



Minutes from May 19, 2016

The El Paso Central Appraisal District Board of Directors held its regular meeting on Thursday, May 19, 2016, at 5:10 p.m., in the Conference Room of the El Paso Central Appraisal District (EPCAD), 5801 Trowbridge Drive, El Paso, Texas 79925. There was a quorum, with five members present.

1. Joyce Wilson
2. Ana Dueñez
3. Gary Gandara
4. Laure Searls
5. Vincent Perez

6. Al Velarde joined the meeting at 5:22 p.m.

Ms. Laure Searls chaired the meeting as Chairman Romero had given notice that he would not be in attendance.

Ms. Carmen Hegeman of Dunbar, Armendariz, Hegeman & Holguin, PLLC., EPCAD legal counsel, was in attendance for the entire meeting.

AGENDA ITEM I – PUBLIC HEARING ON THE 2016/2017 PROPOSED EPCAD BUDGET

In order to comply, while ensuring the efficiency of the Public Hearing regular agenda item, the EPCAD Board of Directors will limit comment on the Public Hearing item to five (5) minutes, unless the majority of a quorum of the Board votes to allow more time.

Vice-Chairperson Searls noted that no one had signed-up to speak on this agenda item.

Ms. Wilson moved to close the public hearing; Mr. Gandara seconded; the vote was called and the motion passed.

AGENDA ITEM 2 – PUBLIC COMMENT

This is a regular agenda item required by Section 6.04(d), Texas Property Tax Code.

In order to comply, while ensuring the efficiency of the "Public Comment" regular agenda item, the EPCAD Board of Directors will limit said public comment to five (5) minutes per item, unless the majority of a quorum of the Board votes to allow more time for a given item. Public comment requires no action from the Board.

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BOARD OF DIRECTORS
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Vice-Chairperson Searls stated that six individuals had signed-up to give public comment on item #6. The Board agreed to hear the individuals prior to discussion on item #6.

**ACTION AGENDA ITEM 3 – APPROVAL & SIGNING OF MINUTES FROM
APRIL 21, 2016 MEETING**

Mr. Perez made a motion to approve the April 21, 2016 Minutes as presented; Ms. Dueñez seconded; the vote was called; and the motion was approved.

**ACTION AGENDA ITEM 4 – REVIEW & APPROVAL OF FINANCIAL REPORTS –
FEBRUARY & MARCH 2016**

Ms. Rosa Goldmann, EPCAD Chief Financial Officer, presented the financial reports for February & March 2016. EPCAD financial reports are on file and a matter of record in the District's accounting office. The reports contain the balance sheet; report of revenues, expenditures and changes in cash balance (in actual-to-budget); the investment report; and the notes to the financial report.

Ms. Goldmann stated that the asset account was over-budget due to the purchase of IT equipment, which had not been budgeted; surveillance equipment and electrical work for the elevator. She furthered that in total EPCAD was within budget.

Ms. Wilson inquired regarding the disparity of excess revenues from February to March. Ms. Kilgore responded that it was due to the quarterly billing to the entities.

Mr. Gandara moved to accept the financial reports for February and March 2016 as presented; Ms. Dueñez seconded; the vote was called; and the motion passed.

AGENDA ITEM 5 – MONTHLY HEALTH BENEFITS USAGE REPORT – MARCH & APRIL, 2016

Ms. Gabrielle Melendez, EPCAD Human Resource Manager, presented the Health Benefits Usage Report for March & April, 2016.

March

- Year-to-date loss fund: \$514,145.84
- Year-to-date paid subject-to-loss fund: \$403,745.26
- Specific reimbursement year-to-date: \$ -
- Positive balance of \$110,400.58

April

- Year-to-date loss fund: \$598,949.64
- Year-to-date paid subject-to-loss fund: \$461,328.91
- Specific reimbursement year-to-date: \$
- Positive balance of \$137,620.73