trimble nominated Vincent Perez for Chairman. Ms. Searls asked for a motion to cease nominations. The motion and vote was called and approved. Mr. Perez accepted and henceforth presided over the meeting.

Ms. Lucero nominated Mr. Khlayel-Avalos for Vice-Chairman. The nomination was seconded [inaudible]. The vote was called and approved.

Mr. Khlayel-Avalos nominated Ms. Lucero for Secretary. Mr. Mena seconded; the vote was called and approved.

ACTION AGENDA ITEM 6 - DISCUSSION AND POSSIBLE ACTION REGARDING THE DESIGNATION OF A VOTING DELEGATE AND ALTERNATE TO ATTEND THE 2020 TEXAS ASSOCIATION OF APPRAISAL DISTRICTS (TAAD) CONFERENCE

Ms. Kilgore informed the board that Appraisal Districts are directed to select a delegate and an alternate to vote at the annual conference of Appraisal Districts. The Texas Association of Appraisal Districts (TAAD) will be February 23-26, 2020 at the Renaissance Dallas Hotel in Dallas, Texas.

Ms. Searls opened the floor to appoint a delegate and an alternate.

Mr. Perez inquired on what the delegate would vote.

Ms. Kilgore summarized the items applicable to the delegate and the alternate.

Ms. Kilgore stated that she would like to have a definite answer of who would like to attend by January 23, 2020.

Mr. Trimble nominated Ms. Searls to be the delegate. Ms. Searls stated that she might not be able to attend.

Mr. Trimble said he would be interested in attending.

Mr. Trimble nominated Ms. Searls and Mr. Miller to be the alternate; Mr. Lowenfield seconded; the vote was called and approved.

AGENDA ITEM 8 - REPORT ON SETTLED LAWSUITS

Mr. Albert Molina, EPCAD Director of Litigation & Appeals, reviewed items listed on a spreadsheet provided to board members. EPCAD settles lawsuits through mediation or settlement conferences.

Mr. Miller remarked that the spreadsheet was organized by school districts.

Mr. Molina confirmed this fact.

Ms. Kilgore added that school districts have a higher tax rate and can protest with the Texas Comptroller's office.

Mr. Perez inquired on the law that states that once the ARB panel sets a value, it cannot be settled at a higher rate than that set by the ARB.

Ms. Kilgore said that the law goes into effect in 2020, and it will not affect current lawsuits.

Mr. Trimble commented that a short definition of the items on the lawsuit settlement spreadsheet would be helpful.

With no questions from the board, this concluded Mr. Molina's report.

The board adjourned into Executive Session at 5:58 p.m.

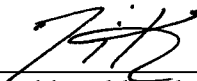
AGENDA ITEM 10 - EXECUTIVE SESSION UNDER THE AUTHORITY OF TEX GOV'T. CODE § 551.071 & 551.074 TO DISCUSS LEGAL AND PERSONNEL MATTERS

A. Outlet Mall vs. EPCAD Cause No. 2018-DTX0622

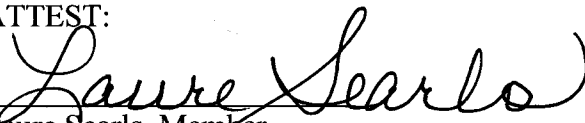
ACTION AGENDA ITEM 11 - DISCUSSION AND POSSIBLE ACTION REGARDING ITEM 10A

No action was taken on item 10A. With no further business to come before the Board, the meeting adjourned at 6:35 p.m.

The next EPCAD Board of Directors' meeting is scheduled for Thursday, February 20, 2020, at 5:00 p.m.


Freddy Khlayel-Avalos, Vice-Chair
El Paso Central Appraisal District
Board of Directors

ATTEST:


Laure Searls, Member
El Paso Central Appraisal District
Board of Directors
Date Approved: 2/20/2020

DESIGNATION OF VOTING DELEGATE

**Texas Association of Appraisal Districts
Thirty-ninth Annual Conference
Delegate Assembly and Business Meeting**

The El Paso Central Appraisal District Appraisal District designates the following delegate and alternate delegate for the Delegate Assembly and Business Meeting on Tuesday, February 25, 2020.

Voting Delegate: Sam Trimble

Alternate Voting Delegate: Walter L. Miller

Please return form to TAAD by February 11, 2019

**Fax Number: (512) 452-0427
Or, scan and email to kkemp@taad.org**