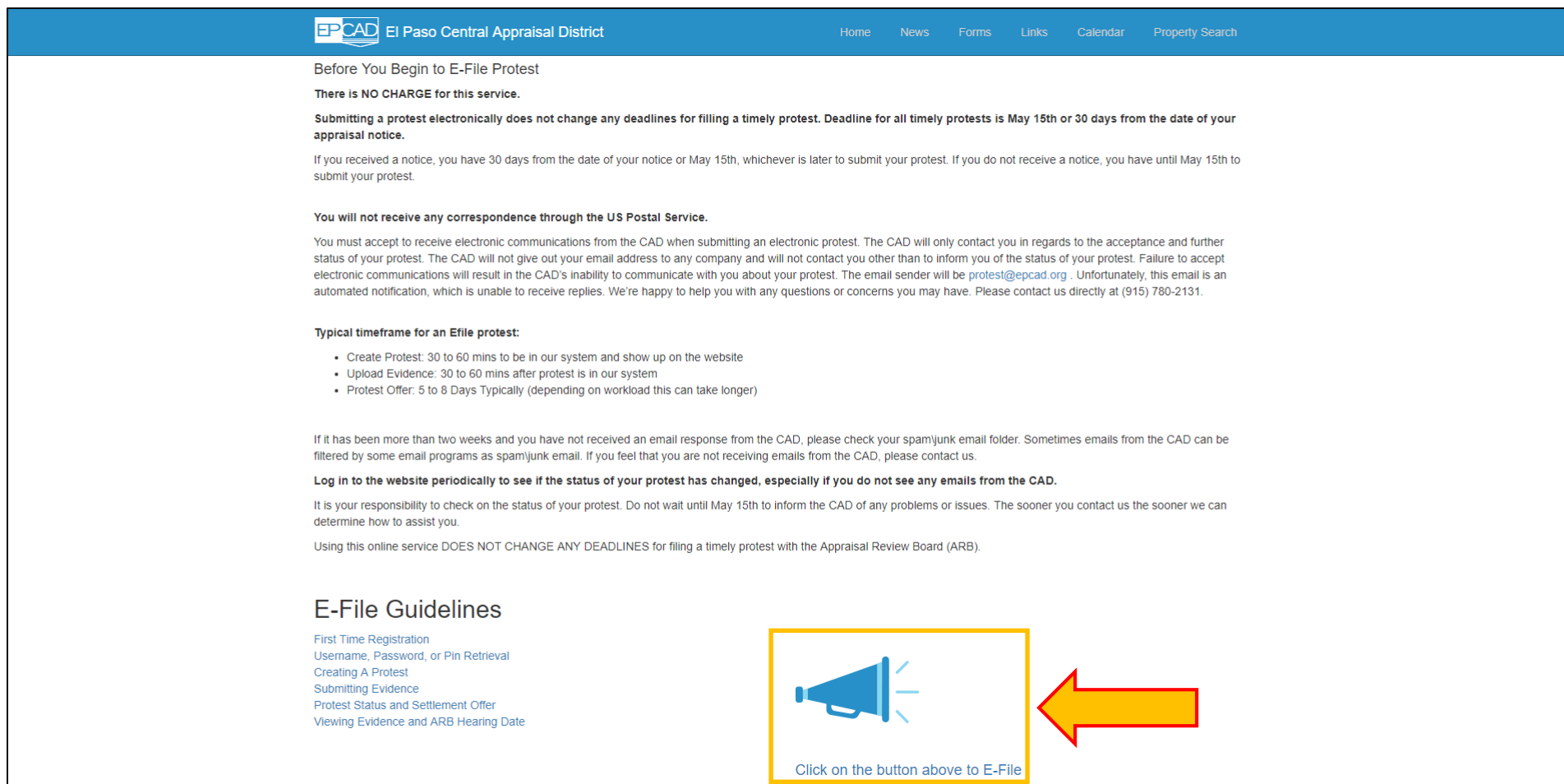


To access the Online E-File Portal go to : <http://www.epcad.org/OnlineServices/OnlineProtest>  
And click on the Megaphone Button at the bottom of the page



**EPCAD** El Paso Central Appraisal District

Home News Forms Links Calendar Property Search

**Before You Begin to E-File Protest**

**There is NO CHARGE for this service.**

**Submitting a protest electronically does not change any deadlines for filing a timely protest. Deadline for all timely protests is May 15th or 30 days from the date of your appraisal notice.**

If you received a notice, you have 30 days from the date of your notice or May 15th, whichever is later to submit your protest. If you do not receive a notice, you have until May 15th to submit your protest.

**You will not receive any correspondence through the US Postal Service.**

You must accept to receive electronic communications from the CAD when submitting an electronic protest. The CAD will only contact you in regards to the acceptance and further status of your protest. The CAD will not give out your email address to any company and will not contact you other than to inform you of the status of your protest. Failure to accept electronic communications will result in the CAD's inability to communicate with you about your protest. The email sender will be [protest@epcad.org](mailto:protest@epcad.org). Unfortunately, this email is an automated notification, which is unable to receive replies. We're happy to help you with any questions or concerns you may have. Please contact us directly at (915) 780-2131.

**Typical timeframe for an Efile protest:**

- Create Protest: 30 to 60 mins to be in our system and show up on the website
- Upload Evidence: 30 to 60 mins after protest is in our system
- Protest Offer: 5 to 8 Days Typically (depending on workload this can take longer)

If it has been more than two weeks and you have not received an email response from the CAD, please check your spam/junk email folder. Sometimes emails from the CAD can be filtered by some email programs as spam/junk email. If you feel that you are not receiving emails from the CAD, please contact us.



**Log in to the website periodically to see if the status of your protest has changed, especially if you do not see any emails from the CAD.**

It is your responsibility to check on the status of your protest. Do not wait until May 15th to inform the CAD of any problems or issues. The sooner you contact us the sooner we can determine how to assist you.

Using this online service DOES NOT CHANGE ANY DEADLINES for filing a timely protest with the Appraisal Review Board (ARB).

## E-File Guidelines

- [First Time Registration](#)
- [Username, Password, or Pin Retrieval](#)
- [Creating A Protest](#)
- [Submitting Evidence](#)
- [Protest Status and Settlement Offer](#)
- [Viewing Evidence and ARB Hearing Date](#)



Click on the button above to E-File

# UPLOADING EVIDENCE

Enter your Username and Password.  
Click the Login button when you are ready to proceed.

EL PASO CAD Property Search Help Harris Govern

Welcome to the EL PASO CAD E-Services Portal

Enter your login credentials below, then click login.

User Name:

Password:

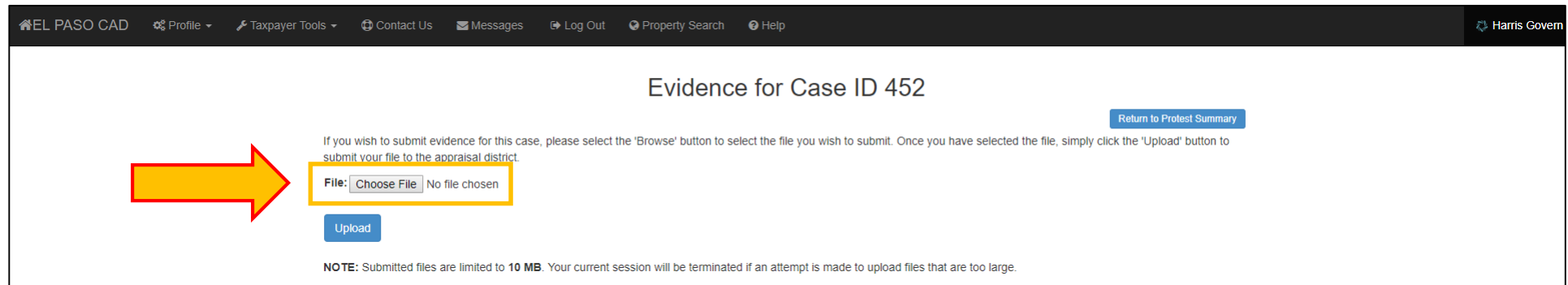
Login Forgot Username Request PIN

On the Protest Summary screen, navigate to the protested account that you want to attach evidence to. Locate the Upload button and click it to begin.

The screenshot displays the 'Protest Summary' page in the EL PASO CAD system. The page includes a navigation bar at the top with links for Profile, Taxpayer Tools, Contact Us, Messages, Log Out, Property Search, and Help. The main content area features a 'Protest List' section with an 'EFile' button. Below this, there are tabs for 'Custom View', 'Protest View', and 'Evidence View'. A 'Select Columns...' dropdown is visible. The table below has columns for Property ID, Property Address, Appraised Value, Protest ID, Year, Most Recent CAD Doc Date, CAD Documents, Documents Uploaded, Most Recent Upload Date, Upload, and Property Search. A red arrow points to the 'Upload' button in the row for property ID 639791. The 'Upload' button is also highlighted with a yellow box. The page shows 'Showing 1 to 1 of 1 entries' and a pagination control with 'Previous', '1', and 'Next' buttons.

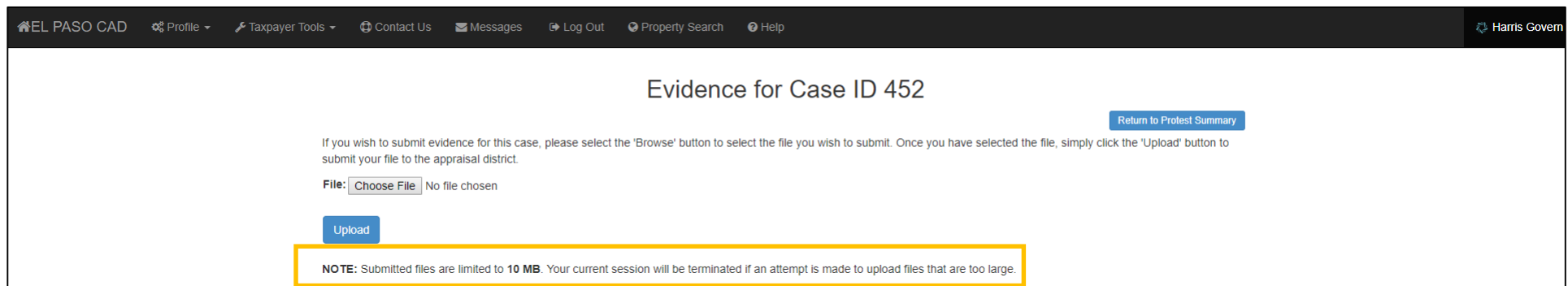
| Property ID | Property Address              | Appraised Value | Protest ID | Year | Most Recent CAD Doc Date | CAD Documents | Documents Uploaded | Most Recent Upload Date | Upload | Property Search |
|-------------|-------------------------------|-----------------|------------|------|--------------------------|---------------|--------------------|-------------------------|--------|-----------------|
| 639791      | 1234 NONAME EL PASO, TX 79925 | \$134,369       | 452        | 2018 | N/A                      | N/A           | 0                  |                         | Upload | Details         |

You will be taken to the Evidence page for the account being protested. Here you can upload any files that you would like for the appraisal district to consider for the protest. This can include pictures of the property, repair estimates, appraisals, settlement/closing statements, market sale evidence, or equity information.



The screenshot displays the 'Evidence for Case ID 452' page. At the top, a navigation bar includes 'EL PASO CAD', 'Profile', 'Taxpayer Tools', 'Contact Us', 'Messages', 'Log Out', 'Property Search', and 'Help'. A 'Harris Govern' logo is in the top right. The main heading is 'Evidence for Case ID 452', with a 'Return to Protest Summary' button to its right. Below the heading, a text block reads: 'If you wish to submit evidence for this case, please select the 'Browse' button to select the file you wish to submit. Once you have selected the file, simply click the 'Upload' button to submit your file to the appraisal district.' A yellow box highlights the 'File: Choose File No file chosen' area, with a large yellow arrow pointing to it from the left. Below this is an 'Upload' button. At the bottom, a note states: 'NOTE: Submitted files are limited to 10 MB. Your current session will be terminated if an attempt is made to upload files that are too large.'

Files can only be uploaded one at a time and are limited to a maximum file size of 10MB. The website will terminate the upload session if a file exceeds the 10 MB limit.



EL PASO CAD Profile Taxpayer Tools Contact Us Messages Log Out Property Search Help Harris Govern

### Evidence for Case ID 452

[Return to Protest Summary](#)

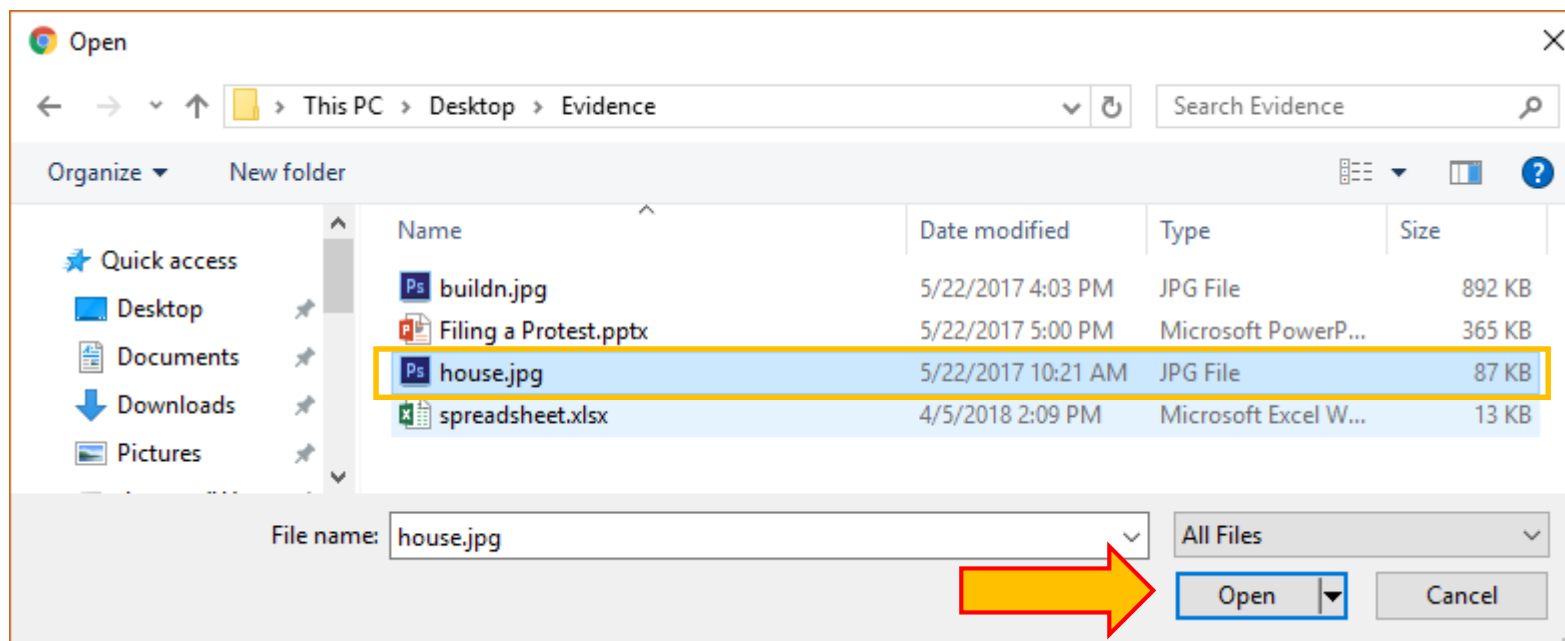
If you wish to submit evidence for this case, please select the 'Browse' button to select the file you wish to submit. Once you have selected the file, simply click the 'Upload' button to submit your file to the appraisal district.

File:  No file chosen

**NOTE:** Submitted files are limited to **10 MB**. Your current session will be terminated if an attempt is made to upload files that are too large.

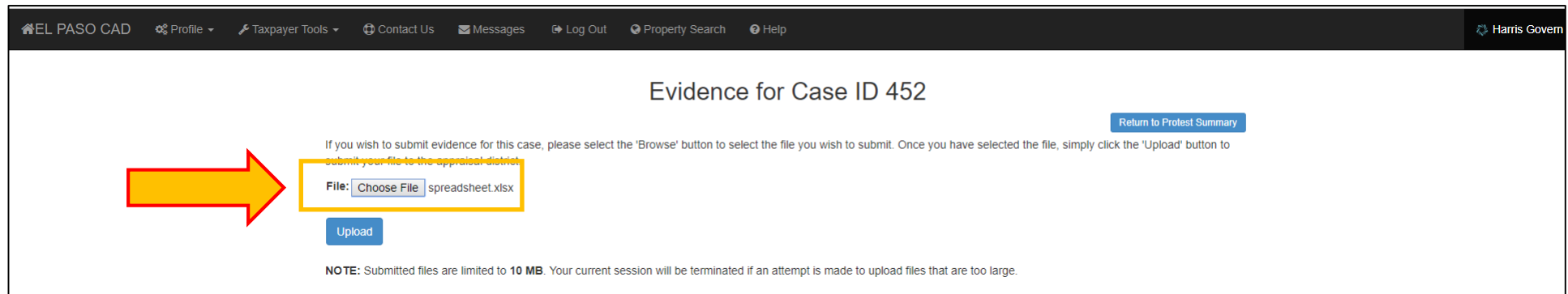
When ready, click the Choose File button to select your file.

Select the file to upload then click the Open button.



The selected file will now appear next to the Choose File button. Make sure that the files selected are the ones that you would like to upload. Once files are uploaded to the E-File Portal they cannot be deleted or removed.

When you are ready, click the Upload button to finish.



The screenshot shows the 'Evidence for Case ID 452' page. At the top, there is a navigation bar with 'EL PASO CAD' and various utility links like 'Profile', 'Taxpayer Tools', 'Contact Us', 'Messages', 'Log Out', 'Property Search', and 'Help'. A 'Return to Protest Summary' button is located in the top right. The main content area contains instructions: 'If you wish to submit evidence for this case, please select the 'Browse' button to select the file you wish to submit. Once you have selected the file, simply click the 'Upload' button to submit your file to the appraisal district.' Below this, a file selection interface shows 'File: Choose File spreadsheet.xlsx'. A yellow arrow points to the 'Choose File' button, and a yellow box highlights the text 'spreadsheet.xlsx'. An 'Upload' button is positioned below the file name. At the bottom, a note states: 'NOTE: Submitted files are limited to 10 MB. Your current session will be terminated if an attempt is made to upload files that are too large.'

The uploaded files will now be attached to your protested account and will be displayed on a list. Selecting the files will allow you to view or download them.

Continue these steps until all of the files that you wish to upload are submitted. When you are done, go to the top right hand corner and click the Return to Protest Summary button.

EL PASO CAD Profile Taxpayer Tools Contact Us Messages Log Out Property Search Help Harris Govern

### Evidence for Case ID 452

[Return to Protest Summary](#)

If you wish to submit evidence for this case, please select the 'Browse' button to select the file you wish to submit. Once you have selected the file, simply click the 'Upload' button to submit your file to the appraisal district.

File:  No file chosen

**NOTE:** Submitted files are limited to **10 MB**. Your current session will be terminated if an attempt is made to upload files that are too large.

Evidence List <sup>1</sup>

**NOTE:** For your safety some files must be downloaded due to browser restrictions.

| View | Property ID | File Name                        | Date Added          |
|------|-------------|----------------------------------|---------------------|
|      | 639791      | <a href="#">spreadsheet.xlsx</a> | 04/05/2018 14:10 PM |



To return to the Evidence screen, click on the Upload button on the Protest Summary screen.

The screenshot shows the 'Protest Summary' interface. At the top, there is a navigation bar with 'EL PASO CAD' and various utility links. The main title is 'Protest Summary'. Below the title, there are tabs for 'Custom View', 'Protest View', and 'Evidence View'. A table lists protest entries with columns for Property ID, Property Address, Appraised Value, Protest ID, Year, Most Recent CAD Doc Date, CAD Documents, Documents Uploaded, and Most Recent Upload Date. The first entry has a Property ID of 639791. To the right of the table, there is an 'Upload' button highlighted with a yellow box and a red arrow. Other buttons include 'Settle Selected Properties', 'Withdraw Selected Properties', 'Export Results for Selected Properties', and 'EFile'. There are also search and filter options for Property ID and Hearing Date.

| Property ID | Property Address              | Appraised Value | Protest ID | Year | Most Recent CAD Doc Date | CAD Documents | Documents Uploaded | Most Recent Upload Date | Upload | Property Search |
|-------------|-------------------------------|-----------------|------------|------|--------------------------|---------------|--------------------|-------------------------|--------|-----------------|
| 639791      | 1234 NONAME EL PASO, TX 79925 | \$134,369       | 452        | 2018 | N/A                      | N/A           | 0                  |                         | Upload | Details         |