

EL PASO CENTRAL APPRAISAL DISTRICT (PROVIDER #1024/1743)
2017 EDUCATION SCHEDULE

Class location: EPCAD classroom (1st floor); 5801 Trowbridge Drive; El Paso, Texas 79925

Registration: Return completed registration form(s) and fee to address noted. Deadlines to register for State Core/CE courses is preferably *30 days prior* to the course start date. Registration deadline(s) for IAAO course(s) and Case Study Review(s) are noted with course details. If you are registering close to the registration deadline, please contact EPCAD to confirm that space is available.

Cancellation/Refunds: Cancellation notice must be received in writing - via email, fax or USPS. Cancellations received after the '*Cancel-by*' date will incur an administrative processing fee or forfeiture of total registration fee. If due to unforeseen circumstances EPCAD cancels a course, students will be notified immediately and the registration fee will be refunded in full. All refunds will be returned after the completion of the respective course.

Course Materials: Course materials will be distributed (if applicable) the first day of class.

Contact: Dina J. Ornelas, Administration Department, Tel. 915-780-2005; Fax 915-780-2130; Email: diornel@epcad.org or admin@epcad.org

1. **CUSTOMER SERVICE TRAINING (CEs only)**

Date: Tuesday, January 17, 2017

Time: 8:30 a.m. – 5:00 p.m.

Credit Hours: 6.50

Instructor: Gabrielle Melendez

Cost: \$35.00

2. **Course 5: MASS APPRAISAL CONCEPTS**

Date: Monday, January 23 – Thursday, 26th, 2017

Time: M – W: 9:00 a.m. – 5:00 p.m.; Thursday: As per instructor

Credit Hours: 17.50

Instructor: Rick Medina, R.P.A.

Cost: \$150.00

3. **Course 101: INTRODUCTION TO PROPERTY TAX ADMINISTRATION**

Date: Monday, January 30 – Wednesday, February 1, 2017

Time: 8:30 a.m. – 5:00 p.m.

Credit Hours: 15.00

Instructor: J. Albert Molina, R. P. A.

Cost: \$75.00

4. **Course 102: INTRODUCTION TO PROPERTY TAX APPRAISAL**

Date: Wednesday, February 1 – Friday, February 3, 2017

Time: 8:30 a.m. – 5:00 p.m.

Credit Hours: 15.00

Instructor: J. Albert Molina, R.P.A.

Cost: \$75.00

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5. **Course 30: ETHICS FOR PROPERTY TAX APPRAISAL**
Date: Monday, February 27 – Tuesday, February 28, 2017
Time: 8:30 a.m. – 5:00 p.m.
Credit Hours: 8.00
Instructor: Arik M. Wright, R.P.A.
Cost: \$75.00

6. **USPAP UPDATE #15388 (CEs only)**
Date: Wednesday, April 5, 2017
Time: 1 p.m. – 5 p.m.
Credit Hours: 4.00
Instructor: Tony Delgado, R.P.A.
Cost: \$15.00

7. **Course 201: SALES APPROACH TO VALUE**
Date: Monday, August 7 – Wednesday, August 9, 2017
Time: Mon & Tues: 8:30 a.m. – 5:00 p.m.; Wed: 8:30 a.m. thru end of exam
Credit Hours: 15.00
Instructor: James E. Thompson, R.P.A.
Cost: \$75.00
Cancel by: *July 28, 2017 to avoid late cancellation fee of \$25.00*

8. **Course 202: COST APPROACH TO VALUE**
Date: Monday, August 14 – Wednesday, August 16, 2017
Time: Mon & Tues: 8:30 a.m. – 5:00 p.m.; Wed: 8:30 a.m. thru end of exam
Credit Hours: 17.00
Instructor(s): James E. Thompson, Jr., R.P.A.
Cost: \$75.00
Cancel by: *August 4, 2017 to avoid late cancellation fee: \$25.00*

9. **Course 4: BUSINESS PERSONAL PROPERTY APPRAISAL**
Date: Monday, September 11 – Thursday, September 14, 2017
Time: Monday – Wednesday, 8:30 a.m. – 5 p.m.; Thursday, 8:30 a.m. thru end of exam
Credit Hours: 18.00
Instructor: R. 'Tony' Delgado, R.P.A.
Cost: \$150.00
Cancel by: *September 1, 2017 to avoid late cancellation fee: \$25.00*

10. **IAAO Course 311: RESIDENTIAL MODELING CONCEPTS**
Date: Monday, October 2 – Friday, October 6, 2017
Time: 8 a.m. – 5 p.m.
Credit Hours: 30.00
Instructor: Marion R. Johnson, CAE (Lifetime)
Cost: \$250.00
Registration deadline: August 18, 2017
Cancel by: *August 25, 2017 to allow for full refund (no refund after this date).*

11. Course 32: USPAP

Date: Monday, October 23 – Wednesday, October 25, 2017

Time: Monday & Tuesday, 8:30 a.m. – 5 p.m.; Wednesday, 8:30 a.m. thru end of exam

Credit Hours: 15.00

Instructor: R. 'Tony' Delgado, R.P.A.

Cost: \$75.00

Cancel by: *October 13, 2017 to avoid late cancellation fee: \$25.00*

12. IAAO Course 400: ASSESSMENT ADMINISTRATION

Date: Monday, November 27 – Friday, December 1, 2017

Time: 8 a.m. – 5 p.m.

Credit Hours: 30.00

Instructor: Marion R. Johnson, CAE (Lifetime)

Cost: \$285.00

Registration deadline: October 16, 2017

Cancel by: *October 20, 2017 to allow for full refund (no refund after this date).*

13. AAS CASE STUDY REVIEW (Prepared by: TEAM Consulting, LLC)

Date: Tuesday, November 28 – Thursday, November 30, 2017

Time: 8 a.m. – 5 p.m.

Instructor: Rick Stuart, CAE, CDEI

Cost: \$275.00

Registration deadline: October 16, 2017

Cancel by: *October 20, 2017 to allow for full refund (no refund after this date).*

“This is not an IAAO workshop but one developed by **TEAM Consulting, LLC.**

The AAS Case Study Review prepared by Fred Chmura, AAS and Rick Stuart, CAE, is a 2½-day workshop. It provides a review of materials and an understanding of the composition of a case study to help prepare for the AAS Case Study Exam. Topics discussed are:

USPAP	Rates and levies
Effective tax rates	Economic principles
Property definitions	Ownerships and rights
Three approaches to value	Attributes in an effective tax system
Role of the assessor	Ratio studies
Tax policy	Reassessment planning
Assessment administration	

Multiple problems associated with the assessment and valuation processes are included; and the workshop will conclude with a practice four-hour case study exam. “

Source: <http://www.teamconsulting.cc/home.html>

14. IAAO AAS CASE STUDY EXAM

Date: December 1, 2017

Time: 8:30 a.m.

Proctor: Rick Stuart, CAE, CDEI

Details/Requirements to sit for exam:

- The individual must be an IAAO member and a candidate in good standing in the AAS program. For information see:
http://www.iaao.org/wcm/Designations_Content/Designations_Main.aspx
- Required: *Case Study Application* and *Case Study Proctor Request Form*
- Submit the *Case Study Examination Application* and fee directly to IAAO **at least three weeks prior** to the testing date.
- Instructions regarding the completion of the *Case Study Examination Proctor Request* form are available via the above referenced link.
- IAAO website: www.iaao.org
- Direct inquiries to: Mr. Jarron Paronto, Designation Program Manager, Paronto@iaao.org

Before submitting your registration, please confirm space availability by contacting our Administrative Department at 915-780-2005 or via email at diornel@epcad.org.

Thank you for your interest in attending courses at EPCAD.

We look forward to seeing you in class.

Dinah L. Kilgore

Executive Director / Chief Appraiser

EPCAD COURSE REGISTRATION FORM

Location: El Paso Central Appraisal District,
5801 Trowbridge Drive, El Paso, TX 79925

Contact: Dina J. Ornelas, Administration Dept. 915-780-2005 or diornel@epcad.org

Course fee: *Check payable to:* El Paso Central Appraisal District

REGISTRATION FORM	
Course No. / Title	Date(s):
Course Location: EPCAD Classroom – First Floor	Fee enclosed: \$
Name <i>(please print)</i>	TDLR#: _____ Or other Designation: _____
Job Title: _____	Entity/Firm _____
Mailing Address	
City _____ State & Zip _____	Phone #: _____ E-Mail: _____
Please mark your choice for registration <input type="checkbox"/> Working toward Certification <input type="checkbox"/> Auditing <input type="checkbox"/> Continuing Education Credits <input type="checkbox"/> Other _____	
Send Registration Form to:	<i>Dina J. Ornelas, Administration Department El Paso Central Appraisal District 5801 Trowbridge Drive El Paso, TX 79925 Tel: 915-780-2015 Fax: 915-780-2130 E-Mail Address: diornel@epcad.org</i>