



## Minutes from March 17, 2016

The El Paso Central Appraisal District Board of Directors held its regular meeting on Thursday, March 17, 2016, at 5:02 p.m., in the Conference Room of the El Paso Central Appraisal District (EPCAD), 5801 Trowbridge Drive, El Paso, Texas, with the following quorum of five members:

There was a quorum, with five members present.

1. Jerry Romero
2. Gary Gandara
3. Benjamin Morales
4. Al Velarde
5. Joyce Wilson
  
6. Ms. Searls joined the meeting at 5:05 p.m.
7. Mr. Perez joined the meeting at 5:16 p.m.
8. Mr. Hatch joined the meeting at 5:21 p.m.

Ms. Carmen Hegeman of Dunbar, Armendariz, Hegeman & Holguin, PLLC., EPCAD legal counsel, was in attendance for the entire meeting.

### **AGENDA ITEM I – PUBLIC COMMENT**

This is a regular agenda item required by Section 6.04(d), Texas Property Tax Code.

*In order to comply, while ensuring the efficiency of the "Public Comment" regular agenda item, the EPCAD Board of Directors will limit said public comment to five (5) minutes per item, unless the majority of a quorum of the Board votes to allow more time for a given item. Public comment requires no action from the Board.*

Public comment was not made.

### **ACTION AGENDA ITEM 2 – APPROVAL & SIGNING OF MINUTES FROM FEBRUARY 18, 2016 MEETING**

Ms. Wilson made a motion to approve the February 18, 2016 Minutes as presented; Mr. Gandara seconded; the vote was called; and the motion was approved.

**ACTION AGENDA ITEM 3 – REVIEW & APPROVAL OF FINANCIAL REPORTS FOR JANUARY 2016**

Ms. Rosa Goldmann, EPCAD Chief Financial Officer, presented the financial reports for January 2016. EPCAD financial reports are on file and a matter of record in the District's accounting office. The reports contain the balance sheet; report of revenues, expenditures and changes in cash balance (in actual-to-budget); the investment report; and the notes to the financial report.

Ms. Goldmann stated that the notes reflected that no accounts were over-budget. She concluded that the Litigation Reserve stood at \$800,000.00 and the Health Reserve stood at \$100,000.00.

Mr. Gandara made a motion to approve the financial reports as presented; Ms. Wilson seconded; the vote was called; and the motion passed.

**AGENDA ITEM 4 – MONTHLY HEALTH BENEFITS USAGE REPORT – FEBRUARY, 2016**

Ms. Gabrielle Melendez, EPCAD Human Resource Manager, presented the Health Benefits Usage Report for February 2016.

- Year-to-date loss fund: \$ 428,391.30
- Year-to-date paid subject-to-loss fund: \$338,714.38
- Specific reimbursement year-to-date: \$0.00
- Positive balance of \$89,676.92

**AGENDA ITEM 5 – TAXPAYER LIAISON REPORT – TRACY CARTER**

Ms. Tracy Carter, Taxpayer Liaison Officer, provided the Board with a packet of information compiled from several TAAD Conference seminars she attended and the State Comptroller's statewide statistical information compiled from the Appraisal Review Board (ARB) survey review.

Ms. Carter added that she isolated the El Paso County response statistics for the survey question regarding how property owners rated the ARB in the following categories:

- Courtesy                    94.63%
- Attentive                    93.28%
- Knowledge                86.66%
- Organized                 83.09%
- Fair                         78.01%

Property owners were also asked about the ARB hearing process and their overall impression of the ARB. The results were as follow:

- Informative hearing procedures    90.94%